

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
December 18th, 2023**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, December 18th, 2023 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Brad Bjerke, Mike Fargen, Karen Tufty, and Tim Yeaton (Via Phone). Absent: Ekern. Also present were City Administrator Cohl Turnquist; Finance Officer Lori Kneebone; and April Buller, with IMEG Engineering; Patrick Glover, Lori Sutton and Holist Sutton.

The proposed agenda was reviewed. Motion by Fargen and seconded by Ahlers to adopt the proposed agenda. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Motion by Ahlers and seconded by Bjerke to approve the minutes of December 4th, 2023. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Motion by Tufty and seconded by Ahlers to allow the following claims for the City and to pay them: Payroll: 12/13/2023: general, 22,165.45; water 1,973.17; electric 6,282.01; sewer, 1,973.17; solid waste, 0.00; (25051-25054) utility refunds, 420.00; (25055) Access Systems Leasing, copier agreement, 408.79; Big Sioux Comm Water System, water usage & purchase, 16,058.18; Booster Publishing, advertising minutes, 250.00; Border States Electric Supply, fuse, street light arm, 1,664.43; Bruning & Lewis Law Firm, professional fees, 7,175.00; Cardmember Services, supplies, 1,142.27; City of Sioux Falls, bacteria water tests, 29.00; Code Enforcement Specialists, professional fees, 77.73; Cybercoach, computer/tech support, 622.48; Dakota Pump & Control, service call/casino lift station, 1,081.63; DGR Engineering, professional fees, 1,187.12; Ditch Witch Undercon, repairs, 1,354.56; Ekern Home Equipment, supplies/repairs, 403.26; Epoxy Co. LLC, Comm Ctr. Floor, 40,714.36; Geotek Engineering & Testing, concrete inspection fire station, 6,535.00; Graybar Electric Company, Inc, street light museum, 300.62; GreatAmerica Financial Svcs, Toshiba Copier Agreement, 264.11; Krull's Garage, repairs, 125.50; M & H Communications, water tower repairs, 12.00; M & T Fire & Safety, turnout gear bag, 419.10; Maynards, supplies, 364.28; Metron-Farnier, Verizon wireless service, 3,750.00; Mid-American Energy, gas bill, 1,153.61; Missouri River Energy Services, electric rate study, AMI meter count, 9,885.60; Moody County Enterprise, minutes/advertising, 925.00; Nelson Valuation Services, airport land appraisal, 2,000.00; Office Peeps, office supplies, 455.12; Ottetail Power Company, Airport Elec., 218.32; Pitney Bowes, refill postage machine, 500.00; Postmaster, postage utility bills, 400.00; Ramsdell F & M, propane, comm ctr. floor removal, lagoon clean-up, 3,368.37; River's Edge, gas/oil, 2,163.49; SD Supplemental Retirement, supp retirement, Kneebone, Sherman, 200.00; Sioux Falls Area Humane Society, city contract, 431.42; Sioux Valley Energy, Pump Station Elec., 177.00; Sparkle Car Wash, police-car wash, 51.08; Street Cop Training, Knuth training, 149.00; Sturdevant's Auto Supply, supplies, 49.98; Transunion Risk and Alternative, police-contract, 120.00; T-Shirts

Too, shirts aquatic center, 1,070.00; Tyler Lumber Company, supplies, 1,157.97; Verizon Wireless, phones/jet packs/tablets, 128.89; Waxdahl Napa Plus, supplies, 3.41; Wellmark Blue Cross Blue Shield, Voneye, health insurance, 739.50; Wesco Receivables, elec. Supplies, 2,062.64 (25099). The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Visitors to Be Heard: Attorney Patrick Glover, from Meierhenry Sargent, representing Bill and Lori Sutton, spoke to the Council about the Industrial Road Development. Glover expressed 2 concerns with the new development, stating the building in construction could potentially be in the right of way. Glover also expressed concerns about a condition set by the Planning and Zoning Board in June. Glover wanted to bring these issues to the Council's attention, no action was taken.

Mayor Dan Sutton told the Council that the Moody County Museum is in the planning stages of an expansion project, thanks to a generous donation. Sutton stated the planning committee has reached out to South Dakota State University for assistance in planning the space. More information will be coming as this project develops.

City Administrator Cohl Turnquist reported there has been substantial progress at the new Fire Station. Turnquist informed Council about some upcoming Change Order Requests, dealing with the flooring in the kitchen and the meeting room. The completion date for the Fire Station is tentatively scheduled for mid-late February. Turnquist stated he had spoke to Todd Kayes from First District about working with the City and the Planning and Zoning Committee to start updating the City's zoning ordinances. Turnquist was contacted by the Flandreau Public School requesting an unpaid internship opportunity for a high school junior. Sales Tax Revenue is slightly down from 2022, but the City is expected to meet what was projected in the 2023 Appropriation. The Council can expect to see a Resolution in January, which will address the electric rate increase, that is proposed to be a 5% increase in 3-step phases. Turnquist reported the Boys and Girls Club recently learned they were the recipients of a \$50,000 Planning Grant, with the opportunity for a \$500,000 Implementation Grant. Turnquist said the Boys and Girls Club is looking at addressing the child-care need in Flandreau. The Club is looking at different options in town for a child-care facility.

Motion by Fargen and seconded by Tufty to approve the Administrator's Reports. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Old Business: Second Reading of Ordinance No. 616, the 2023 Supplemental Appropriation Ordinance was held. A total of \$938,555 will be used to supplement the 2023 Appropriation. The supplemental funds consist of allocated reserve transfers for projects including the Fire Station, Elevator Demolition, Crescent Street Bridge Demolition, Community Center Floor, and retirement of Sales Tax Revenue Bond. Additional funds also needed for professional fees and utilities costs.

Motion by Bjerke and seconded by Ahlers to approve Ordinance No. 616. 2023 Supplemental Appropriation Ordinance. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

New Business: April Buller, from IMEG Engineering, spoke to the Council about the Flandreau Utility Improvement Project. Topics Buller addressed with the Council included construction testing; temporary set-ups for mailboxes, garbage pick up and bus routes; type of asphalt used for the project; impact of the project on trees; and public meetings. Final plans for the water and sewer improvement project will be submitted to DANR at the beginning of 2024.

Motion by Tufty and seconded by Ahlers to approve the Inspection Agreement with Dakota Pump and Control to perform annual inspections of the four City lift stations. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Motion by Fargen and seconded by Ahlers to approve the Step Increase for Police Officer Trey Andrews, placing him at Step 4 of the Certified Police Office Wage Scale at \$24.80/hourly. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

The First Reading of Ordinance No. 617, Restaurant Liquor Licensing Provisions and Issuance Procedures was held. Ordinance 617 will provide the City with the option to issue additional on-sale restaurant licenses and provide processes for issuing and renewing the licenses. The second reading of Ordinance No. 617 will be held on January 2nd, 2024 at the next regular Council meeting.

Motion by Fargen and seconded by Bjerke to approve Change Order Request No. 1 for Additional Fire Alarm Notification Devices for the Fire Station at the cost of \$175.71. The following members voted aye: Ahlers, Bjerke, Fargen, Tufty and Yeaton (Via Phone). Nays: None. Absent: Ekern. Motion carried.

Motion by Ahlers and seconded by Fargen to approve Change Order Request No. 2 for Overflow Piping, Underground Piping, Waterlines and Kitchen Sink for the Fire Station at the cost of \$17,744.16. Some Council members expressed concerns relating to this Change Order Request. The following members voted aye: Ahlers, Bjerke, Fargen, and Yeaton (Via Phone). Nays: Tufty. Absent: Ekern. Motion carried.

Council Comments: None.

The Mayor declared the meeting adjourned at 7:32 p.m.

Daniel D. Sutton
Mayor

ATTEST:

Cohl Turnquist
City Administrator