

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
April 2nd, 2024**

The City Council of the City of Flandreau, South Dakota, met in regular session on Tuesday, April 2nd at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Mark Ekern, Mike Fargen, Karen Tufty, and Tim Yeaton. Absent: Brad Bjerke. Also present were City Administrator Cohl Turnquist; Finance Officer Lori Kneebone; and Jason Ramsdell. Planning and Zoning Commission Members present were David Lillibridge, Bart Sample and Mike Witte. Absent: Chairman Brian Bergjord and Dan Rose.

Mayor Sutton asked for an addition to the Agenda, and proposed to add Change Order No. 5 for \$3,868.42 for the Fire Station to the last item of new business.

Motion by Fargen and seconded by Ahlers to accept the proposed addition to the agenda. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Yeaton and seconded by Ekern to adopt the amended agenda. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

A joint public hearing was held with the Planning and Zoning Commission and the City Council on Ordinance No. 620, which is an Ordinance Amending the Official Zoning Map. This amendment would rezone Lots 1 and 2 of the Booster Club Addition from (A) Agricultural to (R2) General Residential District.

No Public Input was held.

Motion by Planning and Zoning Commission member Sample and seconded by Lillibridge to recommend approval of the Rezoning of Lots 1 and 2 of the Booster Club Addition from (A) Agricultural to (R2) General Residential District. The following members voted aye: Lillibridge, Sample and Witte. Nays: None. Absent: Bergjord and Rose. Motion carried.

Mayor Sutton closed the Public Hearing at 6:38 p.m.

Planning and Zoning Commission member Mike Witte declared the joint public hearing adjourned at 6:39 p.m.

New police officers Tyler Wallert and Zach Ridgway were introduced to the Council by Police Chief Zach Weber. Wallert began his employment with the City Police Department on October 23rd, 2023 and Zach Ridgway started on March 25th, 2024. City Administrator Cohl Turnquist introduced Ashley Strong as the new Administrative Office Assistant, who will begin her duties with the City on April 15th, 2024.

Motion by Tufty and seconded by Fargen to approve the Board of Equalization minutes of March, 18, 2024. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Ahlers and seconded by Yeaton to approve the regular meeting minutes of March 18th, 2024. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Ahlers and seconded by Yeaton to allow the following claims for the City and to pay them: Payroll: 3/20/2024: general, 21,719.00; water, 1,905.08; electric, 6,409.77; sewer, 1,905.08; (25418) Jose Mauricio Martinez Portillo, refund, 56.06; (25419) AFLAC, supplemental insurance, 107.12; Alpha Training & Tactics LLC & Sales, uniforms, 1,109.70; Amaril Uniform Company, uniforms, 456.01; Avera Occupational Medicine, mro/lab, 35.18; Betty Von Eye, medical insurance, 174.70; Bluepeak, phone/cable/internet, 872.58; Booster, publishing/advertising, 976.00; Buffalo Ridge Concrete, concrete-fire hall, 641.50; Cenex Fleetcard, gas/oil, 1,189.02; City of Flandreau-Petty Cash, 21.43; Core & Main, repairs, 346.67; Dakota Supply Group, hydrant/elbow/hose clamp, 528.58; DANR, training, 120.00; DGR Engineering, professional fees, ELM Customs, repairs, 730.26; Eng Services, hauling solid waste, 15,566.93; Flandreau Volunteer Fire Dept., compensation, 2,888.00; FSST, Taxes Collected, 629.62; Glock Professional, training, 250.00; Granicus, contract, 4,492.80; Graybar, wire /tools/lights, 829.74; Hawkins, supplies, 60.00; IMEG, professional fees, 42,540.00; JLG, professional fees/fire dept., 2,31.25; Justice Fire & Safety, inspections/fire extinguisher, 1,384.00; MC & Pools, robotic cleaner, 6,444.00; NWTF-Big Sioux Chapter, customer deposit refund, 250.00; Office Peeps, supplies, 310.23; Patriot Electric, supplies, 16.35; Pitney Bowes-Purchase Powers, postage/machine, 500.00; Principal Life Insurance Co., dental/vision insurance, 1,193.98; Schoenfish & Co., Audit Fees, 24,750.00; SD Municipal League, conference, 115.00; SD Retirement System, retirement, 11,624.51; SD Supplement Retirement Plan, retirement, 100.00; Standard Insurance Co., 551.02; Sturdevant's Auto Supply, repair/supplies, 303.52; Tyler Lumber Co., supplies, 2,478.90; Tyler Technologies, contract, 28,801.00; Wesco Receivables Corp., street lights, 13,362.34; (25458) EFT'S: Avera Health Plans, health insurance, 11,104.18; City of Flandreau, city bills, 6,578.73; EFTPS, taxes, 20,825.39; Missouri River Energy Services, energy cost, 139,739.08; SD State Treas-Sales Tax, taxes, 12,231.06; US Dept. of Agriculture, 2019 water & sewer payment, 21,487.00. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Visitors to Be Heard: None.

Mayor's Report: None.

City Administrator Cohl Turnquist informed Council that the Fire Station is progressing nicely and that he is pleased with the work being done by WS Construction. Turnquist stated the water and sewer surcharge implementation fee will be moving to the 75% phase, so residents could see a slight increase on their utility bills. The surcharge will increase to \$7.80 for water and \$8.25 for sewer. The Zoning Review committee will be meeting again on Monday, April 8th to continue reviewing the City's Zoning Ordinances. Turnquist plans to work with Mayor Sutton to develop a committee to look into development at the Flandreau Dam. Turnquist also informed Council he would like to hold a workshop with the Council to discuss a 5-10-year plan on future city projects.

Motion by Fargen and seconded by Tufty to approve the Administrator's Reports. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Old Business: None.

New Business: Jason Ramsdell, representing the Flandreau Golf Course, was present at the meeting to update the Council on improvements at the course. Ramsdell thanked the Council, Mayor, and Administrator for their support of the Golf Course. Ramsdell stated they have been able to make many improvements to the irrigation system, hire a third-party landscaping company, and they continue to work on improving the greens. The Clubhouse will open mid-late April. Ramsdell stated the Annual Meeting will be held on April 19th at 6:00 p.m. in the Royal Room at the Royal River Casino. Ramsdell hopes to continue conversations with the City on the future of the Flandreau Golf Course.

Motion by Ahlers and seconded by Tufty to approve the placement of Ashley Strong on Step Six of the Administrative Office Assistant Wage Scale at \$21.93/hourly. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Administrator Cohl Turnquist presented information to the Council about Capital Items needed for purchase at the new fire station. In September, the Council designated \$28,000 for the 2024 budget to purchase furniture and other items needed for the new building. Turnquist has worked with Fire Chief Don Peters on developing a list of items needed for the new building, and the items have come in \$11,000 over the allotted budget. Turnquist recommended the Council split the overage cost with the Fire Department. Alderman Yeaton and Mayor Sutton spoke in favor of purchasing the new items and splitting the cost with the fire department.

Motion by Ahlers and seconded by Ekern to allocate \$5,776.50 from unrestricted reserve funds to the Fire Department Budget for purchase of new Capital Items for the Fire Station. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

The First Reading of Ordinance No. 620 was held. This is an ordinance to rezone Lots 1 and 2 of the Booster Club Addition from (A) Agricultural to (R2) General Residential District. Members of the Planning and Zoning Commission made a motion to approve the rezone during the Public Hearing held on April 2nd, 2024. The Second Reading of Ordinance No. 620 will take place on April 15th, 2024.

Motion by Tufty and seconded by Ekern to approve the Step Increase for Public Works Director Tanner Harris, placing him at Step 4 of the Public Works Director Wage Scale, which is \$34.17/hourly. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Fargen and seconded by Ahlers to approve the Step Increase for Deputy Finance Officer Crystal Hanson, placing her at Step 7 of the Deputy Finance Officer Wage Scale at \$25.51/hourly. The following members voted aye: Ahlers Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Yeaton and seconded by Ahlers to approve the Step Increase for Assistant Public Works Director Chase Amdahl, placing him at Step 2 of the Assistant Public Works Director Wage Scale at \$26.91/hourly. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Fargen and seconded by Ekern to approve the Temporary On-Sale Special Alcoholic Beverage License to Blue Jays for an event to be held at the William Janklow Community Center beginning at 4:00 p.m. on April 12th, 2024 and ending at 1:00 a.m. on April 13th, 2024. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Yeaton and seconded by Ekern to approve Pay Request No. Ten (10) from WS Construction for \$202,884.21 for the new fire station. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Administrator Turnquist spoke to Council about the Sidewalk Incentive Program. Turnquist stated the City has currently budgeted \$7,500 for the program, which assists residents in repairing damaged sidewalks. The City currently pays \$3.50 per square foot of concrete to help residents with the repair costs. With the rising cost of materials, Turnquist asked the Council if they would like to adjust the City's share of the cost. This program is a first come, first serve program, and Turnquist encourages residents who are interested in repairing their sidewalks to come to the City Office to fill out an application.

Motion by Fargen and seconded by Yeaton to increase the City's share to \$4.50 per square foot for the Sidewalk Incentive Program. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Tufty and seconded by Ahlers to approve the 2021-2022 Audit Report prepared by Schoenfish & Co., Inc. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Motion by Ahlers and seconded by Tufty approve Change Order No. 5 for the Fire Station, which allows for a keypad in the gear room at a cost of \$1,166.00 and a concrete pad to be poured near the outside of the office area to avoid erosion at a cost of \$2,625.00. The total for Change Order No. 5 is \$3,868.42. The following members voted aye: Ahlers, Ekern, Fargen, Tufty and Yeaton. Nays: None. Absent: Bjerke. Motion carried.

Council Comments: None.

The Mayor declared the meeting adjourned at 7:31 p.m.

Daniel D. Sutton
Mayor

ATTEST:

Cohl Turnquist
City Administrator