

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
October 18th, 2021**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, October 18th, 2021 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Brad Bjerke, Mark Ekern (6:58 p.m.), Mike Fargen, Bob Pesall, and Karen Tufty. Absent: Jason Unger. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; and Dale Eng, Eng Services.

The proposed agenda was reviewed. Motion by Pesall and seconded by Fargen to adopt the proposed agenda. The following members voted aye: Bjerke, Fargen, Pesall, and Tufty. Nays: None. Absent: Ekern and Unger. Motion carried.

Motion by Tufty and seconded by Bjerke to approve the minutes of October 4th, 2021. The following members voted aye: Bjerke, Fargen, Pesall, and Tufty. Nays: None. Absent: Ekern and Unger. Motion carried.

Motion by Pesall and seconded by Fargen to allow the following claims for the City and to pay them: Payroll 9/9/2021: water, 378.89; sewer, 378.89; Payroll 9/21/2021: general, 23,213.57; water, 937.12; electric, 4,414.73; sewer, 937.12; airport, 157.43; solid waste, 497.02; Payroll 10/6/2021: general, 20,950.25; water, 856.53; electric, 4,486.76; sewer, 856.53; airport, 175.34; solid waste, 523.86; (22720) Access Systems, contract, 439.21; Banner Associates, Inc., professional fees, 542.80; Big Sioux Comm Water System, purchase/usage, 17,425.30; Border States Electric Supply, supplies, 53.20; Brunning & Lewis Law Firm, professional fees, 1,425.00; Cardmember Services, supplies/gas/conference, 745.66; Crystal Roberts, conference, 52.32; Cybercoach, repairs, 488.75; Dakota Pump & Control Co., repairs, 737.70; Ekern Home Equipment, repairs/supplies, 3,618.85; Flandreau Veterinary Clinic, K-9 expenses, 347.47; FSST, utility taxes collected, 913.43; Game Time, repairs, 559.77; Great America Financial SVCS, contract, 195.85; Iott's Greenhouse, supplies, 797.24; Justice Fire & Safety, repairs, 141.00; League of Minnesota Cities, advertising, 172.50; Lyle Signs, supplies, 771.00; Malloy's Elect. Bearing Supply, repairs, 26.50; Maynard's of Flandreau, supplies, 1,122.93; MidAmerican Energy, gas bill, 128.62; Missouri River Energy Services, contract, 156.40; MN Municipal Utilities Assoc., training, 3,462.50; Moody County Enterprise, publishing, 1,206.65; Office Peeps, supplies, 11.33; Ottertail Power Company, airport electric, 210.34; Pitney Bowes-Purchase Powers, postage, 500.00; Postmaster, postage, 265.00; River's Edge Cooperative, gas/oil, 2,449.38; Ryan Sherman, conference, 21.40; SD Supplemental Retirement Plan, retirement, 242.31; Secretary of State, notary, 30.00; South Dakota 811, supplies, 41.44; South Dakota Division of Child Support, child support, 500.00; Sparkle Car Wash, supplies, 13.73; Titan Machinery-Sioux Falls, snow blade, 14,485.00; T-Shirts Too, pool, 1,432.00; Tyler Lumber Co., supplies, 487.28; US Department of Energy, Western Area Power Administration, contract, 2,500.00; Verizon Wireless, jet pack/cell phone, 145.25; Waxdahl NAPA Plus, supplies, 123.77; Wesco, supplies, 300.85; (22761). September EFT'S: Dakotacare, health insurance, 17,972.82; EFTPS, taxes, 18,064.92; Missouri River Energy Services,

energy cost, 164,169.00; SD State Treas-Sales Tax, taxes, 12,792.16; US Dept. of Agriculture, 2019 water & sewer payment, 21,487.00. The following members voted aye: Bjerke, Fargen, Pesall, and Tufty. Nays: None. Absent: Ekern and Unger. Motion carried.

There were no Visitors to be Heard.

Mayor Sutton indicated he has received positive feedback concerning the presentation from Fresh Produce that took place on October 12th. More partners will need to be involved before a decision to proceed can be made. The Happy Youngsters 4-H Club has inquired about the installation status of the handicap accessible doors at the Community Center. The Happy Youngsters will be presenting the City with a check for its contribution to the recent installation of an automatic door opener at the Community Center. The Mayor and City Administrator recently had a Zoom meeting with JLG Architects regarding the bid process and time table for construction of the new Fire Station. The Mayor and City Administrator also met with Dawn Knutson, Midwest Employee Benefits, regarding options for renewal of health, dental and vision insurance for employees; the renewal rates are lower than the amount budgeted for 2022.

City Administrator Pederson shared information regarding the status of the USDA loan application for the Fire Station, highlighting the steps required as well as restrictions. The project cannot be let for bids until the loan application is approved; he is hopeful that the project can be bid at the beginning of the new year as the majority of required information for the application has been or will be submitted soon. The USDA new quarter loan rate is down .10%. He briefly discussed an option to hire a construction manager to negotiate with sub-contractors and for material purchases. Code Enforcement issues regarding structural maintenance may result in fines for those properties still in violation. City Administrator Pederson briefly discussed the need to consider a software upgrade for all applications in the upcoming year. Pederson mentioned to those present and watching the meeting online that they should view the newly seeded area at the cemetery; good planning and abundant rainfall are noticeable.

Motion by Fargen and seconded by Pesall to approve the Administrative Reports. The following members voted aye: Bjerke, Fargen, Pesall, and Tufty. Nays: None. Absent: Ekern and Unger. Motion carried.

Old Business: None

New Business: City Administrator Pederson reviewed the Draft RFP for Solid Waste Collection with Council, highlighting provisions that need to be discussed prior to approval of the RFP at the first Council meeting in November. Discussion ensued regarding hours of service, curbside recycling, customer cost to participate in the recycling program, and solid waste and recycling receptacles. Items discussed and provisions determined will be incorporated into the final RFP for approval by the Council at the next meeting.

Motion by Bjerke and seconded by Pesall to write-off 2020 past due utility accounts in the amount of \$9,394.45. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: Unger. Motion carried.

Motion by Ekern and seconded by Tufty to provide workman's compensation insurance coverage for all volunteer firefighters. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: Unger. Motion carried.

Motion by Pesall and seconded by Ekern to allow the destruction of 2017 files. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: Unger. Motion carried.

There were no Council Comments.

Motion by Bjerke and seconded by Ekern to go into executive session for a personnel matter at 7:20 p.m. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: Unger. Motion carried.

Motion by Pesall and seconded by Ekern to come out of executive session at 8:49 p.m. The following members voted aye: Bjerke, Ekern, Fargen, Pesall, and Tufty. Nays: None. Absent: Unger. Motion carried.

The Mayor declared the meeting adjourned at 8:53 p.m.

Daniel D. Sutton
Mayor

ATTEST:

Jeff Pederson
City Administrator