

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
November 18th, 2019**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, November 18th, 2019 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Mark Bonrud (6:45 p.m.). Aldermen: Brad Bjerke, Bob Pesall, Dan Sutton, Karen Tufty, Jason Unger, and Donald Whitman. Absent: None. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; Karla Bjerke, Property Maintenance Codes Review Task Force; and Brenda Wade Schmidt, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Unger and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Unger and seconded by Bjerke to approve the minutes of November 4th, 2019. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Whitman and seconded by Tufty to allow the following claims for the City and to pay them: (20709-20711) Payroll 11/06/2019: general, 20,442.66; 3rd penny, 227.56; water, 3,607.87; electric, 7,470.92; sewer, 3,169.01; airport, 179.96; solid waste, 514.22; (20742 VOID). (20743) Bechen Graphics & Design, sesquicentennial-2019, 2,458.00; Big Sioux Comm Water System, water purchase/usage, 13,809.23; Border States Electric Supply, electric distribution improvements, 128.55; Cardmember Services, supplies/conference, 3,323.53; Christiansen Complete Water, supplies, 25.04; Curt's Collision Center, repairs, 50.00; Ditch Witch of South Dakota, supplies, 578.38; Ekern Home Equipment, supplies/repairs, 990.47; Elite Business Systems, contract/supplies, 283.68; Eng Services, supplies, 653.67; Equipment Blades, supplies, 4,653.16; Farmers Implement & Irrigation, repairs, 1,605.54; FSST, utility taxes collected, 618.80; Galls, uniform, 270.98; GreatAmerica Financial SVCS, contract, 190.55; Hydro Klean, repairs, 4,158.00; Jaymar, supplies, 415.00; Kay Taylor-Cohon, rebate check, 25.00; Lucas Dailey, training, 139.03; Marc Burggraff, 12 foot snow dozer, 2,400.00; Maynards of Flandreau, supplies, 34.40; Metron-Farnier, service extension, 400.00; Moody County Auditor, contract, 14,500.00; Moody County Enterprise, advertising, 737.10; Patriot Electric, supplies, 8.08; Postmaster, postage, 265.00; Powerplan OIB, supplies, 470.72; Powers Oil Company, gas, 82.33; River's Edge Cooperative, gas, 1,732.12; Rudy's Welding & Machine Shop, repairs, 27.00; Schoenfish & Co., professional fees, 12,500.00; SD Dept. of Environment & Natural Resources, training, 10.00; SD Supplemental Plan, retirement, 322.31; Solomon Corp., transformer, 4,780.00; Sparkle Car Wash, vehicles, 70.83; Sturdevant's Auto Supply, supplies, 336.19; The Rescue Church, deposit refund, 250.00; United Systems Tech, contract, 5.68; Waxdahl NAPA Plus, supplies, 484.18; Wesco, wire, 6,996.08; Anthony Pieper, sesquicentennial-2019, 75.00; (20783). November Electronic Loan/Bond Payment: U.S. Bank St Paul, elect bond interest, 90,015.00; October EFT'S: Dakotacare, health insurance, 19,960.17; EFTPS, taxes, 18,248.74; Missouri River Energy Services, energy cost, 108,790.89; SD State Treas-Sales Tax, taxes, 11,240.26; US Department of Agriculture, water bond payment, 3,381.00. The following members voted aye:

Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

The Mayor was absent during Administrative Reports.

City Administrator Pederson shared that procedures have begun to plot and expand the cemetery on the City-owned land on the west side of the cemetery. The budget will be supplemented or contingency funds will be used for associated costs. Today was the last working day for Street Superintendent Mike Fargen who is retiring after 42 years of service with the City; his expertise, knowledge and commitment to the City will be sorely missed.

Motion by Tufty and seconded by Whitman to approve the Administrative Reports. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Old Business: None

New Business: Karla Bjerke, Property Maintenance Codes Review Task Force Committee Member, presented a report of the findings from the Committee's review, as well as recommendations for changes to existing codes and enforcement procedures going forward. Motion by Bjerke and seconded by Sutton to accept the Task Force Report as presented. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Mayor Bonrud entered the meeting at this time and chaired the remainder of the meeting.

Motion by Unger and seconded by Tufty to conduct an independent inspection of property maintenance through-out the City using services available through the South Dakota Municipal League or Olson Consulting of Burke. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Tufty to approve the 2017-2018 Audit Report prepared by Schoenfish & Co., Inc. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Unger and seconded by Tufty to accept the proposal from Schoenfish & Co., Inc. to prepare the 2019 Annual Report not to exceed \$3,750. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

A motion was made by Unger and seconded by Pesall to approve the 2020 Liquor License Applications for: ROK Properties, LLC; Glenda Hansen; Knuckleheads, Inc.; DCC, Inc.; Maynards of Flandreau; Nitza Rubenstein; Flandreau Flower Shoppe; Dolgen Midwest, LLC; and Flandreau Santee Sioux Tribe. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Unger to write-off 2018 past due utility accounts in the amount of \$26,036.67. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Whitman and seconded by Tufty to approve the 2019-2020 Safety Management Program Contract with Minnesota Municipal Utilities Association in the amount of \$13,350.00. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Tufty to allow the destruction of 2015 files. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Whitman and seconded by Unger to approve renewing the employee health insurance, DakotaCare, Ultra \$1,250 Deductible Plan, effective December 1st, 2019. The following members voted aye: Bjerke, Pesall, Tufty, Unger, and Whitman. Abstain: Sutton. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Tufty to provide workman's compensation insurance coverage for all volunteer firefighters. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Unger to approve a pay step increase for Ryan Sherman, Journey Lineman, to \$23.66 per hour effective November 2nd, 2019. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Whitman and seconded by Unger to approve a pay step increase for Robert Neuenfeldt, Police Sergeant, to \$21.78 per hour effective December 7th, 2019. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Public Comments: Cynthia Sheppard and Judy Jones, Flandreau Christian Women Organization, were present to share concerns regarding the heating and cooling system at the William J. Janklow Community Center. The organization uses the facility monthly and has encountered issues with extremely cold temperatures or condensation which creates a safety hazard. It is the organization's wish that investigation take place to determine whether the HVAC system could be repaired or replaced. The City Administrator will prepare information on the HVAC system for inclusion in the upcoming Capital Improvement Project Workshop.

Council Comments: Mayor Bonrud stated that Street Superintendent Mike Fargen has been an exemplary employee and wished him well in his retirement. He also commended Alderman Sutton and Alderman Unger for their participation and performance in the "Beauty and the Beast" production held recently at the Crystal Theatre. Finance Officer Gundvaldson shared that the City has received reimbursement in the amount of \$5,427.88 from ICAP for their 2019 subsidy as they had received donations and the funding was not needed.

Motion by Sutton and seconded by Unger to go into executive session for a personnel matter at 7:35 pm. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Pesall to come out of executive session at 7:50 pm. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

The Mayor declared the meeting adjourned at 7:51 pm.

Mark Bonrud
Mayor

ATTEST:

Jeff Pederson
City Administrator