

**CITY OF FLANDREAU  
1005 W. Elm Avenue  
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS  
December 6<sup>th</sup>, 2021**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, December 6<sup>th</sup>, 2021 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Brad Bjerke, Mark Ekern, Mike Fargen, Bob Pesall, and Karen Tufty. Absent: None. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; Curt Ahlers and Erica Knipping, Ward 2 Alderman Candidates; Tammie Hammer, Kim Hansen, and Sharon Wilts-Dailey, Christmas Events Committee; Shane Waterman, IMEG; Dale and Kenda Eng, Eng Services; and Rick VanDyke, VanDyke Sanitation.

The proposed agenda was reviewed. Motion by Fargen and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Pesall to approve the minutes of November 15<sup>th</sup>, 2021. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Tufty to allow the following claims for the City and to pay them: Payroll 12/1/2021; general, 18,472.02; water, 1,316.27; electric, 4,564.99; sewer, 1,316.27; airport, 155.32; solid waste, 432.43; (22835) A-Portable Toilets, rentals, 297.25; AFLAC, supplemental insurance, 549.83; ALPHA Training & Tactics LLC & Sales, uniform, 1,009.91; AT & T Mobility, phones, 215.80; Big Sioux Comm Water System, water purchases, 14,982.62; Blanca Medrano, refund, 25.07; Booster Publishing, publishing/advertising, 1,784.50; Bruning & Lewis Law Firm, professional fees, 1,300.00; Cardmember Services, supplies, 288.44; Cenex Fleetcard, gas/oil, 992.89; Cintas, rentals, 335.89; City of Flandreau-Petty Cash, postage, 62.30; Code Enforcement Specialists, professional fees, 609.50; Curt Ahlers, deposit refund, 250.00; Curt's Collision Center, repairs, 210.60; Dakota Pump & Control Co., repairs, 619.45; Dustin Thompson, refund, 31.31; Eng Services, contract, 14,056.41; Evident, supplies, 125.62; Flandreau Public Schools, rebate check, 3,990.99; Flandreau United Methodist Church, rebate check, 428.40; Flandreau Volunteer Fire Dept., reimbursement, 16,146.09; Graham Tire S.F., repairs, 260.02; Helms & Associates, professional fees, 795.10; Hilary Sazue, refund, 150.66; Hillyard/Sioux Falls, supplies, 211.86; Johnson Feed, road salt, 2,400.00; Justice Fire & Safety, repairs, 140.75; Krull's Garage, repairs, 361.99; Lynnette Farlow, refund, 69.96; Maynards of Flandreau, supplies, 125.18; Metron-Farnier, meters, 73,413.04; Michael Fargen, rebate cobra premium, 1,016.66; Missouri River Energy Services, contract, 220.00; Office Peeps, supplies, 82.09; Parly Properties, repairs/floor/Japanese Gardens, 30,338.00; Patriot Electric, repairs/supplies, 3,780.18; Pitney Bowes-Leasing, qtly charges, 504.63; Powerplan, repairs, 688.34; Schoenfish & Co., professional fees; 12,750.00; SD Assoc. of Rural Water Systems, annual dues, 740.00; SD Dept. of Health Public Lab Services, test samples, 177.00; SD Retirement System, retirement, 9,525.44; SD Supplemental Retirement Plan, retirement, 242.31; SDRS-SPP, retirement/Gundvaldson,

8,915.53; Sioux Valley Energy, electric, 158.00; South Dakota Division of Child Support, child support, 500.00; Standard Insurance Co., life insurance, 374.81; Sturdevant's Auto Supply, supplies, 1,272.23; Sutton Holdings, rebate check, 240.00; TE Underground, trenching, 24,320.15; Todd O'Riley, refund, 21.29; Trittech Software Systems, contract, 130.65; Tyler Lumber Co., supplies, 1,153.04; Vast Broadband, phone/cable/internet, 886.17; Verizon Wireless, jet packs/cell phone, 124.99; Vision Service Plan, insurance, 208.43; Wesco, repairs/supplies, 13,980.84; (22892). The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

Visitors to be Heard: Tammie Hammer, Kim Hansen, and Sharon Wilts-Dailey, on behalf of the Christmas Events Committee, addressed Council regarding the Christmas decorations and lights in the downtown park next to First National Bank. The existing decorations are quite old and are in need of replacement; many no longer work. Funds were spent by the Christmas Committee to replace or enhance the decorations. A request was made of the City Council to fund new decorations and lights for next year, as well as install an additional outlet at the back of the park near the bank or fence. The Committee was asked to provide a list of the request items for consideration. Alderman Fargen thanked the Committee for all their hard work.

Mayor Sutton thanked all involved in the recent Christmas festivities and downtown parade: Alderman Pesall for announcing, and all the businesses and volunteers that made the event so successful. The City Administrator interviews went well last week; he thanked City Administrator Pederson for all the work he put into making the interviews a thorough and successful process.

City Administrator Pederson had no report.

Motion by Pesall and seconded by Ekern to approve the Administrative Reports. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

City Administrator Pederson reported that two responses were received to the City's RFP solicitation for residential solid waste and recycling collection services. The proposal from Eng Services was found to be in order, and contained a price for weekly solid waste collection to be \$15.20 per month, and a price for bi-weekly recyclables collection to be \$0. The proposal of Van Dyke Sanitation, upon review by the City Administrator and City Attorney, was deemed to be invalid due to insufficient bid bond and lack of compliance with pricing for specified services. Pederson stated that he would prepare the Services Agreement for Council action on December 20.

Shane Waterman, IMEG Consulting Engineer, presented an overview of the condition of the water distribution and wastewater collection systems. Waterman updated the Council on improvements to the systems since they were evaluated in July of 2013 when combined recommended improvements were projected to cost \$23,480,000. The opportunity to pursue grant funding through the Governor's ARPA funding and possibly the Federal Infrastructure Investment and Jobs Act was discussed, with the necessity of identifying project(s) to submit to the State Water Plan in February. Waterman was asked to prepare a scope of services for his assistance in identifying project(s) for submission to the State.

The City Administrator and City Finance Officer presented information about a billing and accounting opportunity that has become available through a partnership between Missouri River Energy Services and Tyler Technologies.

Gundvaldson explained the deficiencies in the present systems that are in use by the City, including the inability of the billing software to function with the City's new Electric Advanced Meter Infrastructure program. She also stated that the present software company has failed to provide product upgrades, and that the support service is extremely poor. The City Administrator was authorized to obtain and review purchase contracts for consideration at an upcoming Council Meeting.

Old Business: Second reading of Ordinance 607, An Ordinance That Amends Existing Title 2, Chapter 2.2, Section 2.2.1 Wards, was conducted. Motion by Pesall and seconded by Ekern to adopt Ordinance 607. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

New Business: After a brief interview process and the opportunity to ask questions of Curt Ahlers and Erika Knippling, potential candidates for Ward 2, the City Council chose an Alderman to complete the term vacated by Jason Unger. Motion by Fargen and seconded by Bjerke to appoint Curt Ahlers as Alderman of Ward 2. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried. Alderman Ahlers will be sworn in at the December 20<sup>th</sup> Council Meeting.

First reading of Ordinance No. 608, 2021 Appropriations Ordinance, was held.

Motion by Pesall and seconded by Ekern to approve the Codification Agreement with American Legal Publishing Corporation. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Bjerke to approve a one-time COVID Hazard Payment to active full-time City Essential Workers, including Karen Gundvaldson, in the amount of \$750.00. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

There were no Council Comments.

Motion by Pesall and seconded by Tufty to go into executive session for a personnel matter at 8:26 p.m. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Pesall and seconded by Ekern to come out of executive session at 8:54 p.m. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor declared the meeting adjourned at 8:55 p.m.

Daniel D. Sutton  
Mayor

ATTEST:

Jeff Pederson  
City Administrator