

**CITY OF FLANDREAU  
1005 W. Elm Avenue  
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS  
September 5<sup>th</sup>, 2023**

The City Council of the City of Flandreau, South Dakota, met in regular session on September 5<sup>th</sup>, 2023 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Brad Bjerke (via phone), Mark Ekern, Mike Fargen and Karen Tufty. Absent: Tim Yeaton. Also present were City Administrator Cohl Turnquist; Finance Officer Lori Kneebone; and John Givens and Julie Givens.

The proposed agenda was reviewed. Motion by Fargen and seconded by Ekern to adopt the proposed agenda. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Ahlers and seconded by Bjerke to approve the minutes of the special meeting August 21<sup>st</sup>, 2023. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Ekern and seconded by Tufty to approve the minutes of the regular meeting August 21<sup>st</sup>, 2023. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Tufty and seconded by Ahlers to allow the following claims for the City and to pay them: Payroll 8/9/2023: general, 32,693.29; water, 2,218.35; electric, 7,634.61; sewer, 2,218.35; solid waste, 295.31; Payroll 8/23/2023: general, 28,836.00; water, 2,209.78; electric, 6,514.67; sewer, 2,209.78; solid waste, 237.98; (24724) Access Systems, supplies, 55.00; AFLAC, supplement insurance, 187.59; Ahlers Automotive, repairs, 111.84; American Legal Publishing, professional fees, 2,075.57; AT & T Mobility, phones, 252.72; Betty Von Eye, health insurance, 164.90; BluePeak, phones/cable/internet, 872.65; Border States Electric, 892.17; Brookings Engraving, supplies, 79.00; Brookings Equipment, repairs 207.83; Cardmember Services, supplies, 1,213.29; Cenex Fleetcard, gas/oil, 2,014.43; Cintas, rentals, 222.51; City of Flandreau-Petty Cash, postage, 50.56; CNH Industrial Retail Accounts, misc, 10.12; D & D Small Engine Repair & Sales, repairs, 465.97; Dakota Pump & Control Co., repairs, 6,13.78; Ditch Witch Undercon, repairs, 3,466.86; Eng Services, contract, 15,755.77; FSST, rebate check, 15,076.00; Fuller Paving, patching, 5,120.00; Graybar Electric Co., supplies, 2,215.18; Hawkins, supplies, 10.00; IMEG, improvements/professional fees, 11,250.00; Locators & Supplies, supplies, 279.22; M & T Fire and Safety, repairs, 388.50; Meierhenry Sargent LLP, professional fees, 4,750.00; MidAmerican Energy, gas bills, 77.68; National Alliance on Mental Illness, training, 120.00; Office Peeps, supplies, 87.09; Patriot Electric, supplies/repairs, 2,744.60; Principal Life Insurance Co., dental /vision insurance, 1,317.77; Ramsdell F&M, trucking /removing house, 760.00; SD Municipal League, conference, 375.00; SD Retirement System, retirement, 11,606.94; SD Supplemental Retirement Plan, retirement, 100.00; Standard Insurance Co., life

insurance, 790.98; State of South Dakota/Department of Health, test samples, 230.00; Trittech Software Systems, contract, 954.24; Tyler Lumber Co., supplies, 1,130.21; Underground Threads, promoting city, 37.00; Wesco Receivables Corp, repairs, 1,181.00; (24765) August EFT'S: Avera Health Plans, health insurance, 8,166.08; EFTPS, taxes, 24,687.94; Missouri River Energy Services, energy cost, 213,977.57; SD State Treas-Sales Tax, taxes, 13,324.30; US Dept. of Agriculture, 2019 water & sewer payment, 21,487.00. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Visitors to Be Heard: Flandreau residents, John and Julie Givens, spoke to the City Council about concerns with their City Bill. Mayor Sutton thanked them for sharing their concerns and advised Administrator Turnquist to look further into this matter.

Mayor Dan Sutton reported he is working with former members of the Cemetery Committee to see who would be interested in helping to oversee perpetual care of headstones of which family members are unable to be located. Sutton reported that City crews have removed the flower pots from main street and thanked everyone involved with keeping the flowers thriving throughout the summer. The Mayor told Council he is pleased with the progress happening at the new Fire Station. The Mayor and Administrator Turnquist will be meeting with representatives from FEMA about changes to the flood mapping. Mayor Sutton also reported that the City Infrastructure and Services Committee recently met to start working on updating a fire protection contract with the Flandreau Santee Sioux Tribe.

City Administrator Cohl Turnquist informed the Council that the regular meeting scheduled for September 18<sup>th</sup> would begin at 6:00 pm, due to homecoming activities scheduled for that evening. Turnquist has been in contact with several people inquiring about the development of the dam and encourages anyone with interest in this project to reach out to him at the City Office. City-wide cleanup is scheduled for Saturday, September 9<sup>th</sup>, and residents may begin setting wood-only items on the curb starting Wednesday, September 6<sup>th</sup>. Turnquist and the City's attorney will be meeting with representatives from Parly Properties Trust to finalize details of the Japanese Lease Agreement. Administrator Turnquist also reported he attended the Infrastructure and Services Committee meeting recently and is looking forward to working collaboratively with FSST to update cooperative agreements. Turnquist will also be learning more about FEMA's plan to update flood maps and thanked Kendra Eng for looping him in on the conversation. Turnquist told Council he is also pleased with the progress being made on the Fire Station. Administrator Turnquist informed Council there will be a scheduled power outage on September 19<sup>th</sup> from 4:00 am to 6:00 am for work on the electric substation. Turnquist said the public will be notified using CodeRed and encourages residents to subscribe to this helpful resource. The Chip Seal Project for First Ave is still scheduled to start in September. The City also recently participated in a liability/safety inspection with Safety Benefits and has received a list of safety improvement recommendations. Turnquist stated he also plans to make some minor changes to the City's Personnel and Policy Manual and hopes to have that ready for Council review at the next meeting.

Motion by Fargen and seconded by Tufty to approve the Administrator's Reports. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Old Business: None.

New Business:

Motion by Ekern and seconded by Ahlers to approve Pay Request Number Three from WS Construction Management for the Flandreau Fire Station for \$203,895.23. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Ekern and seconded by Ahlers to approve Pay Request Number Three for Series Water Improvement Project for \$11,250 for Professional Fees for IMEG Engineering. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Bjerke and seconded by Tufty to approve the Step Increase for Finance Officer Lori Kneebone, placing her at Step 3 of the Finance Officer Scale, which is \$66,398.40/annually. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Ahlers and seconded by Ekern to approve the Step Increase for Public Works Operator Dustin Lau, placing him at Step 5 of the Public Works Operator Scale, which is \$21.10/hourly. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

Motion by Fargen and seconded by Ahlers to approve Workers Compensation Coverage for the following Volunteer Firefighters: Tim Yeaton, Tim Ullom, Max Fargen, Greg Friesen, Don Peters, Tyler Tiedeman, Judd Krull, Chase Amdahl, Tom Stenger, Justin Chamblin, Carl Brakke, Holist Sutton, Doug Peters, Randy Clements, Leighton Blum, Emman Bamba, Tathan Headrick, Marv Schoenwetter, Sergio Morales, Brandon Armstrong, John Quick, Ryan Sherman, Dawson Blum, Chris Neises, Jackson Kontz, Mike Blum, John Feske, Jordan Ensz, Brandon Peters, Josh Weston, Dave Feske. The following members voted aye: Ahlers, Bjerke (via phone), Ekern, Fargen and Tufty. Nays: None. Absent: Yeaton. Motion carried.

The First Reading of Ordinance 615, which is the 2024 Appropriation Ordinance, was held. Discussion was had on changes made to the 2024 Proposed Budget following the Budget workshop which was held on August 21<sup>st</sup>. Some of the changes highlighted by Administrator Turnquist and Finance Officer Kneebone included additional funds within the General Fund for the following departments: Fire Department, Aquatic Center, Parks Department, Cemetery, Council and Mayor. The Water Fund will also have additional funds included in the 2024 Budget for fire hydrant inspection, repair and/or replacement.

Motion by Ekern and seconded by Ahlers to increase the Capital Outlay amount in the General Fund, Aquatic Center Department, from \$15,000 to \$25,000 to allow for further improvements at the Aquatic Center.

The Second Reading of Ordinance 615, the 2024 Appropriation Ordinance will take place at the next regular council meeting on September 18<sup>th</sup>, 2023. The 2024 Proposed Budget can be viewed at the City's website.

Council Comments: Alderman Ahlers thanked Finance Officer Kneebone and Administrator Turnquist for providing the updated budget binders.

The Mayor declared the meeting adjourned at 7:49 p.m.

Daniel D. Sutton  
Mayor

ATTEST:

Cohl Turnquist  
City Administrator