

**CITY OF FLANDREAU  
1005 W. Elm Avenue  
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS  
April 3<sup>rd</sup>, 2023**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, April 3<sup>rd</sup> at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Brad Bjerke, Mark Ekern, Mike Fargen, Karen Tufty, and Tim Yeaton. Absent: None. Also present were City Administrator Cohl Turnquist, Finance Officer Lori Kneebone, and Dustin Lau with Moody County 4H Robotics.

The proposed agenda was reviewed. Motion by Bjerke and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ahlers and seconded by Ekern to approve the minutes of March 20<sup>th</sup>, 2023. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, and Yeaton. Nays: None. Absent: None. Abstention: Tufty. Motion carried.

Motion by Fargen and seconded by Ekern to approve the minutes of March 27<sup>th</sup>, 2023. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, and Yeaton. Nays: None. Absent: None. Abstention: Tufty. Motion carried.

Motion by Yeaton and seconded by Ahlers to allow the following claims for the City and to pay them: Payroll 3/22/2023; general, 21,568.90; water, 1,846.69; electric, 5,695.29; sewer, 1,846.69; (24256) AFLAC, supplemental insurance, 187.59; AT & T Mobility, phones, 252.72; Avera Health Plans, health insurance, 10,784.08; Betty Von Eye, health insurance, 846.80; BluePeak. Phone/cable/internet, 872.68; Burning & Lewis Law Firm, professional fees, 2,562.50; Cannon Technologies, meters/annual fee, 11,272.00; Cenex Fleetcard, gas/oil, 1,240.88; Central Square Technologies, professional fees, 1,560.00; Cintas, mats/towels, 584.30; Core Main LP, supplies, 576.30; Cybercoach, repairs, 3,027.90; DGR Engineering, professional fees, 72.50; Ditch Witch Undercon, filters, 303.47; Flandreau Volunteer Fire Dept., fire call 1<sup>st</sup> Qtr, 1,312.00; Galls, police uniforms, 877.59; Hawkins, supplies, 20.00; Helms & Associates, professional fees, 7,780.42; Hydro Klean, lift station cleaning, 1,620.00; JM Test System, electric rubber gloves, 776.01; Justice Fire & Safety, inspection, 2,344.25; Krull's Garage, repairs, 580.93; MN Municipal Assoc., training, 1,030.00; Office Peeps, supplies, 109.47; Pitney Bowes-Purchase Power, postage, 500.00; Ramsdell F&M, propane/park, 498.88; SD Retirement System, retirement, 12,099.40; SD Supplemental Retirement, retirement, 100.00; Standard Insurance Co., life insurance, 496.04; Sturdevant's Auto Supply, supplies, 706.28; Tyler Lumber Co., supplies, repairs, 2,048.96; Tyler Technologies, contract, 28,801.00; Wesco, secondary wire, 3,990.00; March EFT'S: EFTPS, taxes, 21,073.71; Missouri River Energy Services, energy cost, 138,594.96; SD State Treas-Sales Tax, taxes, 7,638.17; US Dept. of Agriculture, 2019 water & sewer payment, 21,487.00. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Visitors to Be Heard: None

Mayor Dan Sutton reported that he and Administrator Turnquist and Finance Officer Kneebone are still working through the Rural Development Process and expects to have a final contract for the Fire Station Construction Project signed soon. Sutton also wanted the public to know that the location for the new Fire Station is not where the elevator was just torn down. The Fire Station will sit on the property adjacent to where the elevator stood.

Administrator Cohl Turnquist informed Council that Fall Cleanup for City Residents only will take place on September 9<sup>th</sup> and the focus will be on collecting wood items, such as furniture, etc. More information on Fall Cleanup will be shared at upcoming meetings. Turnquist shared that the Bike Path funding was not awarded at this time, and the FDC and the City will apply again next year. The Planning and Zoning Board met prior to tonight's Council meeting and approved 3 Plats. Turnquist also encourages anyone interested in working at the Flandreau Aquatic Center to apply. The City is currently hiring for an Assistant Aquatic Center Manager, Lifeguards, and Clerks.

Motion by Yeaton and seconded by Fargen to approve the Administrative Reports. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Old Business:

Motion by Bjerke and seconded by Ahlers to move Final Plat of Lot 5 of the Booster Club Addition off the table. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Fargen and seconded by Ekern to approve Final Plat of Lot 5 of the Booster Club Addition. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ahlers and seconded by Bjerke to move Preliminary Plat of Lots 10A and 11A in Block 2 of Davis Addition off the table. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Yeaton to approve the Preliminary Plat of Lots 10A and 11A in Block 2 of Davis Addition. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Fargen to move Preliminary Plat of Lot 6 and Lot 7 of Flandreau Industrial Park Second Addition off the table. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ahlers and seconded by Fargen to approve Preliminary Plat of Lot 6 and Lot 7 of Flandreau Industrial Park Second Addition. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

New Business: Motion by Fargen and seconded by Yeaton to approve \$1,000.00 as a donation to the Moody County 4H Robotics Club to use for their upcoming International Competitions. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Tufty to approve the Step Increase for Crystal Hanson, placing her on Step 6 of the Deputy Finance Officer Scale at

\$23.66/hourly. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Yeaton and seconded by Ahlers to approve a 3% merit wage increase for Betty Von Eye, which increases her wage from \$18.93/hourly to \$19.50/hourly. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

In order to create greater efficiency within the Public Works Departments, Administration has created an Assistant Public Works Director Position. The proposed wage scale for the Assistant Public Works Director consists of 5-steps and ranges from \$25.00 hourly to \$29.25 hourly.

Motion by Bjerke and seconded by Ekern to approve the Assistant Public Works Director Wage Scale. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Tufty and seconded by Ekern to authorize the placement of Chase Amdahl at Step 1 of the Assistant Public Works Director Scale at \$25.00/hourly. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Ekern and seconded by Yeaton to authorize the Mayor to sign the 2024 Dispatching Agreement with Moody County with an annual fee of \$60,260.00, which will be appropriated in the 2024 Budget. The following members voted aye: Ahlers, Bjerke, Ekern, Tufty and Yeaton. Nays: Fargen. Absent: None. Motion carried.

Motion by Yeaton and seconded by Tufty to authorize the advertisement for Seal Coat Project prepared by IMEG Engineering. The bid advertisement will be published on April 12<sup>th</sup>, 2023 and April 19<sup>th</sup>, 2023 and Sealed Bids will be read aloud by the City Administrator on April 26<sup>th</sup>, 2023 at 2:00 p.m. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Fargen and seconded by Bjerke to authorize the placement of Lori Williams at Step 1 of the Aquatic Center Manager Scale at \$6,758.56/annually. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Tufty to approve Resolution 2023-09, a Resolution amending the City's rate structure, providing for a surcharge for improvements to the City's Sewer System. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Motion by Fargen and seconded by Ahlers to approve Resolution 2023-10, a Resolution amending the City's rate structure, providing for a surcharge for improvements to the City's Water System. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

The proposed surcharges, which include a \$10.40 water surcharge and a \$11.00 sewer surcharge, will be implemented through a phased process, with 50% of the surcharge being charged in 2023, 75% of the surcharge charged in 2024, and 100% of the surcharge charged in 2025. Adoption of both surcharges are required by the Department of Agriculture and Natural Resources to receive project funding and surcharge amounts were calculated by the DANR to cover 100% of the debt service associated with the project.

Motion by Yeaton and seconded by Ekern to approve Resolution 2023-11, with reallocates the \$202,640 additional applicant contribution to the Fire Station Project to now include \$100,000 from the Electric Fund, \$50,000 from the General Fund, and \$52,460 from the Sewer Fund. The following members voted aye: Ahlers, Bjerke, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: None. Motion carried.

Council Comments:

The Mayor declared the meeting adjourned at 7:34 p.m.

Daniel D. Sutton  
Mayor

ATTEST:

Cohl Turnquist  
City Administrator