City of Flandreau
City Council Meeting

Agenda

6:30 p.m., Monday
April 20th, 2020
Via Zoom Meeting
1005 W. Elm Avenue
Flandreau, SD

Meeting called by: Mayor Bonrud

Type of meeting: Regular

Agenda topics

	Pledge of Allegiance	Mayor Bonrud
2	Adopt Agenda	
2	Approve Minutes – March 27th, 2020	
2	Approve Minutes – April 1st, 2020	
2	Approve Minutes – April 6th, 2020	
2	Approve Bills for City	

Visitors to be Heard

Visitors to be Heard is the opportunity for persons to address the Council on items not on the Agenda. If the item can be handled administratively without Council action, the Mayor will refer it to the City Administrator. If the item requires Council action, it will be scheduled for an upcoming meeting. Persons wishing to comment on items on the Agenda shall request to speak following presentation of the agenda item and after the Mayor opens the item up for public comment.

	Presentations	
5	Over-view of 2020 SD DOT Bridge Funding Opportunities	Jeff Pederson
	Administrative Reports	
5	Mayor's Report	Mayor Bonrud
5	City Administrator's Report	Jeff Pederson
	Approve Administrative Reports	

	Old Business
5	Prospective Resolution to Adjust Ordinance No. 596 – An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of COVID-19 (Coronavirus)
	New Business
5	Memorandum of Understanding between City of Flandreau and Eaton
5	Funding Request from Moody County Cares
5	Revision of Wage Scale for Part-time/Seasonal Labor for Parks/Streets
2	Pay Step Increase for Tanner Harris
	Council Comments
Special notes:	Other business properly referred to the City Council.

Jeff Pederson
City Administrator

Distribution:
Mayor Bonrud
Alderman Bjerke
Alderman Pesall
Alderman Sutton
Alderman Tufty
Alderman Unger
Alderman Whitman

Cc:
Newspaper: Moody County Enterprise
Radio: Carol Kiecksee
City Attorney: Corey Bruning

To Join the Zoom Meeting:

https://zoom.us/j/2106882313?pwd=UG1wM1BCYXlmMUZFT0NHQVNlTHFsQT09

Meeting ID: 210 688 2313
Password: COF@2492!
One tap mobile
+16699009128,,2106882313#,,#,229251# US (San Jose)
+13462487799,,2106882313#,,#,229251# US (Houston)

Dial by your location
+1 669 900 9128 US (San Jose)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US
+1 312 626 6799 US (Chicago)
Meeting ID: 210 688 2313
Password: 229251
Find your local number: https://zoom.us/u/acfWmov4A8

CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404

COUNCIL PROCEEDINGS
March 27th. 2020

The City Council of the City of Flandreau, South Dakota, met in special session on Friday, March 27th, 2020 at 5:00 p.m. via Zoom conference.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Dan Sutton, Karen Tufty, Jason Unger, and Donald Whitman. Absent: None. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; and Brenda Wade Schmidt, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Tufty and seconded by Bjerke to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

First reading of Ordinance No. 596, An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of COVID-19 (Coronavirus). Motion by Unger to amend the language in Section 1 of the Ordinance as follows: "Effective at 8:00 p.m. CDT Wednesday, April 1, 2020, all restaurants, food courts, coffee houses, bars, clubs, cafes, and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcoholic licensees with on-sale privileges, are closed to on-site/on-sale service ~~to ten or more patrons at one time~~. These businesses may continue to operate in order to provide take-out, delivery, curbside service, and drive-thru service. Any business continuing to operate in order to provide lawful off-site service should implement procedures to ensure social distancing and operation in compliance with federal and state health guidance in order to prevent the spread of COVID-19." The motion removes the language "to ten or more patrons at one time". Motion died for lack of a second.

Alderman Bjerke encouraged Flandreau residents to patronize local businesses and do so in a manner that complies with federal and state health guidance.

The Mayor declared the meeting adjourned at 5:22 p.m.

Mark Bonrud
Mayor

ATTEST:

Jeff Pederson
City Administrator

CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404

COUNCIL PROCEEDINGS
April 1st, 2020

The City Council of the City of Flandreau, South Dakota, met in special session on Wednesday, April 1st, 2020 at 5:00 p.m. via Zoom conference.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Dan Sutton, Karen Tufty, Jason Unger, and Donald Whitman. Absent: None. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; and Brenda Wade Schmidt, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Sutton and seconded by Unger to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Second reading of Ordinance No. 596, An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of COVID-19 (Coronavirus) was held. Motion by Unger and seconded by Tufty to amend the language in Section 1 of Ordinance No. 596 as follows: "Effective at 8:00 p.m. CDT Wednesday, April 1, 2020, all restaurants, food courts, coffee houses, bars, clubs, cafes, and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcoholic licensees with on-sale privileges, are closed to on-site/on-sale service~~ to ten or more patrons at one time~~. These businesses may continue to operate in order to provide take-out, delivery, curbside service, and drive-thru service. Any business continuing to operate in order to provide lawful off-site service should implement procedures to ensure social distancing and operation in compliance with federal and state health guidance in order to prevent the spread of COVID-19." The motion removes the language "to ten or more patrons at one time". The following members voted aye: Tufty and Unger. Nays: Bjerke, Pesall, Sutton, and Whitman. Absent: None. Motion failed.

Motion by Pesall and seconded by Bjerke to amend Ordinance 596 to remove Section 3: "Effective at 8:00 p.m. CDT Wednesday, April 1, 2020, all arcades, bingo halls, video lottery casino operations, indoor climbing facilities, skating rinks, and other similar recreational or entertainment facilities are directed to close and cease operations". After Council discussion, Pesall and Bjerke amended the motion as follows: remove "video lottery casino operations" from Section 3 of the Ordinance and add it to Section 1 of Ordinance 596. The following members voted aye: Bjerke, Pesall, Sutton, and Whitman. Nays: Tufty and Unger. Absent: None. Motion carried.

Motion by Pesall and seconded by Bjerke to adopt Ordinance 596, An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community

Spread of COVID-19 (Coronavirus) as amended in the previous motion. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

The Mayor declared the meeting adjourned at 5:25 p.m.

Mark Bonrud
Mayor

ATTEST:

Jeff Pederson
City Administrator

CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404

COUNCIL PROCEEDINGS
April 6th, 2020

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, April 6th, 2020 at 6:30 p.m. via Zoom Conference.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Dan Sutton, Karen Tufty, Jason Unger, and Donald Whitman. Absent: None. Also present were City Administrator Jeff Pederson; Finance Officer Karen Gundvaldson; and Brenda Wade Schmidt, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Unger and seconded by Sutton to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Tufty to approve the Board of Equalization minutes of March 16th, 2020. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Abstain: Unger. Absent: None. Motion carried.

Motion by Tufty and seconded by Whitman to approve the minutes of March 16th, 2020. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Pesall to allow the following claims for the City and to pay them: Payroll 3/25/2020: general, 14,286.21; 3rd penny, 231.64; water, 3,687.73; electric, 7,398.81; sewer, 3,327.34; airport, 169.40; solid waste, 254.10; (21089) AFLAC, supplemental insurance, 252.46; Ahlers Automotive, repairs, 66.24; Bruce Christiansen Estate, refund, 43.53; Cenex Fleetcard, gas/police, 1,030.52; Cintas, rentals, 159.07; City of Flandreau-Petty Cash, supplies, 17.31; Community Counseling Services, 2nd qtr. Appropriation, 1,900.00; Curt's Collision Center, repairs, 402.30; Cybercoach, repairs, 3,789.92; Dakota Pump & Control Co., repairs, 1,137.76; Dianne Staggs, refund, 25.88; Ditch Witch of South Dakota, repairs, 1,360.59; Dorsey & Whitney LLP, professional fees, 15,000.00; Duininck, cold mix, 883.560; Elite Business Systems, contract, 357.16; Eng Services, hauling solid waste, 13,377.45; FSST, utility taxes collected, 438.33; Game Time, repairs, 799.83; Istate Truck Center, repairs, 101.90; Justice Fire & Safety, repairs, 157.59; Maynards of Flandreau, supplies, 57.38; Mcleod's Printing & Office Supply, election, 449.54; Metron-Farnier, meters, 14,705.32; MidAmerican Research Chemical, supplies, 98.00; Moody County Historical Society, subsidy-2020, 7,000.00; Office Peeps, supplies, 85.18; Patriot Electric, repairs/supplies, 527.63; Pitney Bowes-Purchase Powers, postage, 500.00; Principal Life Insurance Co., dental insurance, 649.95; Productivity Plus Account, repairs, 1,396.73; R2 Firearms, supplies/equipment, 2,580.00; Sanitation Products, repairs, 457.71; SD Dept. of Health Public Lab Services, test samples, 45.00; SD Retirement System, retirement, 10,808.18; SD Supplemental Retirement Plan, retirement, 644.62; Sioux Falls Area Humane Society, professional fees, 94.62; Sioux Valley Energy, electric, 145.00; Stan Houston, supplies, 139.90; Standard Insurance Co., life insurance, 276.59; Sturdevant's Auto Supply, supplies, 1,446.95; Thomas Klein, refund, 80.62;

Tiffany Westphal/David Deuchar, refund, 45.80; Tyler Lumber Company, supplies, 692.66; U.S. Bank, professional fees, 1,600.00; Vadim Municipal Software, annual maintenance fee, 5,964.77; Vast Broadband, utilities, 909.84; Vision Service Plan, vision insurance, 251.28; Wesco, repairs, 529.00, (21191). The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

There were no Visitors to be Heard.

Mayor Bonrud shared that he feels the City is doing well with following guidelines to practice social distancing and is grateful that Moody County has not yet experienced any COVID-19 cases.

The City Administrator shared that the golf course analysis is underway. FEMA is processing a claim in the approximate amount of $100,000 for flood damage to City properties. Design has been identified for the AMI Project; the 2020 budget amount of $125,000 will be used for the communication network and a portion of the new meters. Dakota Directional is back in Flandreau to finish up the remaining work for the Phase 4 Electric Improvements Project. The punch list items may be deducted from the final contractor payment to Solbros Constuction for construction of Community Safe Room #2 due to uncertainty with changes within the company. Chromebooks are in and have been made available to Council for use with the new paperless Agenda process.

Motion by Pesall and seconded by Unger to approve the Administrative Reports. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Old Business: Consideration to adjust Ordinance 596, An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of COVID-19 (Coronavirus) was discussed. Motion by Unger and seconded by Sutton to amend the language in Section 2 of the Ordinance to add "hair salons" to the list directed to close and cease operations, retroactive to April 1st, 2020. The following members voted aye: Pesall, Sutton, Tufty, and Unger. Nays: Bjerke and Whitman. Absent: None. Motion carried.

Motion by Unger to remove "video lottery casino operations" from Section 1 of Ordinance 596. Motion died for lack of a second.

Motion by Unger to amend the language in Section 1 of the Ordinance as follows: "Effective at 8:00 p.m. CDT Wednesday, April 1, 2020, all restaurants, food courts, coffee houses, bars, clubs, cafes, and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcoholic licensees with on-sale privileges, are closed to on-site/on-sale service ~~to ten or more patrons at one time~~. These businesses may continue to operate in order to provide take-out, delivery, curbside service, and drive-thru service. Any business continuing to operate in order to provide lawful off-site service should implement procedures to ensure social distancing and operation in compliance with federal and state health guidance in order to prevent the spread of COVID-19." The motion removes the language "to ten or more patrons at one time". Motion died for lack of a second.

New Business: Motion by Whitman and seconded by Bjerke, that in consideration of the COVID-19 Pandemic, the assessment of late fees will be eliminated and utility services will not be disconnected for a period of thirty (30) days, with review to take place after the expiration of thirty (30) days to determine

whether the temporary policy should be extended for an additional period of time. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Tufty to close the boat ramp on both sides of the Flandreau dam for public safety. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Motion by Whitman and seconded by Unger to set June 9th, 2020 as the official date for the City of Flandreau Municipal Election per House Bill 1298 recently passed by the 2020 South Dakota Legislature which required postponement of the April 14th, 2020 Election. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, Unger, and Whitman. Nays: None. Absent: None. Motion carried.

Council Comments: Alderman Sutton indicated the Flandreau Development Corporation has been discussing available programs with internet providers to assist customers due to COVID-19.

The Mayor declared the meeting adjourned at 7:28 p.m.

Mark Bonrud
Mayor

ATTEST:

Jeff Pederson
City Administrator

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
1543	**AMARIL UNIFORM COMPANY, 8020 UNIVERSITY AVE NE, FRIDLEY, MN, 55432-1855**								
168100	04/09/20	SWEATSHIRTS/VERNON JACKET/PANTS	04/20/20	$2,488.99	$2,488.99	603-31-4265	Uniforms/Safety Clothing	$3,000.00	$3,000.00
168340	04/15/20	VEST/T-SHIRTS	04/20/20	$339.48	$339.48	603-31-4265	Uniforms/Safety Clothing	$3,000.00	$3,000.00
					$2,828.47				
9	**BIG SIOUX COMM WATER SYSTEM, , 23343 479TH AVE, EGAN, SD, 57024-6438**								
4-1-2020 PARKS	04/01/20	WATER USAGE	04/20/20	$35.00	$35.00	101-08-4280	Utilities	$7,000.00	$5,854.64
4-2-2020 B SIOUX	04/02/20	WATER PURCHASE	04/20/20	$16,156.32	$16,156.32	602-31-4284	Water Purchases	$200,000.00	$170,071.62
4-1-2020 AIRPORT	04/04/20	WATER USAGE	04/20/20	$35.00	$35.00	606-11-4280	Utilities	$5,000.00	$3,319.56
					$16,226.32				
1213	**BRUNING & LEWIS LAW FIRM, PLLC, P.O. BOX 347, 310 S. WIND STREET, FLANDREAU, SD, 57028-1738**								
3-2020	03/30/20	PROFESSIONAL FEES	04/20/20	$1,550.00	$1,550.00	101-01-4220	Professional Fees	$10,750.00	$7,525.00
3-2020	03/30/20	PROFESSIONAL FEES	04/20/20	$262.50	$262.50	101-02-4220	Professional Fees	$1,250.00	$1,150.00
					$1,812.50				
1700	**CARDMEMBER SERVICES, PO BOX 306005, NASHVILLE, TN, 37230-6005**								
3-2020	03/28/20	SUPPLIES	04/20/20	$26.60	$26.60	101-01-4260	Supplies	$850.00	$449.74
3-2020	03/28/20	ELECTION SUPPLIES	04/20/20	$58.98	$58.98	101-01-4299	Election Costs	$700.00	$189.66
3-2020	03/28/20	SUPPLIES	04/20/20	$347.90	$347.90	101-08-4260	Supplies	$17,500.00	$16,544.27
3-2020	03/28/20	SUPPLIES	04/20/20	$2.22	$2.22	602-32-4260	Supplies	$6,500.00	$4,815.86
3-2020	03/28/20	SUPPLIES	04/20/20	$86.20	$86.20	603-31-4260	Supplies	$15,000.00	$10,927.70
3-2020	03/28/20	SUPPLIES	04/20/20	$2.22	$2.22	603-32-4260	Supplies	$6,500.00	$4,855.34
3-2020	03/28/20	SUPPLIES	04/20/20	$2.22	$2.22	604-32-4260	Supplies	$6,500.00	$4,857.94
					$526.34				
1721	**CINTAS, PO BOX 650838, DALLAS, TX, 75265-0838**								
4047817349	04/13/20	MATS/BAR & KITCHEN TOWELS	04/20/20	$162.16	$162.16	101-10-4240	Rentals	$2,500.00	$2,337.84
4047817349	04/13/20	MATS/BAR & KITCHEN TOWELS	04/20/20	$33.77	$33.77	602-32-4240	Rentals	$420.00	$333.21
4047817349	04/13/20	MATS/BAR & KITCHEN TOWELS	04/20/20	$33.77	$33.77	603-32-4240	Rentals	$420.00	$333.21
4047817349	04/13/20	MATS/BAR & KITCHEN TOWELS	04/20/20	$33.77	$33.77	604-32-4240	Rentals	$420.00	$333.20
					$263.47				
1722	**CORE & MAIN LP, PO BOX 28330, ST LOUIS, MO, 63146-0830**								
M143165	04/01/20	CLAYXCI/PVC CPLG STRONGBACK	04/20/20	$343.95	$343.95	603-31-4370	Street Repair/Trenching	$2,000.00	$2,000.00
					$343.95				
363	**DAKOTA PUMP & CONTROL CO., INC., PO BOX 725, WATERTOWN, SD, 57201-0725**								
25936	04/10/20	SERVICE CALL ON 4/7/20 AHLERS & SPOT LIFE STATIONS	04/20/20	$484.69	$484.69	604-31-4250	Repairs	$12,000.00	$10,519.84
					$484.69				
25	**DGR ENGINEERING, 1302 S. UNION ST., P.O. BOX 511, ROCK RAPIDS, IA, 51246-0511**								

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
239513	03/12/20	PROJECT #416611.00-PHASE4, ELECTRIC DISTRIBUTION IMPROVEMENTS-PROFESSIONAL SERVICES THROUGH FEBRUARY 29, 2020/POST CONSTRUCTION	04/20/20	$1,368.00	$1,368.00	603-31-5301	Electric Distribution Imp (	$0.00	($172,299.36)
					$1,368.00				
206	**DITCH WITCH OF SOUTH DAKOTA, INC., 27125 PARKLANE DR., SIOUX FALLS, SD, 57106-8000**								
P15441	03/31/20	TRANS BAG MFL/RECEIVER SLEEVE/BATTERY	04/20/20	$112.90	$112.90	603-31-4250	Repairs	$10,000.00	$6,283.89
					$112.90				
1452	**EGAN ALUMNI FUND, 46955 256TH ST, CROOKS, SD, 57020-5802**								
4-2020	04/16/20	EGAN ALUMNI DEPOSIT REFUND FOR COM CENTER	04/20/20	$250.00	$250.00	101-00-2200	Customer Deposits	$0.00	($1,750.00)
					$250.00				
29	**EKERN HOME EQUIPMENT, INC., 815 2ND ST SOUTH, BROOKINGS, SD, 57006-3045**								
159855	03/10/20	4 FT OF TUBING	04/20/20	$5.16	$5.16	101-04-4260	Supplies	$13,500.00	$7,600.77
160184	03/24/20	1 1/2" X 1 1/4" NYLON BUSHING/GARDEN HOSE ADAPTER	04/20/20	$12.98	$12.98	101-04-4260	Supplies	$13,500.00	$7,600.77
159990	03/15/20	SERVICE LABOR-1 FAN BELT/FOUND TWO BOILERS/COMBUSTION BLOWER BAD	04/20/20	$535.49	$535.49	101-09-4250	Repairs	$2,500.00	$1,601.41
160229	04/25/20	4" PVC CAP	04/20/20	$2.99	$2.99	604-31-4260	Supplies	$8,500.00	$4,976.10
					$556.62				
1673	**FLEXIBLE PIPE TOOL COMPANY, 30577 PEARL DRIVE, ST. JOSEPH, MN, 56374-4665**								
24730	04/01/20	LABOR/SERVICE TRAILER JET: CHANGED OIL & FILTERS/REPLACED TACH & PENDANT/REBUILT WATER PUMP/REPAIRED WATER LEAK & LEVEL-WIND	04/20/20	$4,596.50	$4,596.50	604-31-4250	Repairs	$12,000.00	$10,519.84
					$4,596.50				
	GOVOFFICE, ATTN: GOVOFFICE ACCOUNTS RECEIVABLE, PO BOX 25477, TAMPA, FL, 33622-5477								
504581	03/20/20	GOVOFFICE EMAIL SETUP FOR FEBRUARY 2020	04/20/20	$16.67	$16.67	602-32-4293	Contract/Agreement	$5,600.00	$3,214.86
504581	03/20/20	GOVOFFICE EMAIL SETUP FOR FEBRUARY 2020	04/20/20	$16.67	$16.67	603-32-4293	Contract/Agreement	$10,100.00	$7,714.86
504581	03/20/20	GOVOFFICE EMAIL SETUP FOR FEBRUARY 2020	04/20/20	$16.66	$16.66	604-32-4293	Contract/Agreement	$5,600.00	$3,298.16
					$50.00				
1742	**GREATAMERICA FINANCIAL SVCS., PO BOX 660831, DALLAS, TX, 75266-0831**								
26839622	04/10/20	TOSHIBA COPIER-AGREEMENT 007-1376998-00	04/20/20	$190.55	$190.55	101-02-4293	Contract/Agreement	$62,000.00	$45,040.85
					$190.55				
144	**HILLYARD / SIOUX FALLS, P.O. BOX 804925, KANSAS CITY, MO, 64180-4925**								

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
6038247217	03/30/20	SUPPLIES	04/20/20	$612.22	$612.22	101-10-4260	Supplies	$2,000.00	$901.66
603840839	04/10/20	SUPPLIES	04/20/20	$360.68	$360.68	101-10-4260	Supplies	$2,000.00	$901.66
					$972.90				
56	**JUSTICE FIRE & SAFETY, 3601 N POTSDAMN AVE, SIOUX FALLS, SD, 57104-7032**								
198724	04/14/20	SEMI-ANNUAL MAINTENANCE FIRE SUPPRESSION SYSTEM/COM CENTER/ARMORY	04/20/20	$184.05	$184.05	101-09-4250	Repairs	$2,500.00	$1,601.41
198724	04/14/20	SEMI-ANNUAL MAINTENANCE FIRE SUPPRESSION SYSTEM/COM CENTER/ARMORY	04/20/20	$184.06	$184.06	101-10-4250	Repairs	$0.00	($641.75)
					$368.11				
65	**M & T FIRE AND SAFETY, INC., P.O. BOX 167, VOLGA, SD, 57071-0167**								
5649	04/10/20	FLAT STREAM NOZZLE/ROCKER LUG/BLACK HARDCOAT/WIDE RANGE TURBOJET NOZZLE WITH PISTOL GRIP	04/20/20	$891.00	$891.00	101-03-4260	Supplies	$8,000.00	$4,322.04
					$891.00				
1065	**MCLEOD'S PRINTING & OFFICE SUPPLY, 1011 SOUTH EDGERTON, PO BOX 699, MITCHELL, SD, 57301-0699**								
38721	04/15/20	OFFICIAL BALLOT STAMP	04/20/20	$20.38	$20.38	101-01-4299	Election Costs	$700.00	$189.66
					$20.38				
67	**MID AMERICAN ENERGY, P.O. BOX 8020, DAVENPORT, IA, 52808-8020**								
4-2020	04/01/20	GAS BILL	04/20/20	$87.92	$87.92	101-03-4280	Utilities	$5,500.00	$3,919.54
4-2020	04/01/20	GAS BILL	04/20/20	$186.64	$186.64	101-04-4280	Utilities	$6,000.00	$4,596.72
4-2020	04/01/20	GAS BILL	04/20/20	$341.39	$341.39	101-09-4280	Utilities	$15,500.00	$11,183.21
4-2020	04/01/20	GAS BILL	04/20/20	$430.00	$430.00	101-10-4280	Utilities	$11,750.00	$8,865.27
4-2020	04/01/20	GAS BILL	04/20/20	$72.77	$72.77	602-31-4280	Utilities	$3,800.00	$2,620.00
4-2020	04/01/20	GAS BILL	04/20/20	$79.60	$79.60	602-31-4280	Utilities	$3,800.00	$2,620.00
4-2020	04/01/20	GAS BILL	04/20/20	$39.80	$39.80	602-32-4280	Utilities	$4,850.00	$3,618.84
4-2020	04/01/20	GAS BILL	04/20/20	$164.18	$164.18	603-31-4280	Utilities	$7,400.00	$5,270.79
4-2020	04/01/20	GAS BILL	04/20/20	$79.60	$79.60	603-32-4280	Utilities	$5,600.00	$4,215.41
4-2020	04/01/20	GAS BILL	04/20/20	$58.52	$58.52	604-31-4280	Utilities	$18,500.00	$14,979.58
4-2020	04/01/20	GAS BILL	04/20/20	$89.55	$89.55	604-31-4280	Utilities	$18,500.00	$14,979.58
4-2020	04/01/20	GAS BILL	04/20/20	$44.78	$44.78	604-32-4280	Utilities	$5,000.00	$3,749.67
					$1,674.75				
72	**MN MUNICIPAL UTILITIES ASSOC., 3025 HARBOR LN. N., SUITE 400, PLYMOUTH, MN, 55447-5142**								
55314	04/03/20	SAFETY COMPLIANCE SERVICE/JOB TRAINING & SAFETY ELECT DIV 1ST QTR 2020	04/20/20	$866.24	$866.24	101-04-4296	Training	$3,500.00	$2,583.76
55314	04/03/20	SAFETY COMPLIANCE SERVICE/JOB TRAINING & SAFETY ELECT DIV 1ST QTR 2020	04/20/20	$433.13	$433.13	602-31-4296	Training	$2,100.00	$1,607.87

CITY OF FLANDREAU

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(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
55314	04/03/20	SAFETY COMPLIANCE SERVICE/JOB TRAINING & SAFETY ELECT DIV 1ST QTR 2020	04/20/20	$1,605.00	$1,605.00	603-31-4296	Training	$8,000.00	$6,170.00
55314	04/03/20	SAFETY COMPLIANCE SERVICE/JOB TRAINING & SAFETY ELECT DIV 1ST QTR 2020	04/20/20	$433.13	$433.13	604-31-4296	Training	$2,100.00	$1,607.87
					$3,337.50				
130	**MOODY COUNTY AUDITOR, 101 E. PIPESTONE AVE. SUITE D, FLANDREAU, SD, 57028-1730**								
4-2020 MC CARES	04/14/20	DONATION TO MOODY COUNTY CARES/211 SYSTEM-2020	04/20/20	$1,000.00	$1,000.00	101-01-4901	Miscellaneous	$1,000.00	$961.30
					$1,000.00				
33	**MOODY COUNTY ENTERPRISE, PO BOX 71, FLANDREAU, SD, 57028-0071**								
3-2020	03/31/20	MINUTES/HEARING/RESOLUTION	04/20/20	$211.78	$211.78	101-01-4230	Publishing/Advertising	$8,200.00	$6,238.32
3-2020	03/31/20	VOTER REGISTRATION DEADLINE	04/20/20	$14.06	$14.06	101-01-4299	Election Costs	$700.00	$189.66
3-2020	03/31/20	WINDOW ENVS/REG ENVS/CALCULATING TAPE	04/20/20	$170.17	$170.17	602-32-4260	Supplies	$6,500.00	$4,815.86
3-2020	03/31/20	WINDOW ENVS/REG ENVS/CALCULATING TAPE	04/20/20	$170.16	$170.16	603-32-4260	Supplies	$6,500.00	$4,855.34
3-2020	03/31/20	WINDOW ENVS/REG ENVS/CALCULATING TAPE	04/20/20	$170.16	$170.16	604-32-4260	Supplies	$6,500.00	$4,857.94
					$736.33				
120	**OTTERTAIL POWER COMPANY, P.O. BOX 2002, FERGUS FALLS, MN, 56538-2002**								
2967	03/30/20	AIRPORT ELECTRIC	04/20/20	$184.62	$184.62	606-11-4280	Utilities	$5,000.00	$3,319.56
					$184.62				
75	**POSTMASTER, , , ,**								
4-2020	04/15/20	POSTAGE FOR BILLING CARDS	04/20/20	$88.33	$88.33	602-32-4260	Supplies	$6,500.00	$4,815.86
4-2020	04/15/20	POSTAGE FOR BILLING CARDS	04/20/20	$88.34	$88.34	603-32-4260	Supplies	$6,500.00	$4,855.34
4-2020	04/15/20	POSTAGE FOR BILLING CARDS	04/20/20	$88.33	$88.33	604-32-4260	Supplies	$6,500.00	$4,857.94
					$265.00				
128	**RIVER'S EDGE COOPERATIVE, WEST HWY 32, 1100 W. PIPESTONE AVE., FLANDREAU, SD, 57028-1440**								
3-31-2020	03/31/20	GAS/OIL	04/20/20	$27.28	$27.28	101-02-4263	Gas/Oil	$16,000.00	$12,451.66
3-31-2020	03/31/20	GAS/OIL	04/20/20	$582.21	$582.21	101-03-4263	Gas/Oil	$3,000.00	$2,635.80
3-31-2020	03/31/20	GAS/OIL	04/20/20	$452.10	$452.10	101-04-4263	Gas/Oil	$10,000.00	$6,098.13
3-31-2020	03/31/20	GAS/OIL	04/20/20	$142.23	$142.23	602-31-4263	Gas/Oil	$2,000.00	$1,675.96
3-31-2020	03/31/20	GAS/OIL	04/20/20	$461.04	$461.04	603-31-4263	Gas/Oil	$6,000.00	$5,283.36
3-31-2020	03/31/20	GAS/OIL	04/20/20	$142.24	$142.24	604-31-4263	Gas/Oil	$4,000.00	$3,675.96
3-31-2020	03/31/20	GAS/OIL	04/20/20	$98.12	$98.12	606-11-4263	Gas/Oil	$1,900.00	$1,477.22
					$1,905.22				
81	**SANITATION PRODUCTS, INC., P.O. BOX 166, FARGO, ND, 58107-0166**								

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
75583	04/15/20	PRIMARY & SAFETY ELEMENT/FILTER W/GASKET/SHOE RUNNER/SAFETY SNAP PIN/NUT RETAINER/MAIN BROOM FRONT COVER	04/20/20	$882.77	$882.77	101-04-4250	Repairs	$7,500.00	$3,680.49
					$882.77				
88	**SD DIVISION OF MOTOR VEHICLES, 445 E. CAPITOL AVE., PIERRE, SD, 57501-3185**								
3-2020	03/31/20	TITLE AND LICENSE PLATES-TRAILER	04/20/20	$21.20	$21.20	101-08-4901	Miscellaneous	$300.00	$300.00
					$21.20				
141	**SD SUPPLEMENTAL RETIREMENT PLAN, , P.O. BOX 1098, PIERRE, SD, 57501-1098**								
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/20/20	$38.46	$38.46	101-17-4135	Retirement-Special	$1,000.00	$730.78
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT- LUCAS DAILEY	04/20/20	$50.00	$50.00	602-00-2166	Retire. Supplemental Pay	$0.00	$50.00
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/20/20	$38.46	$38.46	602-32-4135	Retirement-Special	$1,000.00	$730.78
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT-RYAN SHERMAN	04/20/20	$30.00	$30.00	603-00-2166	Retire. Supplemental Pay	$0.00	($60.00)
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/20/20	$76.93	$76.93	603-32-4135	Retirement-Special	$2,000.00	$1,461.49
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT- LUCAS DAILEY	04/20/20	$50.00	$50.00	604-00-2166	Retire. Supplemental Pay	$0.00	($50.00)
4-22-2020	04/22/20	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/20/20	$38.46	$38.46	604-32-4135	Retirement-Special	$1,000.00	$730.78
					$322.31				
1298	**SIOUX FALLS AREA HUMANE SOCIETY, 3720 E. BENSON ROAD, SIOUX FALLS, SD, 57104-9610**								
4139	04/13/20	ANIMAL IMPOUNDED/CONTRACT MARCH 2020	04/20/20	$188.35	$188.35	101-06-4220	Professional Fees	$600.00	$301.98
					$188.35				
129	**SOUTH DAKOTA ONE CALL, PO BOX 1605, SIOUX FALLS, SD, 57101-1605**								
SD20-0543	03/31/20	ONE CALL & FAX FEES FOR JANUARY THRU MARCH 2020	04/20/20	$10.08	$10.08	602-31-4260	Supplies	$5,000.00	$3,615.47
SD20-0543	03/31/20	ONE CALL & FAX FEES FOR JANUARY THRU MARCH 2020	04/20/20	$10.08	$10.08	603-31-4260	Supplies	$15,000.00	$10,927.70
SD20-0543	03/31/20	ONE CALL & FAX FEES FOR JANUARY THRU MARCH 2020	04/20/20	$10.08	$10.08	604-31-4260	Supplies	$8,500.00	$4,976.10
					$30.24				
1570	**SPARKLE CAR WASH, INC., 713 W 3RD AVE, FLANDREAU, SD, 57028-1503**								
200827	04/06/20	WASH VEHICLES	04/20/20	$9.00	$9.00	101-01-4260	Supplies	$850.00	$449.74
200827	04/06/20	WASH VEHICLES	04/20/20	$33.98	$33.98	101-02-4260	Supplies	$6,000.00	$4,792.06
					$42.98				
1871	**U.S. BANK, PO BOX 70870, ST. PAUL, MN, 55170-9690**								

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
5684986	03/25/20	ELECTRIC REV BONDS 2013-3/1/2019-2/29-2020	04/20/20	$600.00	$600.00	603-31-4220	Professional Fees	$2,500.00	($14,137.50)
5684987	03/25/20	ELECTRIC REV BONDS 2016/3/01/2019-02/29/2020	04/20/20	$600.00	$600.00	603-31-4220	Professional Fees	$2,500.00	($14,137.50)
					$1,200.00				
1692	**ULINE, PO BOX 88741, CHICAGO, IL, 60680-1741**								
118611988	04/02/20	2 TIER/3 WIDE LOCKER TAN/ZERO GRAVITY CHAIR	04/20/20	$1,745.79	$1,745.79	101-07-4260	Supplies	$13,500.00	$13,334.53
					$1,745.79				
1867	**VADIM MUNICIPAL SOFTWARE, INC, 12709 COLLECTION CENTER DRIVE, CHICAGO, IL, 60693-0001**								
276346	04/10/20	EBILLING TRANSACTION FEES/BILL #624 & 625	04/20/20	$1.87	$1.87	602-32-4293	Contract/Agreement	$5,600.00	$3,214.86
276346	04/10/20	EBILLING TRANSACTION FEES/BILL #624 & 625	04/20/20	$1.86	$1.86	603-32-4293	Contract/Agreement	$10,100.00	$7,714.86
276346	04/10/20	EBILLING TRANSACTION FEES/BILL #624 & 625	04/20/20	$1.87	$1.87	604-32-4293	Contract/Agreement	$5,600.00	$3,298.16
					$5.60				
112	**VERIZON WIRELESS, P.O. BOX 25506, LEHIGH VALLEY, PA, 18002-5506**								
9851268897	03/25/20	MOBILE JET PACKS	04/20/20	$266.13	$266.13	101-02-4280	Utilities	$11,500.00	$8,598.27
9851268897	03/25/20	MOBILE JET PACKS	04/20/20	$25.34	$25.34	602-32-4280	Utilities	$4,850.00	$3,618.84
9851268897	03/25/20	CELL PHONE	04/20/20	$35.68	$35.68	603-31-4280	Utilities	$7,400.00	$5,270.79
9851268897	03/25/20	MOBILE JET PACKS	04/20/20	$25.34	$25.34	603-32-4280	Utilities	$5,600.00	$4,215.41
9851268897	03/25/20	MOBILE JET PACKS	04/20/20	$25.34	$25.34	604-32-4280	Utilities	$5,000.00	$3,749.67
					$377.83				
				Total Bills To Pay:	**$45,783.19**				

CITY OF FLANDREAU

Council Approval Report for First National Bank--500330

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Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted $	YTD Balance
1145	**DAKOTACARE, PO BOX 7406, SI0UX FALLS, SD, 57117-7406**								
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$9,614.87	$9,614.87	101-00-2169	Health Insurance Payable	$0.00	($8,567.39)
3-16-2020	03/16/20	MISC	03/16/20	$12.90	$12.90	101-01-4901	Miscellaneous	$1,000.00	$974.20
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$235.04	$235.04	211-00-2169	Health Insurance Payable	$0.00	($352.56)
3-16-2020	03/16/20	MISC	03/16/20	$0.27	$0.27	211-10-4901	Miscellaneous	$0.00	($0.54)
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$2,303.70	$2,303.70	602-00-2169	Health Insurance Payable	$0.00	($3,455.55)
3-16-2020	03/16/20	MISC	03/16/20	$2.67	$2.67	602-31-4901	Miscellaneous	$500.00	$489.06
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$4,090.20	$4,090.20	603-00-2169	Health Insurance Payable	$0.00	($5,665.16)
3-16-2020	03/16/20	MISC	03/16/20	$5.07	$5.07	603-31-4901	Miscellaneous	$1,000.00	$838.36
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$2,301.20	$2,301.20	604-00-2169	Health Insurance Payable	$0.00	($3,451.80)
3-16-2020	03/16/20	MISC	03/16/20	$2.67	$2.67	604-31-4901	Miscellaneous	$300.00	$289.06
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$112.84	$112.84	606-00-2169	Health Insurance Payable	$0.00	($169.26)
3-16-2020	03/16/20	HEALTH INSURANCE	03/16/20	$169.26	$169.26	612-00-2169	Health Insurance Payable	$0.00	($253.89)
					$18,850.69				
151	**EFTPS, , , ,**								
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$4,232.64	$4,232.64	101-00-2162	Payroll Taxes Payable	$0.00	($12,198.86)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$3,851.12	$3,851.12	101-00-2162	Payroll Taxes Payable	$0.00	($12,198.86)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$73.54	$73.54	211-00-2162	Payroll Taxes Payable	$0.00	($228.57)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$81.49	$81.49	211-00-2162	Payroll Taxes Payable	$0.00	($228.57)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$1,075.59	$1,075.59	602-00-2162	Payroll Taxes Payable	$0.00	($3,332.45)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$1,186.28	$1,186.28	602-00-2162	Payroll Taxes Payable	$0.00	($3,332.45)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$2,396.61	$2,396.61	603-00-2162	Payroll Taxes Payable	$0.00	($7,053.74)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$2,874.35	$2,874.35	603-00-2162	Payroll Taxes Payable	$0.00	($7,053.74)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$953.38	$953.38	604-00-2162	Payroll Taxes Payable	$0.00	($2,934.70)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$1,048.24	$1,048.24	604-00-2162	Payroll Taxes Payable	$0.00	($2,934.70)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$45.36	$45.36	606-00-2162	Payroll Taxes Payable	$0.00	($129.09)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$46.09	$46.09	606-00-2162	Payroll Taxes Payable	$0.00	($129.09)
3/11/2020	03/11/20	PAYROLL TAXES	03/11/20	$68.06	$68.06	612-00-2162	Payroll Taxes Payable	$0.00	($193.66)
3/24/2020	03/24/20	PAYROLL TAXES	03/24/20	$69.14	$69.14	612-00-2162	Payroll Taxes Payable	$0.00	($193.66)
					$18,001.89				
71	**MISSOURI BASIN MUNICIPAL POWER AGENCY/S-1, , , ,**								
3/9/2020	03/09/20	ELECTRIC ENERGY	03/24/20	$125,677.33	$125,677.33	603-30-4341	MRES/WAPA/PWR Cost	$1,530,000.00	$1,273,042.48
					$125,677.33				
93	**SD STATE TREAS-SALES TAX, DEPT. OF REVENUE & REGULATIONS, P.O. BOX 5055, SIOUX FALLS, SD, 57117-5055**								
3-31-2020	03/20/20	STATE SALES TAX	03/20/20	$0.26	$0.26	101-00-2170	Sales Taxes Payable	$0.00	($1.66)
3-31-2020	03/20/20	STATE SALES TAX	03/20/20	$10,198.89	$10,198.89	603-00-2170	Sales Taxes Payable	$0.00	($19,671.61)
3-31-2020	03/20/20	STATE SALES TAX	03/20/20	$5.63	$5.63	606-00-2170	Sales Taxes Payable	$0.00	($11.26)
3-31-2020	03/20/20	STATE SALES TAX	03/20/20	$895.67	$895.67	612-00-2170	Sales Taxes Payable	$0.00	($1,792.35)
					$11,100.45				

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109	**US DEPARTMENT OF AGRICULTURE, , , ,**								
3-4-2020	03/04/20	2001 WATER BOND PAYMENT PRINCIPAL	03/04/20	$1,203.26	$1,203.26	602-40-4708	Principal - 2000 Water Bo	$14,653.00	$12,261.45
3-4-2020	03/04/20	2001 WATER BOND PAYMENT INTEREST	03/04/20	$2,177.74	$2,177.74	602-40-4709	Interest - 2000 Water Bo	$25,920.00	$21,549.55
					$3,381.00				
1856	**US DEPT OF AGRICULTURE--WATER/SEWER, , , ,**								
3-8-2020	03/08/20	2019 WATER BOND PRINCIPAL	03/08/20	$3,217.51	$3,217.51	602-40-4716	Principal - 2019 Water Bo	$60,037.00	$53,621.03
3-8-2020	03/08/20	2019 WATER BOND INTEREST	03/08/20	$5,025.49	$5,025.49	602-40-4717	Interest - 2019 Water Bo	$38,880.00	$28,809.97
3-8-2020	03/08/20	2019 SEWER BOND (1) PRINCIPAL	03/08/20	$4,564.37	$4,564.37	604-40-4718	Principal - 2019 Sewer B	$85,162.00	$76,060.28
3-8-2020	03/08/20	2019 SEWER BOND (1) INTEREST	03/08/20	$7,128.63	$7,128.63	604-40-4719	Interest - 2019 Sewer Bo	$55,155.00	$40,870.72
3-8-2020	03/08/20	2019 SEWER BOND (2) PRINCIPAL	03/08/20	$605.77	$605.77	604-40-4728	Principal - 2019 Sewer B	$11,293.00	$10,085.04
3-8-2020	03/08/20	2019 SEWER BOND (2) INTEREST	03/08/20	$945.23	$945.23	604-40-4729	Interest - 2019 Sewer Bo	$7,320.00	$5,425.96
					$21,487.00				
		Total Bills To Pay:			**$198,498.36**				

Agenda Action Form
Flandreau City Council

Meeting Date: 4/20/2020

Title: Memorandum of Understanding between City of Flandreau and Eaton for Purchase of Materials/Services for Advanced Metering Infrastructure Project

☒ Motion ☐ Resolution ☐ Ordinance ☐ Other

Background Information. The City is scheduled to begin implementation of an Advanced Metering Infrastructure project for its Electric Utility in 2020, and has budgeted $125,00 in the current year for Phase 1 of the project. The City anticipates contracting with Missouri River Energy Services for hosting of an internet portal and related software services that will provide for communication of meter data to the City and its customers. As part of its effort in assisting member cities to optimize performance of AMI projects, MES undertook a competitive process that resulted in the selection of Eaton as the preferred vendor for field equipment and related software.

Justification: This MOU serves to recognize the price quote that the City received from Eaton for AMI on March 27, 2020 as being good for the anticipated two-year period of project implementation. Further, the MOU evidences the competitive process by which Eaton was selected by MRES on behalf of its member cities as the AMI project vendor.

Financial Consideration: The amount of $125,00 is appropriated in the current City Budget for the first phase of the AMI project. This MOU recognizes that the City will proceed this year with the purchase of AMI products and services from Eaton up to that amount of money.

City Administrator's Recommendation: Approve

Attachments: Proposed MOU between the City of Flandreau and Eaton for AMI pricing. March 27, 2020 price quotation from Eaton.

Memorandum of Understanding

This document is for the purpose of memorializing an agreement between the City of Flandreau ("City" or "the City") and Eaton ("Eaton") for the purchase of certain system upgrades and training, collectively referred to as Advanced Metering Infrastructure ("AMI") for the electric distribution system operated by the City.

The City is entering into the AMI project with the following purposes:

- Reduce costs and improve efficiency by automating meter reads, service connects and disconnects.
- Increase accuracy of meter reads and billing data
- Remote monitoring of the status of equipment across the distribution system
- Provide early identification of meter tampering/theft
- On-screen access for staff to detailed usage data
- Improved communication between Flandreau Electric and customers through web-portal access to system data

Background

The City's power provider, Missouri River Energy Services ("MRES"), selected Eaton (then known as Cooper) to be its vendor for AMI through a competitive bid process which was designed for members to in compliance with bidding requirements. In 2009, MRES worked with RW Beck to develop a Request for Proposal ("RFP") for a load control setup for the members that would/could encompass the future need of AMI, and sent it to twenty-nine (29) companies.
There were four (4) proposals (total) provided to MRES and two of those proposals were for AMI from Aclara and Elster. A vendor task force evaluated the options.

Eaton was a highly attractive option and ultimately chosen because they have a very robust load control product, which many AMI vendors at the time did not have. Eaton's ability to move into the AMI space while maintaining their load control system was very appealing. The agreement between Eaton and MRES was signed August of 2010.

It is understood:

Eaton has provided a price quote for City's needed upgrades for the AMI system. For the present FY 2020 Budget Year, the City Council has appropriated the sum of $125,000. The quote from Eaton contains meters, communication network, software purchase, and some training. The first phase of the project will be to purchase and install the communications network (inclusive of software and training) and to purchase meters up to the limit of the budgeted amount of $125,000.

It is anticipated that City management will request the balance of funding needed for completion of the project in the FY 2021 Budget. All parties know and understand that, while all parties desire and anticipate the purchase of all upgrades in that timeframe, the City lacks authority to commit to the balance of the purchase above the appropriated sum until a future appropriation is approved by the City Council.

In consideration of the initial purchase by the City, it is agreed that Eaton will honor the prices on the quote dated March of 2020 for the anticipated purchase of the balance of the required equipment, software, and training that was the subject of the quote through the end of 2021.

Dated: _____ City of Flandreau

By:_____
Role: _____

Dated: _____ Eaton

By:_____
Role: _____

Powering Business Worldwide

The City of Flandreau - Flandreau, SD

Quoted By: Tom Thorson, Jim Roche, Megan Freeman

RF Two-way AMI Pricing - NOTE it is the responsibility of each City/Utility indicate they are an MRES Member at time of submission for ALL Quote Requests or Purchase Orders to receive these prices.

Quote Date: March 27, 2020

	Units	Units of Measure	MRES CDR Member Unit Price	Total Price
Software and Interfaces				
Yukon Module License - RF AMI (assumes MRES CDR participant discount)	1	each	$15,000.00	$15,000
Yukon Module License - Load Management / Demand Response	0	each	$0.00	$0
Billing/CIS Flat-file Interface (Eaton to provide the Yukon-end of this interface which includes the ability to generate a standard Eaton flat file format for billing transfer to the CIS/Billing System. Any license, services, or fees required by the Billing/CIS vendor to accept import of this flat file is the City/utility's responsibility.) (one-time)	1	each	$1,500.00	$1,500
			Total Software and Interfaces	**$16,500**
AMI Network Infrastructure				
RF Network Infrastructure				
Gateway with Ethernet Port	2	each	$2,060.00	$4,120
SPARE Gateway with Ethernet Port	1	each	$2,060.00	$2,060
Gateway - External Antenna Kit (50' cable)	2	each	$411.00	$822
Gateway - External Antenna Kit (100' cable)	0	each	$575.00	$0
Gateway 800 Option - Mounting Cabinet with UPS	2	each	$1,350.00	$2,700
Relay 851 - Internal Antenna, Pole Mounting Kit, 120-277 VAC	10	each	$245.00	$2,450
Relay 853 - Internal Antenna, Pole Mounting Kit, 12 VDC	0	each	$255.00	$0
Relay 806 - External Remote Antenna Kit, Pole Mounting Kit, 120-480 VAC	0	each	$595.00	$0
Relay Option - Streetlight Photocell Power Adapter	0	each	$140.00	$0
Relay Option - Solar Panel and Battery Kit (used with Relay 853, does not include relay)	0	each	$895.00	$0
			Total RF Network Infrastructure	**$12,152**
Miscellaneous Network Tools				
RF Tools and Equipment				
NS-200 Network Scout (standard RF Mesh field tool kit with Trimble Yuma 7 tablet)	1	each	$4,960.00	$4,960
			Total RF Tools and Equipment	**$4,960**
Network Devices				
Misc Other Nodes (Communication Modules Only)				
RF Water Nodes				
RFW-201 Water Node with Standard Cable	0	each	$99.00	$0
RFW-201 Water Node with Itron Connector	0	each	$108.00	$0
RFW-201 Water Node with Nicor Connector	0	each	$115.00	$0
			Total Water Nodes	**$0**
Residential Electric Meters				
Itron C1SX				
RFN-410cL Itron Centron C1SX - Residential Meter with Integrated RF Node				
RFN-410cL Itron Centron C1SX - FM1S CL100 120V with Integrated RF Node	4	each	$153.00	$612
RFN-410cL Itron Centron C1SX - FM2S CL200 240V with Integrated RF Node	0	each	$110.00	$0
RFN-410cL Itron Centron C1SX - FM2S CL320 240V with Integrated RF Node	0	each	$153.00	$0
RFN-410cL Itron Centron C1SX - FM3S CL20 120V/240 V with Integrated RF Node	0	each	$153.00	$0
RFN-410cL Itron Centron C1SX - FM4S CL20 240V with Integrated RF Node	7	each	$153.00	$1,071
RFN-410cL Itron Centron C1SX - FM12/25S CL200 120/208V with Integrated RF Node	0	each	$185.00	$0
Itron C2SXD (Integrated Disconnect)				
RFN-420cD Itron Centron II C2SXD - Residential Meter with Integrated RF Node				
RFN-420cD Itron Centron II C2SXD - FM1S CL100 120V with Integrated RF Node	0	each	$235.00	$0
RFN-420cD Itron Centron II C2SXD - FM2S CL200 240V with Integrated RF Node	1,295	each	$168.00	$217,560
RFN-420cD Itron Centron II C2SXD - FM12/25S CL200 120/208V with Integrated RF Node	0	each	$255.00	$0
			Total Residential Electric Meters	**$219,243**
Commercial & Industrial Electric Meters				
Elster A3 ALPHA				
RFN-430A3 Elster A3 ALPHA - C&I Meter with Integrated RF Node				
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM2S CL200 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM2S CL320 120-480V with Integrated RF Node	0	each	$443.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM3S CL20 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM4S CL20 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM5/35S CL20 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM6/36S CL20 120-480V with Integrated RF Node	4	each	$397.00	$1,588
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM8/9S CL20 120-480V with Integrated RF Node	56	each	$397.00	$22,232

EATON
Powering Business Worldwide

The City of Flandreau - Flandreau, SD

Quoted By: Tom Thorson, Jim Roche, Megan Freeman

RF Two-way AMI Pricing - NOTE it is the responsibility of each City/Utility indicate they are an MRES Member at time of submission for ALL Quote Requests or Purchase Orders to receive these prices.

Quote Date: March 27, 2020

	Units	Units of Measure	MRES CDR Member Unit Price	Total Price
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM9S CL200 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM12S CL200 120-480V with Integrated RF Node	0	each	$397.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM12S CL320 120-480V with Integrated RF Node	0	each	$443.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM14/15/16S CL200 120-480V with Integrated RF Node	60	each	$397.00	$23,820
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM16S CL320 120-480V with Integrated RF Node	0	each	$443.00	$0
RFN-430A3 Elster A3 ALPHA (TOU Enabled) - FM45S CL200 120-480V with Integrated RF Node	0	each	$397.00	$0

C&I Electric Meter Upgrades

Elster A3 Meter Upgrade: 2 KYZ Relays	0	each	$75.00	$0
Elster A3 Meter Upgrade: Reactive Energy (kVAR) or Active Energy (kVA)	0	each	$35.00	$0
Elster A3 Meter Upgrade: Advanced, 4-Quadrant Metering	0	each	$75.00	$0

Total C&I Meters **$47,640**

Other Network Devices

Demand Response - RF Mesh LCRs

LCR-6200 with RF Mesh Radio: Single Relay, One 5 Amp Relay for AC Control 120-240V	0	each	$149.00	$0
LCR-6600 with RF Mesh Radio: Single Relay, One 30 Amp Relay for WH Control 120-240V	0	each	$155.00	$0
LCR-6600 with RF Mesh Radio: Dual Relay, One 5 Amp & One 30 Amp for AC & WH Control 120-240V	0	each	$170.00	$0
LCR-6600 with RF Mesh Radio: Triple Relay, Two 5 Amp & One 30 Amp for HVAC & WH Control 24V	0	each	$175.00	$0
LCR-6600 with RF Mesh Radio: Single Relay, One 30 Amp (2A@480V) Relay for Irrigation Control 277/480V	0	each	$217.00	$0

Total Demand Response **$0**

Professional Services

PM, Training, & Site Assessment

Project Management Services (Excludes travel & living fees, which will be invoiced at cost according to federal per diem guidelines)	1	lot	$8,325.00	$8,325
Field Hardware Training & Commissioning Assistance (Excludes travel & living fees, which will be invoiced at cost according to federal per diem guidelines)	1	lot	$13,125.00	$13,125
Software, User & System Training (Excludes travel & living fees, which will be invoiced at cost according to federal per diem guidelines)	1	lot	$13,125.00	$13,125
Support for AMI Software module for MRES CDR Participants	1	year	$5,000.00	$5,000
Eaton support of MRES CDR VM, DR Software, and RF AMI Communications Network Support (yearly)	1	year	$3,500.00	$3,500
Travel & living fees - invoiced at cost according to federal per diem guidelines	TBD	unit	At Cost	$0

Total PM, Training, & Site Assessment **$43,075**

Shipping Calculation

Shipping at 2% of Total Hardware	$5,709.90
Shipping Total	**$5,709.90**

Grand Total **$349,279.90**

This bid contains confidential material that constitutes either (1) trade secrets and (2) commercial or financial information, the disclosure of which would cause substantial competitive harm to Eaton. Unprotected information is identified herein with yellow highlighting. Anything not highlighted shall be assumed protected.

The attached Eaton standard terms and conditions apply, with the additional condition that freight will be prepaid and added to invoices at a standard rate of 2% for shipment in the contiguous 48 states and at appropriate quoted rates elsewhere. Alternative freight carrier arrangements can be made at purchaser request. Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof. Installation Costs, Travel and Living Charges, and Applicable Taxes are not included and will be invoiced separately.

All quoted meter, module and integration prices quoted are based upon a direct sale from Eaton to the utility at stated quantities, any deviations from this may result in adjusted meter, module and integration pricing.

This quotation and all the information contained in it are considered to be the confidential information of Eaton and shall not be disclosed to any third party without the express written consent of Eaton, which consent shall be within the sole discretion of Eaton. **Pricing is valid for 120 days.**

Agenda Action Form
Flandreau City Council

Meeting Date: 4/20/2020

Title: Request from Moody County Cares for $1,000 Funding Support

☒ Motion ☐ Resolution ☐ Ordinance ☐ Other

Background Information: In 2019, the City of Flandreau joined with many other partners to fund the launch of the 211 Helpline in Flandreau and Moody County under the sponsorship of the Moody County Cares organization. Moody County Cares has made a formal request to the City for financial support for 2020 in the amount of $1,000 to assist with the cost of subscribing to the 211 Helpline in 2020.

Justification: The Helpline exists to provide a resource to individuals in Flandreau and Moody County who are at risk due to weaknesses in the agricultural industry. It is believed that the current COVID-19 crisis adds to the risk for the population in general, making the Helpline even more vital during the outbreak. Funds raised beyond the cost of subscription of the Helpline will be used by Mood County Cares for various outreach activities throughout the County.

Financial Consideration: Funding would be earmarked from the Council Contingency Account

City Administrator's Recommendation: Approve

Attachments: Letter from Pastor Blankenfeld

REQUEST FOR FINANCIAL CONTRIBUTION

Dear Sir or Madame,

Moody County Cares is an organization of individuals and representatives of various entities in Moody County who have come together to focus attention on and bring community awareness to the issue of suicide, with a specific aim to address the struggles in the agriculture industry that form the basis for heightened risk but are generally unacknowledged as a health or wellbeing problem.

Moody County Cares has hosted a community event in January 2019 and January 2020 in the Flandreau Public School commons that has featured guest speakers who discussed specific topics relating to these issues.

The issue and risk of suicide spans all ages, professions, and socioeconomic statuses. Our community events are intended to provide anyone who is facing difficulties with some basic information and context for their experiences, bring a general awareness of the issue to community members, and provide resources and support for those who need them.

Moody County Cares also raises money to pay for the ***211 helpline***. The ***211 helpline*** is a countywide tool that offers simple, quick, and effective help through the South Dakota suicide hotline for anyone struggling and looking for immediate help.

The subscription cost of utilizing *211* is $3,000 in 2020.

This financial support will help fund this year's subscription. Moody County Cares is asking other community partners for their support, as well. Any funds raised in excess will be used to promote events hosted by Moody County Cares.

In addition to raising funds for 211, Moody County Cares has used donations to purchase water bottles with the message "you are not alone! Call 211." We provided the water bottles to students of Flandreau Public, Flandreau Indian and Colman-Egan school districts. These water bottles are handed out at community events.

Funds were also used to purchase 100 copies of the children's book **A New Norm**, by Tom Roberts. Mr. Roberts was one of our presenters at our January 2020 event. The books were donated to the Flandreau Public and Colman-Egan school districts.

We created flyers that ran in the Booster on two separate occasions. The flyers highlighted warning signs and risk factors of a person who may have suicidal thoughts. The flyers listed and gave phone numbers to local organizations to reach out to in a time of need.

Thank you in advance for your support of the organization. More importantly, thank you for supporting the community members who need help the most, and who will receive the greatest benefit from this program. If you have any questions, please contact Marty Skroch at **605-573-4353.**

Moody County Cares is requesting your support in the amount of: $1000.00.

Sincerely,

Rev. Alan Blankenfeld
Chair, Moody County Cares

Agenda Action Form
Flandreau City Council

Meeting Date: 4/20/2020

Title: Approval of Revision to Wage Scale for Part-time/Seasonal Labor for Parks/Streets

☒ Motion ☐ Resolution ☒ Ordinance ☐ Other

Background Information: For many years the City of Flandreau has maintained part-time/summer seasonal positions for critical maintenance work to be performed in the areas of streets and parks maintenance. Within the past two years, the role for this segment of the workforce has increased due to the addition of in-house cemetery maintenance as well as with the reduction of one full-time employee in the Streets Department.

One year ago, the City advertised for the new cemetery maintenance position using the existing wage scale with the intent of drawing interest amongst a wide demographic profile. This did not turn out to be the case, revealing that either the wage scale or the work, (or both), were lacking in attraction in a competitive market. Ultimately, the City hired a recent retiree who joined a cadre of seasonal maintenance workers with similar skill sets and profiles.

Justification: To recognize the value of the seasonal work that is performed during the summer in the Parks and Street Department and the importance of a viable wage to attracting workers with the desired skills and qualities.

Financial Consideration: The revised Wage Scale applies the City COLA of 1.75%, and adds an additional 10% to the scale. The unbudgeted portion of the increase (10%) will be drawn from funds budgeted for the vacant position in the Street Department.

City Administrator's Recommendation: Approve

Attachments: Revised Wage Scale

PAY SCALE - NON RECREATIONAL SEASONAL EMPLOYEES

	Step Increase				COLA					
	90.0%	92.5%	95.0%	100.0%	102.50% 2017	103.00% 2018	102.00% 2019	101.75% 2020		
Position	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Year 5**	**Year 6**	**Year 7**	**Year 8**	**Year 9**	**Year 10**
Summer Labor	$11.51	$11.80	$12.09	$12.70	$13.01	$13.41	$13.67	$13.91	$0.00	$0.00
Yard Waste Site	$10.46	$10.72	$10.99	$11.54	$11.83	$12.18	$12.43	$12.64	$0.00	$0.00

Agenda Action Form
Flandreau City Council

Meeting Date: 4/20/2020

Title: Pay Step Increase for Tanner Harris

☒ Motion ☐ Resolution ☐ Ordinance ☐ Other

Background Information: Tanner Harris, Heavy Equipment Operator, is eligible for a two year pay step increase. This step increase changes his current pay rate of $18.06 per hour to a new rate of $19.53 per hour effective April 18th, 2020.

Justification: Wage amount based on the Employee Wage Scale

Financial Consideration: Street Department salary budget

City Administrator's Recommendation: Approval

Attachments: None