

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
August 7th, 2023**

The City Council of the City of Flandreau, South Dakota, met in regular session on August 7th, 2023 at 6:00 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Brad Bjerke, Mark Ekern, Mike Fargen, Karen Tufty, and Tim Yeaton. Absent: None. Also present were City Administrator Cohl Turnquist; Finance Officer Lori Kneebone; and Ron Gilbert, Scott Fink, Stacy Strickler, Jason Unger, Mike Witte, Susan Ahlers, Kyle & Wendi Haug, Nancy Carlsrud, Val Smith, and Jaclyn Boldt.

The proposed agenda was reviewed. Motion by Yeaton and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Ahlers to approve the minutes of July 17th, 2023. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Ekern to allow the following claims for the City and to pay them: Payroll 7/26/2023: general, 34,322.54; water, 2,422.34; electric, 7,763.91; sewer, 2,422.34; solid waste, 295.30; (24617) A-1 Portable Toilets, rentals, 1,630.00; AFLAC, supplement insurance, 187.59; Ahlers Automotive, repairs, 384.92; Amaril Uniform Co., uniforms, 2,427.87; AT & T Mobility, phones, 252.73; Axon Enterprise, supplies, 970.80; Betty Von Eye, insurance, 164.90; Big Sioux Comm Water System, water purchase and usage, 23,806.94; Bluepeak, phone/cable/internet, 842.63; Booster Publishing, advertising, 325.00; Border States Electric, supplies, 385.31; Cardmember Services, supplies, 2,158.23; Cenex Fleetcard. gas/oil, 1,773.48; Cintas, rentals, 493.81; City of Flandreau-Petty Cash, postage, 160.12; City of Sioux Falls, water tests, 29.00; Clara Kelm, summer rec/golf, 600.00; CNH Industrial Retail Accounts, finance charge, 684.89; Core & Main LP, supplies/repair line, 1,566.70; Crystal Theatre Cultural Assoc., Missoula children's theatre, 290.00; Curt's Collision Center, repairs, 3,061.00; Dakota Pump & Control Co., repair, 520.41; DGR Engineering, professional fees, 72.50; Ditch Witch Undercon, repairs, 142.50; Ekern Home Equipment, repairs, 4,777.67; Eng Services, contract, 15,223.71; First Savings Bank, fire station closing fees, 4,750.00; Galls, uniforms, 42.39; Hawkins, supplies, 2,741.59; I-State Truck Centers, repairs, 96.42; John Henderson, repairs, 1,220.00; Josh Edlund, summer rec/football, 400.00; Krull's Garage, repairs, 500.20; Lubbock National Bank, lease agreement, 29,386.00; M & T Fire and Safety, repairs, 2,208.55; May Construction, rentals, 2,173.47; Meierhenry Sargent, drinking water revenue bond, 28,180.87; Merchant J T & S, book 1 for Adam's apprenticeship, 550.00; Metron-Farnier, Verizon -one year plan, 700.00; MidAmerican Energy , gas payment, 2,492.33; MN Municipal Utilities Assoc, training, 3,929.75; Office Peeps, supplies, 487.08; Principal Life Insurance Co., dental & vision insurance, 1,577.62; Sanitation Products, sweeper repair, 11,009.24; SD Retirement System, retirement, 11,859.30; SD Supplemental

Retirement Plan, retirement, 200.00; Sign Solutions, tell spar, 863.51; Sioux Valley Energy, electric, 153.00; Standard Insurance Co. life insurance, 462.88; Sturdevant's Auto Supply, supplies, 404.26; T & R Electric Supply Co., repairs, 315.00; Trasnunion Risk & Alternative, contract, 120.00; Tyler Lumber Co., supplies, 3,718.33; USA Bluebook, supplies, 1,063.99; Verizon Wireless, phones, 128.66; Waxdahl Napa Plus, supplies, 132.66; Wesco, supplies, 4,054.12; (24673) July EFT'S: Avera Health Plans, health insurance, 11,633.63; EFTPS, taxes, 26,320.56; Missouri River Energy Services, energy cost, 191309.66; SD State Treas-Sales Tax, taxes, 13706.05; US Dept. of Agriculture, 2019 water & sewer payment, 21,487.00. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Visitors to Be Heard: Kyle and Wendi Haug addressed the Council regarding their lease with the City for the Japanese Gardens. A lease agreement between the City of Flandreau and Parly Property Trust was signed in May of 2021. As stated in the lease, renovation will be completed on or before August 1, 2023. Haug gave Council an update on the progress and stated the Japanese Gardens is close to done, but they have had some setbacks along the way, which has slowed down the process. Haug asked the Council for an extension on the lease agreement to October 1st, 2023 and stated the facility should be in running and operable condition for use in the spring/summer of 2024. No official action was taken by the Council and further discussion will take place at the August 21, 2023 Council meeting.

Mayor Dan Sutton reported he has attended several meetings with Administrator Cohl Turnquist. Turnquist and Sutton met with a developer in Brookings about the possible redevelopment on Broad Street for multi-living spaces with rentable options. The Housing Authority Committee is currently working with Banner Engineering to draw up plans. Sutton also met with Todd Meierhenry, from Meierhenry Sargent, LLC about some other possible funding options for the housing development. Sutton stated Anna Duncan had contacted him about grave stone repairs and Sutton suggested moving forward the City budget funds that could be used for perpetual care of grave stones at the cemetery, if no family members can be contacted. Mayor Sutton thanked committee members from Riverside Park Days for their work in hosting the event, which unfortunately was affected by the rain.

Administrator Cohl Turnquist also thanked the Riverside Park Days committee for all of their work in organizing the event. Turnquist stated he and Mayor Sutton have met with developers on possible housing options at the Broad Street Development. 2024 Budget Preparation is underway, and a Budget Workshop is being planned for August 21, 2023, with the first reading of the 2024 Appropriation Ordinance scheduled for the first Council meeting in September. Turnquist reported that he does daily inspections at the Fire Station site and is pleased by the progress that is being made.

Motion by Fargen and seconded by Ekern to approve the Administrator's Reports. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Old Business: None.

New Business: Jason Unger and Mike Witte were present to speak to the Council about the FDC's Subsidy Request of \$20,000. Unger gave the Council an update on the FDC's happenings and stated Southview Heights Development

continues to be a priority, along with the Industrial Lot Project. FDC is also planning to pursue a Recreational Trail Project and the \$20,000 provided by the City would be earmarked for that.

Jackie Boldt, with Interlakes, presented information to the Council about the home feeding delivery service for the elderly. In 2022, there were 5,037 frozen meals delivered to Flandreau residents and 2,135 meals provided out of Huncake Café. Interlakes is requesting \$900 from the City to continue this program and Boldt encourages anyone over the age of 60 to take advantage of this opportunity.

Susan Ahlers, representing the Moody County Historical Society, stated the MC Historical Society is asking for a \$10,000 subsidy from the City. Ahlers and Museum Director Caitlyn Drietz attended the previous Council meeting and informed Council members about all the activities taking place at the Museum. Ahlers stated the increase ask amount of \$10,000 is due to rising expenses.

Crystal Theatre board members Nancy Carlsrud and Val Smith asked the Council for an \$8,000 subsidy to continue the operations of the Crystal Theatre. Carlsrud and Smith stated there are lots of rising costs in operating and maintaining an old building. The Crystal Theatre's goal is to continue to provide quality family entertainment and the funds received from the City help to make that happen.

Scott Fink and Stacy Strickler presented information to the Council on the ROCS Transit Services. ROCS currently provides rides to residents in the Flandreau area and Fink stated finding drivers, providing a competitive wage, and increased fuel costs are some of the reasons for the increased ask amount of \$8,500.

Ron Gilbert, representing the Flandreau Golf Course, was present to answer questions from Council members regarding the operating of the Course. Jason Ramsdell had attended a prior Council meeting and submitted a \$40,000 subsidy request to the City. Gilbert stated the increased funding would be used to purchase a 40-horsepower motor to run the automated sprinkler system.

No action was taken by the Council on the Subsidy Requests and further discussion will occur during the upcoming budget workshop and ordinance reading in September.

Motion by Yeaton and seconded by Ahlers to approve Pay Request No. 2 for Series 2023 Water Improvements for Professional Fees for \$28,180. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Ekern to approve Pay Request No. 2 from WS Construction for the new Fire Station for \$27,734.79. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ahlers and seconded by Yeaton to approve the Step Increase for Jaymes Zollner, placing him at Step 2 of the Apprentice Lineman Wage Scale at \$22.08/hourly. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Fargen and seconded by Tufty to approve the contract for Services with Maguire Iron to maintain and service the two existing water supply tanks that distribute water throughout the City. The total contract amount for the 250 MG tank is \$13,250 and the total contract amount for the 100 MG tank is \$10,875. These services will be charged out of the Water Enterprise Fund. The

following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton.
Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Ahlers to approve the contract for Airport Appraisal Services with Shaykett Appraisal Company for \$5,000, which is reimbursable through the State of South Dakota and the Federal Aviation Administration at a rate of 95%. The City share of the contract is \$250. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton.
Nays: None. Absent: None. Motion carried.

Mayor Sutton asked Council to approve forming the City of Flandreau Infrastructure and Services Committee. This committee would be responsible for overseeing and drawing up contracts and would take recommendations to the Council for approval.

Motion by Bjerke and seconded by Tufty to approve the forming of the Infrastructure and Services Committee, and appointing Mayor Dan Sutton, Bill Nibbelink, FSST Chairman Tony Reider, or his assigned designee to the committee. Administrator Cohl Turnquist will serve in an Administrator Role, and City Attorney Corey Bruning will also be a consultant to the newly formed committee. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton.
Nays: None. Absent: None. Motion carried.

Motion by Yeaton and seconded by Ekern to go into Executive Session on a Legal matter at 7:12 p.m. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Fargen to come out of Executive Session on a Legal Matter at 8:15 p.m. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.
Council Comments: None.

The Mayor declared the meeting adjourned at 8:16 p.m.

Daniel D. Sutton
Mayor

ATTEST:

Cohl Turnquist
City Administrator