

City of Flandreau City Council Meeting

Agenda

6:30 p.m., Monday
April 15th, 2019
City Council Chambers
1005 W. Elm Avenue
Flandreau, SD

Meeting called by: Mayor Bonrud

Type of meeting: Regular

Agenda topics

	Pledge of Allegiance	Mayor Bonrud
2	Adopt Agenda	
2	Boys and Girls Club Raffle	Danielle Anderson & Bekah Bambas
2	Approve Minutes	
2	Approve Bills	
	Public Comments	
	<u>Department and Administrative Reports</u>	
5	Flandreau Police Department	Chief Weber
5	Mayor's Report	Mayor Bonrud
5	City Administrator's Report	Jeff Pederson
2	Approve Department and Administrative Reports	
	<u>Old Business</u>	
5	Award of Bid for Safe Room #2 Project	Jeff Pederson
5	Appoint Members to Task Force for Review of Community Appearance Codes	Mayor Bonrud

New Business

10	Spring Yard Spruce-Up Program	Jeff Pederson
5	Comment on Proposed Planned Residential District for Scott Ramsdell on behalf of Jason Unger and Alison Ramsdell	Jeff Pederson
2	Award Bid for Park Concession Stand	Karen Gundvaldson
	Council Comments	

Special notes: Other business properly referred to the City Council.

Jeff Pederson
City Administrator

Distribution:
Mayor Bonrud
Alderman Bjerke
Alderman Pesall
Alderman Sutton
Alderman Tufty
Alderman Unger
Alderman Whitman

Cc:
Newspaper: Moody County Enterprise
Radio: Carol Kiecksee
City Attorney: Corey Bruning
FPD: Chief Zach Weber

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
April 1st, 2019**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, April 1st, 2019 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Dan Sutton, Karen Tufty, and Donald Whitman. Absent: Jason Unger. Also present were Jeff Pederson and Karen Gundvaldson, City of Flandreau; Chief Jud Krull, Flandreau Volunteer Fire Department (FVFD); Tim Morrissey, Flandreau Rodeo Days; and Brenda Wade Schmidt, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Pesall and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Sutton and seconded by Bjerke to approve the minutes of March 22nd, 2019. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Pesall and seconded by Tufty to allow the following claims for the City and to pay them: Payroll 3/27/2019: general, 15,003.07; 3rd penny, 215.25; water, 3,641.94; electric, 6,758.62; sewer, 3,160.69; airport, 135.03; solid waste, 202.55; (19789) AFLAC, supplemental insurance, 386.09; Allegra, Sesquicentennial mailing, 1,400.00; Amaril Uniform Co, safety clothing-electric, 208.48; Bergjord Construction, snow removal, 81.60; Big Sioux Water, water purchase, 11,939.13; Border States Electric, supplies, 610.07; Cenex Fleetcard, gas/oil, 1,144.89; Chrisnick, Inc, rebate check, 939.60; Cintas, mats, 255.23; City of Flandreau-Petty Cash, postage, 4.92; Galls, Inc, supplies, 1,081.94; Delta Dental of SD, dental insurance, 1,250.70; DGR Engineering, electric distribution project, 9,609.00; Donald Johnston, MRES meetings, 174.00; Elijah Rupe, refund, 36.47; Eng Services, haul solid waste, 13,215.04; Jaymar, billing cards/notices, 2,335.99; Merchant JT&S, training, 550.00; MES Companies, repairs, 110.00; Onsolve, LLC, CodeRED, 1,500.00; Ottertail Power Co, airport electric, 715.87; Resco Electric Utility, freight, 109.01; SD Dept of Health Public Lab Services, water samples, 45.00; SD Retirement System, retirement, 10,816.26; SD Supplemental Retirement Plan, supplemental insurance, 192.31; Standard Insurance Co, life insurance, 280.85; Vast Broadband, phone/cable/internet, 1,388.02; Vision Service Plan, vision insurance, 233.68 (19816) March EFTs: CoBank, interest, 18,399.52; Dakotacare, health insurance, 18,900.65; EFTPS, taxes, 18,672.85; Missouri River Energy Services, energy cost, 129,393.09; SD State Treas-Sales Tax, taxes, 11,099.92; US Department of Agriculture, water bond payment, 3,381.00. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Public Comments: Tim Morrissey, representing Flandreau Rodeo Days, shared information regarding the rodeo scheduled for June 7th and 8th, encouraging all to attend and enjoy the rodeo, vendors, and food booths. Last year, 2018, was a great first year for the rodeo. Mr. Morrissey also extended an invitation to the tour of the newly renovated areas of the Royal River Casino and

Hotel that will take place Thursday, April 4th, prior to the Flandreau Development Corporation annual meeting.

Chief Jud Krull, Flandreau Volunteer Fire Department (FVFD), informed Council that seven gear sets that were budgeted have been purchased; seven additional sets need to be budgeted for replacement in 2020 if possible. An update was provided on the recent house fires in Flandreau and Trent. Chief Krull also shared that a replacement motor has been purchased for the rescue boat.

Alderman Bjerke, Airport Liaison, shared information regarding the Airport Fly-In scheduled for Sunday, July 7th. Team of Angels will serve breakfast again this year.

Mayor Bonrud indicated he has received numerous questions regarding the Zandt building; City Administrator Pederson will provide an update during his report. The Mayor has also been meeting with Emergency Management concerning flooding and warnings issued to stay off the Big Sioux River and flooded roads. Mayor Bonrud commended the electric department for removing wires and poles that are no longer used due to the Electric Distribution Project.

The City Administrator will be receiving quotes prior to the next meeting for the men's restroom renovation at the Community Center and for coating on the floor of the Aquatic Center bathhouse. A start-up meeting for the Water and Wastewater Project will take place in the next 7-10 days. The de-watering project at the Police Department will begin in April. A survey regarding community opinion on the necessity of the bike path is being conducted as part of the Healthy Hometown initiative prior to requesting the Department of Transportation allow a dedicated bike lane on Pipestone Avenue/Highway 32. A structural engineer was in Flandreau last Tuesday to inspect the Zandt building at 101 and 103 E. 2nd Avenue. A determination will be made on how best to proceed as soon as the engineer's report is received regarding whether the building can be restored or should be demolished. In the interim, Wind Street will stay closed to ensure public safety with the exception of the southbound lane from Fajita's drive thru alley to Pipestone Avenue; traffic will be one-way with signage posted. Community beautification was briefly discussed; an informal committee will discuss ideas and bring forth to Council at a later date.

Motion by Pesall and seconded by Bjerke to approve the Board, Department, and Administrative Reports. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Old Business: None

New Business: A bid opening was held on March 29th for construction of the second Safe Room Building in Flandreau. Six contractors submitted bids on this project. Motion by Bjerke and seconded by Whitman to table the bid award until the April 15th Council meeting to enable the engineer and City Administrator to compile necessary information. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

After brief discussion, motion was made by Pesall and seconded by Whitman to table appointments to the Task Force to review property appearance codes until the April 15th Council meeting. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Sutton and seconded by Pesall to approve a pay rate of \$16.24 per hour for new hire, Police Officer Gabriel Frias. The following members voted

aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Tufty and seconded by Pesall to approve a pay rate of \$19.91 per hour for new hire, Police Officer Anthony Garcia. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Sutton and seconded by Pesall to approve a 2019 seasonal wage of \$3,708 for Summer Recreation Director Josh Edlund. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Bjerke and seconded by Tufty to approve a 2019 seasonal wage of \$6,795 for Aquatic Center Manager Michelle Ten Eyck. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Whitman and seconded by Sutton to approve wages for 2019 seasonal staff as follows: Park Laborers: Jim Eng, \$12.21 per hour; and Dallas Petersen, \$12.21 per hour; Landfill Laborer: Leland Petersen, \$11.62 per hour; Cemetery Maintenance Worker: Bruce Jensen, \$10.54 per hour. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Motion by Sutton and seconded by Whitman to grant permission to the Flandreau Park Improvement Board to hold a quilt raffle to raise funds for flowers at the City Park. The following members voted aye: Bjerke, Pesall, Sutton, Tufty, and Whitman. Nays: None. Absent: Unger. Motion carried.

Council Comments: Alderman Sutton briefly updated Council on the upcoming Sesquicentennial Celebration events that are now being advertised.

The Mayor declared the meeting adjourned at 7:31 p.m.

Mark Bonrud
Mayor

ATTEST:

Jeff Pederson
City Administrator

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	8		BANNER ASSOCIATES, INC, P.O. BOX 298, BROOKINGS, SD, 57006-0298							
	30884	03/29/19	PROJECT #22920-FLANDREAU SAFE HOUSE #2-PROFESSIONAL SERVICES THRU 3/23/19	04/16/19	\$13,494.77	\$13,494.77	101-13-5501	General Fund - Communi	\$223,688.00	\$213,609.65
	1391		BEST WESTERN RAMKOTA HOTEL WATERTOWN SD, 1901 9TH AVE. SW, WATERTOWN, SD, 57201-5088							
	165057	03/06/19	SDMEA SUPERINTENDENT/SUPERVISOR CONFERENCE-DAVID SCHLIINZ	04/16/19	\$91.99	\$91.99	603-31-4270	Travel/Conference	\$1,500.00	\$1,256.86
	9		BIG SIOUX COMM WATER SYSTEM, . 23343 479TH AVE. EGAN, SD, 57024-6438			\$91.99				
	3-2019 PARK	03/31/19	WATER USAGE	04/16/19	\$35.00	\$35.00	101-08-4280	Utilities	\$6,200.00	\$5,093.19
	3-2019 AIRPORT	03/31/19	WATER USAGE	04/16/19	\$35.00	\$35.00	606-11-4280	Utilities	\$5,500.00	\$3,221.76
	12		BOB'S ELECTRIC, INC., 209 E. 2ND AVE., FLANDREAU, SD, 57028-1224			\$70.00				
	21789	04/03/19	SERVICE TO REMOVE BALLASTS & CHG BULBS	04/16/19	\$28.27	\$28.27	101-04-4250	Repairs	\$7,500.00	\$5,514.10
	21789	04/03/19	SERVICE TO REMOVE BALLASTS & CHG BULBS	04/16/19	\$28.27	\$28.27	101-08-4250	Repairs	\$6,000.00	\$5,949.77
	21789	04/03/19	SERVICE TO REMOVE BALLASTS & CHG BULBS	04/16/19	\$28.27	\$28.27	602-31-4250	Repairs	\$7,500.00	\$5,547.26
	21789	04/03/19	SERVICE TO REMOVE BALLASTS & CHG BULBS	04/16/19	\$28.26	\$28.26	603-31-4250	Repairs	\$2,000.00	\$1,240.92
	21789	04/03/19	SERVICE TO REMOVE BALLASTS & CHG BULBS	04/16/19	\$28.26	\$28.26	604-31-4250	Repairs	\$10,000.00	\$7,987.86
	13		BOOSTER PUBLISHING, P.O. BOX 285, FLANDREAU, SD, 57028-0285			\$141.33				
	29287	03/12/19	REGULAR & BOE MINUTES, CODE RED NOTICE	04/16/19	\$751.84	\$751.84	101-01-4230	Publishing/Advertising	\$9,500.00	\$7,643.68
	29287	03/12/19	HELP WANTED - POOL	04/16/19	\$133.20	\$133.20	101-07-4230	Publishing/Advertising	\$1,000.00	\$1,000.00
	29287	03/12/19	BID NOTICE - CONCESSION STAND	04/16/19	\$133.20	\$133.20	101-08-4230	Publishing/Advertising	\$250.00	\$250.00
	29287	03/12/19	BID NOTICE - SAFE ROOM #2	04/16/19	\$239.76	\$239.76	101-13-4230	Publishing/Advertising	\$100.00	\$100.00
	29287	03/12/19	CODE RED NOTICE	04/16/19	\$23.68	\$23.68	602-32-4230	Publishing/Advertising	\$0.00	\$0.00
	29287	03/12/19	CODE RED NOTICE	04/16/19	\$23.68	\$23.68	603-32-4230	Publishing/Advertising	\$0.00	\$0.00
	1700		CARDMEMBER SERVICES, PO BOX 306005, NASHVILLE, TN, 37230-6005			\$1,305.36				
	3-2019	03/28/19	SUPPLIES	04/16/19	\$7.44	\$7.44	101-01-4260	Supplies	\$850.00	\$806.05
	3-2019	03/28/19	PAINT; BRUSH	04/16/19	\$90.92	\$90.92	101-08-4260	Supplies	\$20,000.00	\$19,144.58
	3-2019	03/28/19	SUPPLIES	04/16/19	\$3.70	\$3.70	101-08-4260	Supplies	\$20,000.00	\$19,144.58
	3-2019	03/28/19	SUPPLIES	04/16/19	\$9.99	\$9.99	602-31-4260	Supplies	\$5,000.00	\$4,537.97
	3-2019	03/28/19	WORKLIGHTS / 20W AUTO LIGHTS	04/16/19	\$39.99	\$39.99	602-31-4260	Supplies	\$5,000.00	\$4,537.97
	3-2019	03/28/19	WORKLIGHTS / 20W AUTO LIGHTS	04/16/19	\$39.99	\$39.99	603-31-4260	Supplies	\$15,000.00	\$13,709.14

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3-2019	03/28/19	SUPPLIES	04/16/19	\$15.71	\$15.71	603-31-4260	Supplies	\$15,000.00	\$13,709.14
3-2019	03/28/19	WORKLIGHTS / 20W AUTO LIGHTS	04/16/19	\$39.98	\$39.98	604-31-4260	Supplies	\$8,500.00	\$7,279.76
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19	2019 2ND QTR	COMMUNITY COUNSELING SERVICES, 357 SE KANSAS AVE., HURON, SD, 57350-2517	03/20/19	\$1,900.00	\$1,900.00	101-18-4561	Subsidies-CCS	\$7,600.00	\$5,700.00
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584	1974	CYBERCOACH, INC, 402 W PIPESTONE AVE, FLANDREAU, SD, 57028-1617	03/20/19	\$21.25	\$21.25	101-02-4250	Repairs	\$8,000.00	\$3,563.32
1973	03/14/19	LABOR-BOUNCED EMAILS TO GOV OFFICE, DELETE TEMP FILES & UNUSED PROGRAMS ON LAPTOP	04/16/19	\$42.50	\$42.50	602-32-4250	Repairs	\$0.00	(\$304.60)
1981	03/08/19	LABOR-SPOKE W/GOV OFFICE REGARDING BOUNCED EMAILS	04/16/19	\$7.09	\$7.09	602-32-4250	Repairs	\$0.00	(\$304.60)
1973	03/14/19	LABOR-BOUNCED EMAILS TO GOV OFFICE, DELETE TEMP FILES & UNUSED PROGRAMS ON LAPTOP	04/16/19	\$42.50	\$42.50	603-32-4250	Repairs	\$0.00	(\$304.62)
1981	03/08/19	LABOR-SPOKE W/GOV OFFICE REGARDING BOUNCED EMAILS	04/16/19	\$7.08	\$7.08	603-32-4250	Repairs	\$0.00	(\$304.62)
1973	03/14/19	LABOR-BOUNCED EMAILS TO GOV OFFICE, DELETE TEMP FILES & UNUSED PROGRAMS ON LAPTOP	04/16/19	\$42.50	\$42.50	604-32-4250	Repairs	\$0.00	(\$304.63)
1981	03/08/19	LABOR-SPOKE W/GOV OFFICE REGARDING BOUNCED EMAILS	04/16/19	\$7.08	\$7.08	604-32-4250	Repairs	\$0.00	(\$304.63)
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363	24831	DAKOTA PUMP & CONTROL CO., INC., PO BOX 725, WATERTOWN, SD, 57201-0725	03/28/19	\$479.59	\$479.59	604-31-4250	Repairs	\$10,000.00	\$7,987.86
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29	151130	EKERN HOME EQUIPMENT, INC., 815 2ND ST SOUTH, BROOKINGS, SD, 57006-3045	03/20/19	\$221.14	\$221.14	101-09-4250	Repairs	\$2,500.00	\$1,621.66
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1773	100049245	ELIFEGUARD, INC, 265 BARNES BLVD, ROCKLEDGE, FL, 32955-5320	03/27/19	\$319.35	\$319.35	101-07-4260	Supplies	\$17,000.00	\$17,000.00
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963	37625	ELITE BUSINESS SYSTEMS, 700 EAST 41ST STREET, PO BOX 88232, SIOUX FALLS, SD, 57109-8232	04/02/19	\$66.11	\$66.11	602-32-4260	Supplies	\$6,750.00	\$4,342.95
37625	04/02/19	SAVIN MPC3003 MONTHLY MACHINE LEASE	04/16/19	\$47.42	\$47.42	602-32-4293	Contract/Agreement	\$2,500.00	\$1,327.05
37625	04/02/19	MONTHLY MA	04/16/19	\$66.11	\$66.11	603-32-4260	Supplies	\$7,000.00	\$5,092.94
37625	04/02/19	SAVIN MPC3003 MONTHLY MACHINE LEASE	04/16/19	\$47.42	\$47.42	603-32-4293	Contract/Agreement	\$3,000.00	\$1,827.04

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
(Council Approval Report)

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	37625	04/02/19	MONTHLY MA	04/16/19	\$66.11	\$66.11	604-32-4260	Supplies	\$6,500.00	\$4,592.86
	37625	04/02/19	SAVIN MPC3003 MONTHLY MACHINE LEASE	04/16/19	\$47.42	\$47.42	604-32-4293	Contract/Agreement	\$2,750.00	\$1,993.75
	1491		EQUIPMENT BLADES INC., 27127 PARKLAND DR, SIOUX FALLS, SD, 57106-8000		\$340.59	\$340.59				
	I-2277	03/07/19	LOADER CENTER CUTTING EDGE AND PARTS	04/16/19	\$749.01	\$749.01	101-04-4260	Supplies	\$13,500.00	\$8,949.20
	417		FARMERS IMPLEMENT & IRRIGATION, P.O. BOX 29, BROOKINGS, SD, 57006-0029		\$749.01	\$749.01				
	P03130	04/04/19	BLADES & HOSE	04/16/19	\$365.39	\$365.39	101-08-4260	Supplies	\$20,000.00	\$19,144.68
	42		FLANDREAU VOLUNTEER FIRE DEPT., P.O. BOX 111, FLANDREAU, SD, 57028-0111		\$365.39	\$365.39				
	3-2019 1ST QTR	03/31/19	FIRE CALL/TRAINING/MEETINGS FOR 1ST QTR 2019	04/16/19	\$3,512.00	\$3,512.00	101-03-4221	Compensation for Meetin	\$13,000.00	\$13,000.00
	167		FSST, ATTN: RYAN KILLS A HUNDRED, P.O. BOX 283, FLANDREAU, SD, 57028-0283		\$3,512.00	\$3,512.00				
	3-2019	03/31/19	FSST UTILITY TAXES COLLECTED - MAY 2019	04/16/19	\$453.91	\$453.91	603-00-2172	Tribal Utility Tax Payable	\$0.00	(\$2,517.50)
	3-2019	03/31/19	FSST UTILITY TAXES COLLECTED - MAY 2019	04/16/19	\$67.97	\$67.97	612-00-2172	Tribal Utility Tax Payable	\$0.00	(\$401.46)
	46		GALLS LLC, PO BOX 71628, CHICAGO, IL, 60694-1628		\$521.88	\$521.88				
	012235143	03/18/19	2 UTILITY LONG SLEEVE POLOS; DUTY JACKET	04/16/19	\$325.45	\$325.45	101-02-4266	Uniforms	\$4,000.00	\$2,476.67
	1668		GILLESPIE OUTDOOR POWER EQUIPMENT, 1080 RUUD TRAIL STE 1, HARTFORD, SD, 57033-		\$325.45	\$325.45				
	32334	04/03/19	MOWER - HSL XONE 60 RD KAWFX730 (SER# 18083940)	04/16/19	\$8,924.70	\$8,924.70	101-12-4340	Capital Outlay	\$0.00	\$0.00
	408		GOV OFFICE, , 2112 BROADWAY ST. NE, SUITE 250, MINNEAPOLIS., MN, 55413-3082		\$8,924.70	\$8,924.70				
	44684	03/29/19	POLICE DEPT EMAIL ADDRESS SETUP (8 @ \$50)	04/16/19	\$400.00	\$400.00	101-02-4293	Contract/Agreement	\$60,000.00	\$43,268.32
	1024		GREG'S WELDING, INC, 420 3RD AVE. N.E., PIPESTONE, MN, 56164-2284		\$400.00	\$400.00				
	97946	03/09/19	SLOT HOLES IN SKID PLATE MOUNTS	04/16/19	\$40.00	\$40.00	101-08-4250	Repairs	\$6,000.00	\$5,949.77
	97960	03/04/19	LABOR & MILEAGE - THAW WATER LINE AT CRYSTAL THEATRE	04/16/19	\$1,635.00	\$1,635.00	602-31-4250	Repairs	\$7,500.00	\$5,547.26
	97971	03/11/19	LABOR & MILEAGE - THAW WATER LINE AT 305 E.2ND AVE	04/16/19	\$420.00	\$420.00	602-31-4250	Repairs	\$7,500.00	\$5,547.26

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt.	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
97972		03/08/19	LABOR & MILEAGE - THAW WATER LINE AT 303 S VETERANS ST	04/16/19	\$810.00	\$810.00	602-31-4250	Repairs	\$7,500.00	\$5,547.26
50	HEIMAN INC., 25814 RUDOLPH AVE, SIOUX FALLS, SD, 57107-6443	03/29/19	BATTERY PACK DXL; REPLACEMENT FACESHIELD	04/16/19	\$284.00	\$284.00	101-03-4250	Supplies	\$10,000.00	\$8,976.51
830	HELMES & ASSOCIATES, PO BOX 111, ABERDEEN, SD, 57402-0111	03/28/19	FLANDREAU AIRPORT AIP#3-46-077-10-2018/AGREEMENT DATED 5/22/18/INVOICE FIVE	04/16/19	\$1,590.19	\$1,590.19	606-11-4322	Const/Improv/Land	\$25,000.00	\$19,434.34
56	JUSTICE FIRE & SAFETY, 3601 N POTSDAMN AVE, SIOUX FALLS, SD, 57104-7032	03/28/19	SEMI-ANNUAL MAINTENANCE OF FIRE SUPPRESSION SYSTEM	04/16/19	\$150.64	\$150.64	101-09-4250	Repairs	\$2,500.00	\$1,621.88
190218		03/28/19	SEMI-ANNUAL MAINTENANCE OF FIRE SUPPRESSION SYSTEM	04/16/19	\$150.64	\$150.64	101-10-4250	Repairs	\$3,250.00	\$3,009.86
66	MAYNARDS OF FLANDREAU, P.O. BOX 344, FLANDREAU, SD, 57028-0344	03/31/19	SUPPLIES	04/16/19	\$9.65	\$9.65	101-02-4250	Supplies	\$6,000.00	\$5,757.19
3-2019		03/31/19	SUPPLIES	04/16/19	\$18.88	\$18.88	602-31-4260	Supplies	\$5,000.00	\$4,537.97
3-2019		03/31/19	SUPPLIES	04/16/19	\$8.33	\$8.33	602-32-4260	Supplies	\$6,750.00	\$4,842.95
3-2019		03/31/19	SUPPLIES	04/16/19	\$8.33	\$8.33	603-32-4260	Supplies	\$7,000.00	\$5,082.94
3-2019		03/31/19	SUPPLIES	04/16/19	\$8.33	\$8.33	604-32-4260	Supplies	\$6,500.00	\$4,592.86
1162	MERLE'S STEAM CLEAN CARPET SERVICES, INC., PO BOX 181, MADISON, SD, 57042-0181	03/28/19	THAW WATER LINE BY CENEX	04/16/19	\$150.00	\$150.00	602-31-4250	Repairs	\$7,500.00	\$5,547.26
32279		04/08/19	SAFETY GLASSES	04/16/19	\$250.00	\$250.00	101-04-4901	Miscellaneous	\$500.00	\$500.00
36	MID AMERICAN ENERGY, P.O. BOX 8020, DAVENPORT, IA, 52808-8020	03/26/19	GAS BILL	04/16/19	\$131.65	\$131.65	101-03-4280	Utilities	\$4,800.00	\$2,863.20
385190729		03/26/19	GAS BILL	04/16/19	\$389.74	\$389.74	101-04-4280	Utilities	\$5,500.00	\$1,532.03
385190729		03/26/19	GAS BILL	04/16/19	\$0.00	\$0.00	101-07-4280	Utilities	\$16,500.00	\$16,048.90
385190729		03/26/19	GAS BILL	04/16/19	\$519.48	\$519.48	101-09-4280	Utilities	\$14,500.00	\$10,478.10
385190729		03/26/19	GAS BILL	04/16/19	\$691.26	\$691.26	101-10-4280	Utilities	\$10,000.00	\$6,722.49
385190729		03/26/19	GAS BILL	04/16/19	\$12.75	\$12.75	602-31-4280	Utilities	\$4,000.00	\$3,239.42
385190729		03/26/19	GAS BILL	04/16/19	\$180.86	\$180.86	602-31-4280	Utilities	\$4,000.00	\$3,239.42

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt:	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	385190729	03/26/19	GAS BILL	04/16/19	\$90.43	\$90.43	502-32-4280	Utilities	\$3,500.00	\$2,228.51
	385190729	03/26/19	GAS BILL	04/16/19	\$373.03	\$373.03	503-31-4280	Utilities	\$7,500.00	\$4,844.79
	385190729	03/26/19	GAS BILL	04/16/19	\$180.86	\$180.86	503-32-4280	Utilities	\$3,800.00	\$2,313.96
	385190729	03/26/19	GAS BILL	04/16/19	\$203.47	\$203.47	504-31-4280	Utilities	\$15,000.00	\$11,289.56
	385190729	03/26/19	GAS BILL	04/16/19	\$190.85	\$190.85	504-31-4280	Utilities	\$15,000.00	\$11,289.56
	385190729	03/26/19	GAS BILL	04/16/19	\$101.73	\$101.73	504-32-4280	Utilities	\$4,000.00	\$2,701.67
					\$3,066.11					
33			MOODY COUNTY ENTERPRISE, PO BOX 71, FLANDREAU, SD, 57028-0071							
3-2019		03/31/19	PUBLISHING/ADVERTISING	04/16/19	\$232.93	\$232.93	101-01-4230	Publishing/Advertising	\$9,500.00	\$7,643.66
3-2019		03/31/19	NOTICE TO BIDDERS	04/16/19	\$9.88	\$9.88	101-08-4230	Publishing/Advertising	\$250.00	\$250.00
3-2019		03/31/19	NOTICE TO BIDDERS	04/16/19	\$61.36	\$61.36	101-13-4230	Publishing/Advertising	\$100.00	\$100.00
					\$304.17					
576			PITNEY BOWES - LEASING, P.O. BOX 371887, PITTSBURGH, PA, 15250-7887							
1011902134		04/02/19	QTLY CHARGES FOR 1/23/19 TO 4/22/19	04/16/19	\$74.97	\$74.97	101-02-4293	Contract/Agreement	\$60,000.00	\$43,268.32
					\$74.97					
575			PITNEY BOWES INC - SUPPLIES, P.O. BOX 371896, PITTSBURGH, PA, 15250-7896							
9579650		03/29/19	RED INK CARTRIDGE	04/16/19	\$37.68	\$37.68	502-32-4260	Supplies	\$6,750.00	\$4,842.95
9579650		03/29/19	RED INK CARTRIDGE	04/16/19	\$37.68	\$37.68	503-32-4260	Supplies	\$7,000.00	\$5,092.94
9579650		03/29/19	RED INK CARTRIDGE	04/16/19	\$37.68	\$37.68	504-32-4260	Supplies	\$6,500.00	\$4,592.66
					\$113.04					
75			POSTMASTER, , , ,							
4-2019		04/09/19	POSTAGE FOR BILLING CARDS	04/16/19	\$88.33	\$88.33	502-32-4260	Supplies	\$6,750.00	\$4,842.95
4-2019		04/09/19	POSTAGE FOR BILLING CARDS	04/16/19	\$88.34	\$88.34	503-32-4260	Supplies	\$7,000.00	\$5,092.94
4-2019		04/09/19	POSTAGE FOR BILLING CARDS	04/16/19	\$88.33	\$88.33	504-32-4260	Supplies	\$6,500.00	\$4,592.66
					\$265.00					
1400			PRODUCTIVITY PLUS ACCOUNT, PO BOX 78004, PHOENIX, AZ, 85062-8004							
1006205 CL		03/14/19	OVERNIGHT FREIGHT ON PARTS	04/16/19	\$42.12	\$42.12	101-04-4260	Supplies	\$13,500.00	\$8,949.20
					\$42.12					
275			RAMSDALE F&M LTD, 308 S VETERANS ST., FLANDREAU, SD, 57028-1437							
334159		04/04/19	PARK SHOP PROPANE	04/16/19	\$546.56	\$546.56	101-08-4263	Gas/Oil	\$5,000.00	\$4,279.74
					\$546.56					
128			RIVER'S EDGE COOPERATIVE, WEST HWY 32, 1100 W. PIPESTONE AVE., FLANDREAU, SD, 57028-1440							
3-2019		03/31/19	GAS/OIL	04/16/19	\$32.38	\$32.38	101-01-4263	Gas/Oil	\$500.00	\$385.54
3-2019		03/31/19	GAS/OIL	04/16/19	\$80.58	\$80.58	101-02-4263	Gas/Oil	\$16,000.00	\$12,201.51
3-2019		03/31/19	GAS/OIL	04/16/19	\$0.00	\$0.00	101-03-4263	Gas/Oil	\$3,000.00	\$2,942.00
3-2019		03/31/19	GAS/OIL	04/16/19	\$543.32	\$543.32	101-03-4263	Gas/Oil	\$3,000.00	\$2,942.00
3-2019		03/31/19	GAS/OIL	04/16/19	\$1,239.06	\$1,239.06	101-04-4263	Gas/Oil	\$9,000.00	\$3,564.86

Council Approval Report for First National Bank--500330
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	3-2019	03/31/19	GAS/OIL	04/16/19	\$110.49	\$110.49	101-08-4263	Gas/Oil	\$5,000.00	\$4,278.74
	3-2019	03/31/19	GAS/OIL	04/16/19	\$0.00	\$0.00	602-31-4263	Gas/Oil	\$2,000.00	\$1,656.68
	3-2019	03/31/19	GAS/OIL	04/16/19	\$473.95	\$473.95	603-31-4263	Gas/Oil	\$6,000.00	\$4,632.27
	3-2019	03/31/19	GAS/OIL	04/16/19	\$466.87	\$466.87	604-31-4263	Gas/Oil	\$2,500.00	\$2,156.69
	3-2019	03/31/19	GAS/OIL	04/16/19	\$141.25	\$141.25	606-11-4263	Gas/Oil	\$900.00	(\$369.37)
	141		SD SUPPLEMENTAL RETIREMENT PLAN, P.O. BOX 1098, PIERRE, SD, 57501-1098		\$3,087.90	\$3,087.90				
	4-10-2019	04/10/19	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/16/19	\$38.46	\$38.46	101-17-4135	Retirement-Special	\$1,000.00	\$730.76
	4-10-2019	04/10/19	SUPPLEMENTAL RETIREMENT-LUCAS E DAILEY	04/16/19	\$100.00	\$100.00	602-00-2166	Retire. Supplemental Pay	\$0.00	\$0.00
	4-10-2019	04/10/19	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/16/19	\$38.46	\$38.46	602-32-4135	Retirement-Special	\$1,000.00	\$730.76
	4-10-2019	04/10/19	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/16/19	\$76.93	\$76.93	603-32-4135	Retirement-Special	\$2,000.00	\$1,461.49
	4-10-2019	04/10/19	SUPPLEMENTAL RETIREMENT-JEFF PEDERSON	04/16/19	\$38.46	\$38.46	604-32-4135	Retirement-Special	\$1,000.00	\$730.76
	1746		SIoux FALLS PSYCHOLOGICAL SERVICES, 2109 S NORTON AVENUE, SIOUX FALLS, SD, 57105-3730		\$292.31	\$292.31				
	4-2019	04/04/19	CLINICAL INTERVIEW/REPORT WRITING	04/16/19	\$453.00	\$453.00	101-02-4901	Miscellaneous	\$500.00	(\$366.00)
	236		SIoux VALLEY ENERGY, P.O. BOX 5512, SIOUX FALLS, SD, 57117-5512		\$453.00	\$453.00				
	3-2019	03/28/19	ACCT 152050600 ELECTRIC	04/16/19	\$206.00	\$206.00	602-31-4280	Utilities	\$4,000.00	\$3,239.42
	3-2019	03/28/19	83330101 SOLID WASTE/ELECTRIC	04/16/19	\$50.00	\$50.00	612-05-4280	Utilities	\$650.00	\$650.00
	1570		SPARKLE CAR WASH, INC., 713 W 3RD AVE, FLANDREAU, SD, 57028-1503		\$256.00	\$256.00				
	171311	04/01/19	CAR WASH - POLICE	04/16/19	\$68.50	\$68.50	101-02-4260	Supplies	\$6,000.00	\$5,757.19
	102		STURDEVANT'S AUTO SUPPLY, 105 N. CRESCENT ST., FLANDREAU, SD, 57028-1236		\$68.50	\$68.50				
	3-2019	03/31/19	SUPPLIES	04/16/19	\$11.34	\$11.34	101-08-4260	Supplies	\$20,000.00	\$19,144.68
	3-2019	03/31/19	SUPPLIES	04/16/19	\$76.81	\$76.81	603-31-4260	Supplies	\$15,000.00	\$13,709.14
	3-2019	03/31/19	SUPPLIES	04/16/19	\$17.73	\$17.73	604-31-4260	Supplies	\$8,500.00	\$7,279.76
	1764		TYLER LUMBER COMPANY, PO BOX 370, TYLER, MN, 56178-0370		\$105.88	\$105.88				
	3-2019	03/31/19	SUPPLIES	04/16/19	\$34.35	\$34.35	101-02-4260	Supplies	\$6,000.00	\$5,757.19
	3-2019	03/31/19	SUPPLIES	04/16/19	\$89.70	\$89.70	101-03-4260	Supplies	\$10,000.00	\$9,976.81
	3-2019	03/31/19	SUPPLIES	04/16/19	\$328.85	\$328.85	101-04-4260	Supplies	\$13,500.00	\$8,949.20
	3-2019	03/31/19	SUPPLIES	04/16/19	\$13.49	\$13.49	101-06-4260	Supplies	\$275.00	\$275.00
	3-2019	03/31/19	SUPPLIES	04/16/19	\$64.93	\$64.93	101-07-4260	Supplies	\$17,000.00	\$17,000.00

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
 (Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
		3-2019	03/31/19	SUPPLIES	04/16/19	\$30.06	\$30.06	101-08-4260	Supplies	\$20,000.00	\$19,144.68
		3-2019	03/31/19	SUPPLIES	04/16/19	\$7.99	\$7.99	101-09-4260	Supplies	\$500.00	\$366.17
		3-2019	03/31/19	SUPPLIES	04/16/19	\$227.99	\$227.99	602-31-4260	Supplies	\$5,000.00	\$4,537.97
		3-2019	03/31/19	SUPPLIES	04/16/19	\$475.34	\$475.34	603-31-4260	Supplies	\$15,000.00	\$13,709.14
		3-2019	03/31/19	SUPPLIES	04/16/19	\$21.09	\$21.09	606-11-4260	Supplies	\$1,500.00	\$1,500.00
							\$1,293.79				
112	VERIZON WIRELESS, P.O. BOX 25506, LEHIGH VALLEY, PA, 18002-5506										
9826940713	03/25/19 MOBILE JET PACKS	04/16/19	\$266.26		101-02-4280	Utilities	\$11,000.00	\$7,945.70			
9826940713	03/25/19 MOBILE JET PACKS	04/16/19	\$25.34		602-32-4280	Utilities	\$3,500.00	\$2,226.51			
9826940713	03/25/19 CELL PHONE	04/16/19	\$35.51		603-31-4280	Utilities	\$7,500.00	\$4,844.79			
9826940713	03/25/19 MOBILE JET PACKS	04/16/19	\$25.34		603-32-4280	Utilities	\$3,800.00	\$2,513.96			
9826940713	03/25/19 MOBILE JET PACKS	04/16/19	\$25.34		604-32-4280	Utilities	\$4,000.00	\$2,701.67			
							\$377.79				
907	WAXDAHL NAPA PLUS LLC, 101 S CRESCENT ST, FLANDREAU, SD, 57028-1716										
146707	03/04/19 MINI DIE GRINDER PACK; ADAPTER	04/16/19	\$89.23		101-04-4260	Supplies	\$13,500.00	\$8,949.20			
147330	03/28/19 PRE-DILUTED ANTIFREEZE	04/16/19	\$12.89		101-04-4260	Supplies	\$13,500.00	\$8,949.20			
							\$102.12				
207	WESCO, LOCKBOX #771751, 1751 SOLUTIONS CENTER DR, CHICAGO, IL, 60677-1007										
243823	04/03/19 OKON 350-15KV AL URD 162-23-3090 350 MCM, ALUM FILLED STRAND, 220MIL, 15KV	04/16/19	\$83,485.26		603-31-5301	Electric Distribution Imp (\$0.00	(\$47,015.28)			
243823	04/03/19 OKON 160-23-3081 EPR 4/0 15KV/220MIL 4/0 19X ALUM, EPR, 15KV	04/16/19	\$156,736.26		603-31-5301	Electric Distribution Imp (\$0.00	(\$47,015.28)			
							\$240,221.52				
1775	WILLIAM CLIPP, 801 W 2ND AVE, FLANDREAU, SD, 57028-1020										
4-2019	CLIPP REB 04/02/19 R-HVAC-19 REBATE THRU MRES	04/16/19	\$150.00		603-31-4294	Other - Energy Star Appli	\$5,000.00	\$4,035.40			
							\$150.00				
							\$289,935.04				

Total Bills To Pay:

Agenda Action Form Flandreau City Council

Meeting Date: 4/15/2018

Title: Award Construction Contract to F.R.S. Inc., DBA Solbros Construction for Safe Room #2

Motion Resolution Ordinance Other

Background Information: Bids for construction of Safe Room #2 were opened on March 29. Six bids were submitted, and the apparent low bidder was F.R.S. Inc. with a submitted base bid of \$231,000. With that price, the combined total of available grant funds and budgeted City matching funds is exceeded by the amount of \$20,962. A process of value-engineering for the project has resulted in a recommendation for reductions in cost in the amount of \$9,414. (attached letter from Banner Engineering). A shift of expense for the Prospect/Henry sidewalk & curb radius rebuild to the street budget is recommended, which reduces the amount of the funding shortfall to \$6,550.

Justification: Value engineering in addition to infusion of additional funding will allow the facility to be constructed and become functional this fall.

Financial Consideration: Transfer \$5,000 of project expense to Street budget and authorize additional \$6,550 to project fund.

City Administrator's Recommendation: Approve

Attachments: Letter of Recommendation for Award from Banner Engineering. Bid Tabulation. List of Value Engineering Items. Image of building exterior using revised masonry materials.



Banner Associates, Inc
2307 W 57th St, Ste 102
Sioux Falls, SD 57108
Tel 605 692 6342
Toll Free 855.323 6342
www.bannerassociates.com

April 10, 2019

Jeff Pederson
City Administrator
1005 W. Elm Avenue
Flandreau, SD 57028

RE: Safe Room #2
City of Flandreau
BAI No. 22920.00.00

Dear Mr. Pederson:

This office has reviewed the results of the March 29, 2019 bid opening for the above referenced project. The project had six bidders for this work. F.R.S., Inc. DBA Solbros Construction was the apparent low bidder with a bid of \$231,000.00 and provided all the appropriate paperwork, Bid Tab is attached.

F.R.S., Inc. DBA Solbros Construction is from Pierre, SD and is more well-known for their civil construction projects dealing with dirt work and concrete work. Mike Jones, the project manager for this project was employed by Solbros in 2018 to take on general contracting work. Mike Jones has been in the architectural industry for most of his career with other contracting companies as well as owning a cabinetry company, which I am familiar with. Banner also followed up with a reference in Aberdeen – Mettler Sichmeller Engineering has worked with Mike Jones, they provided positive feedback from their experience. Banner has used Mettler Sichmeller Engineering as a consultant on previous building projects and considers them a reputable reference.

As the low bidder, F.R.S., Inc. DBA Solbros Construction exceeded the Opinion of Probable Construction Cost with their bid of \$231,000.00. Solbros Construction has been working diligently with Banner to provide cost saving measures to allow for the award of this building project.

Solbros Construction representative Mike Jones, is satisfied with the bid submitted as well as the cost saving measures provided on the Value Engineering Items document, attached.

This office recommends award of the construction contract for the above referenced project to F.R.S., Inc. DBA Solbros Construction for the Base Bid of \$231,000.00. Upon award of the contract, a Change Order with an agreed upon deduct per the VE Letter (attached) will be processed to reduce the cost to the appropriate level to proceed with construction.

If you have any questions, please feel free to call me.

Sincerely,

David Lorang
Project Manager

BID TAB



Banner Associates, Inc
2307 W 57th St, Ste 102
Sioux Falls, SD 57108
Tel 605 492 6342
Toll Free 855 323 6342
www.bannerassociates.com

PROJECT: Safe Room #2
City of Flandreau
22920.00.00

CERTIFIED BY:

[Signature] DAVID LOZANG

DATE:

3-29-19

BID OPENING Time & Date: 1:30 PM on March 29, 2019

BID OPENING Location: City of Flandreau: 1005 W. Elm Avenue

Bidder Number	Bidder's Name and Address	Bid Security	Acknowledged Addendum (# issued)	Base Bid	Bid Alt #1
1	Allen Construction Flandreau SD	Cashiers check	#1 ✓	271,320.00	+ 15,000
2	Clark Drew Construction Brookings SD	10% B.B.	#1 ✓	232,900.00	+ 16,475
3	F.R.S., Inc. DBA Solbros Construction, Pierre SD	10% B.B.	#1 ✓	231,000.00	+ 14,000
4	Hansen/Thomas Const. Flandreau SD				
5	Pulscher Brothers, Inc. Flandreau SD	10% B.B.	#1 ✓	256,500.00	Did Not Address
6	Tellinghuisen Const. Willow Lake SD	10% B.B.	#1 ✓	247,900.00	+ 13,300
7	Visions Construction Group, Inc. Tea SD	10% B.B.	#1 ✓	244,800.00	Did Not Address
8					

(APPARENT LOW)



SOLBROS CONSTRUCTION & LANDSCAPING
 PIERRE SD 57501 • 605-222-9601

Revised

April 10, 2019

Project: Flandreau Safe Room #2

Re: Value Engineering Items

We are pleased to offer the following:

<u>Item Number</u>	<u>Deduct Amount</u>	<u>Description</u>
1	\$ 732.00	Sheet 2.2 Note #8 Delete Gravel Surfacing at Alley Road
2	\$ 735.00	Discount Bid Amount Block Wall Construction
3	\$ 345.00	Discount Bid Amount Top Soil Import
4	\$ 860.00	Change Building Slab Thickness from 6" to 4"
5	\$ 975.00	Change Bench Material from Maple Wood to Laminate Edged with 3mm PVC All Edges
6	\$ 524.00	Painting - Delete Paint and Caulking of Precast Ceiling
7	Zero	Electrical - Price Base Upon Using Cooper Light Fixtures
8	\$ 676.00	Reduce Concrete Tests from 6 Total to 4 Total.

Masonry - Option #1 Accepted

		Option #1 Vermillion
9	\$ 4,565.00	Bottom 3 courses - Kalico & Band Rockface Change Hammond White to Natural Burnished Rest of the Middle Walls Tornado Emblems shall be Shadow Rockface

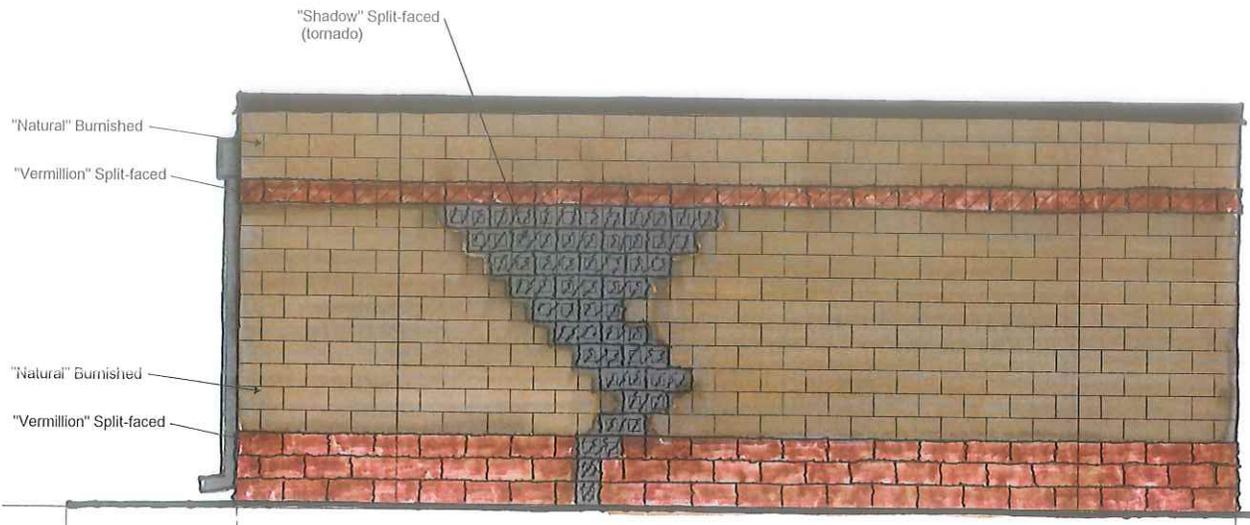
Total Deduct \$ 9,412.00

Terms and Conditions

The above Deductive Value Engineering Items are Accepted by F.R.S. Inc.

Thank you,

Lucas Solberg
 SolBros Construction



WEST ELEVATION - Indicating revised masonry materials per the Value Engineering Item #9



PROJECT NAME: CITY OF FLANDREAU SAFE ROOM No. 2	
BUILDING ELEVATIONS	
REV	DATE



JOB NO.:	2008.00
DATE:	MARCH 2008
DESIGNED BY:	ADAM R. FINKLER
CHECKED BY:	AKH
DRAWN BY:	AKH
SCALE:	AS SHOWN

Agenda Action Form Flandreau City Council

Meeting Date: 4/15/2019

Title: Appointment of Members to Task Force to Review Property Appearance Codes

Motion Resolution Ordinance Other

Background Information: At the March 18th, 2019 Council Meeting, motion was made to establish a Task Force consisting of the Mayor, three Council members, and community representatives to review existing property appearance codes for their current relevance and applicability. Task Force members to be appointed upon recommendation from the Mayor are as follows: representing City Council are Bob Pesall, Karen Tufty, and Jason Unger; community representatives are Karla Bjerke, Mark Ekern, Jen Leuck, Chris Neises, and Amy Olinger. The City Administrator will serve as a resource person for the Task Force.

Justification: A review of existing codes, and any modifications made thereto, will re-establish the standing of the codes and provide the incentive for increased citizen compliance and City enforcement.

Financial Consideration: None

City Administrator's Recommendation: Approve

Attachments: None

CHARGE TO THE TASK FORCE

Studies show that our surroundings have a profound impact on our well-being. A clean neighborhood, free from junk, debris, and deteriorated property will contribute to an enhanced quality of life for residents. This can, in turn, have a positive impact on image, property values, and other social and economic aspects of our neighborhoods. Outdoor clutter can create hazards associated with rodents, mosquitoes, feral cats, etc. These problems are easily prevented by keeping property clean.

In recent Town Hall meetings where the future vitality of Flandreau has come under discussion, community image has been identified as an important factor in attracting new investment and residents to the community. Flandreau, like most other cities, has in place a set of Codes designed to effect the orderly maintenance of private property in the community. At present, there is a need to examine the issue of property maintenance in Flandreau and determine the adequacy and appropriateness of existing Codes in effecting the level of property maintenance that the community desires.

It is desired that the Task Force begin work on this matter by May 10, and conclude its work within 120 days thereafter.

The Charge to the Task Force will include the following:

1. Develop an understanding of existing Flandreau City Code Sections 5.1(h), 5.3.1(m), and 5.3.2.5(b). Discuss the relationship between those code sections and the probable outcomes that they are intended to achieve.
2. Gather information from area cities about similar codes in use to determine how representative the Flandreau codes are of those in use in other cities. Include a review of the relevant sections of the International Property Maintenance Code.
3. Perform a visual survey of the community to determine the extent of compliance with existing codes. Consult with staff about the level and methods of enforcement in use by the City as well as best practices in use for code enforcement in small cities.

4. Conduct a process to engage citizens and seek broad input in a discussion about the importance of property maintenance in Flandreau. Seek out what is the desired community standard for property maintenance in the community.

5. Develop a set of recommendations for changes, if any, to the aforementioned Flandreau City Codes. If desired, make suggestions for how to gain greater compliance on the part of residents for the standard for property maintenance that is desired to be achieved through compliance with the recommended Codes.

FLANDREAU YARD SPRUCE-UP

May 15-June 15

Mayor Bonrud, Alderman Tufty, Alderman Sutton and myself met on April 5 to brainstorm ideas for a spring program to entice the public to improve the appearance of their property in advance of the upcoming Sesquicentennial and All School Reunion. It was determined that the event should run for a four-week period from Mid-May until Mid-June, and be labeled “Flandreau Yard Spruce-Up”. The emphasis is to be with yard clean up, along with “paint-up” of small structures such as fences and sheds.

Specific components of the program, to date, include:

1. Yard waste and limbs: Over the four-week period, the City’s Yard Waste Site will be open for free access for residents to take all forms of yard waste. Under consideration is a service whereby City crews will remove fallen limbs and branches that are brought to the curb. If done, this would be limited to one or two dates.
2. Collection of “large items”. Short of the large-scale, no limits fall clean-up that has been done, this event will featured a scheduled pick-up of a maximum of three large items from yards. The expectation is that the items would indeed represent “junk” material that resides outside in the yard. We would enter into a partnership with Eng Services whereby residents would register with the City to have their item(s) collected on a particular date, and the City would schedule and pay Eng to do the collection. We would likely divide the town into four sections, and cover one section each week.

3. "Paint-up". The idea with this is to incentivize folks to paint small structures in their yards, most especially fences, sheds, and possibly small garages. (not houses) The incentive will come in the form of vouchers for free paint up to a maximum dollar amount in the range of \$75-\$100. It is hoped that the local hardware store will partner in this program and offer a discount to the City for the paint purchase. To further incentive people on this, a corps of volunteers will be recruited to do painting for folks who are unable to do so for themselves. Residents would make application to participate, and the City would coordinate vouchers and volunteers.

4. Junk/abandoned vehicle removal-Multiple area salvage companies are willing to remove vehicles from Flandreau at no cost provided that they are assembled in an area where several can be picked up together. This program will incentivize owners to get rid of vehicles by offering free removal from the property. The City will contract with local tow service(s) to remove vehicles from private property and take them to the old sewer lift station to be stored for collection by an area salvage company. This program will also be offered in conjunction with code enforcement activity during the month-long period.

Details remain to be determined, particularly for publicizing the program. I hope that the outline and discussion of this at the CC Meeting will begin to bring it to light. Please consider any thoughts and suggestions for the program for the discussion on Monday.

Agenda Action Form Flandreau City Council

Meeting Date: 4/15/2019

Title: Comment on Planned Residential District Plan submitted by Scott Ramsdell on behalf of Alison Ramsdell and Jason Unger

Motion Resolution Ordinance Other

Background Information: There are currently two single family residences located on a tract of land owned by Scott and Lani Ramsdell. A third dwelling is proposed to be constructed, for which Moody County is requiring the formation of a Planned Residential District in accordance with County Code Section 2.08. The requirement for a PRD is associated with the desire of Moody County to limit land taken out of agricultural production, as well as to minimize costs to the County of residential land use in the County.

Justification: By County Ordinance, the Plan is required to be submitted to the City for review and comment since it lies within one mile or less of the corporate boundary of the City. The intent is for the City to review the impact of the proposed District upon City infrastructure and public service delivery systems. I met with Mr. Unger and reviewed the components of the Plan which will be submitted to the County. I am unable to determine any negative impacts upon the City from the proposed development.

Financial Consideration: None

City Administrator's Recommendation: Provide to Moody County a comment of no adverse impact upon the City from the proposed PRD.

Attachments: Cover page of petition for Planned Residential District

PETITION FOR A CHANGE IN MOODY COUNTY ZONING CLASSIFICATION

PERMIT NUMBER _____

APPLICANT (PRINT): Scott and Lani Ramsdell PHONE: 6055300258

ADDRESS: 47899 SD HWY 32 Flandreau, SD 57028
Street City/State/Zip

I/WE, THE UNDERSIGNED, DO HEREBY PETITION THE BOARD OF COUNTY COMMISSIONERS OF THE MOODY COUNTY, SOUTH DAKOTA, TO ISSUE A CHANGE IN ZONING CLASSIFICATION FOR THE PROPERTY DESCRIBED AS:

LEGAL DESCRIPTION (Please print or type)

SE 1/4 NE 1/4 Exc. E 900'N 300' Sec. 30 107 48

GENERAL AREA OR STREET ADDRESS: 47899 SD HWY 32 Flandreau, SD 57028

EXISTING LAND USE: Single family dwelling EXISTING ZONING: A

SIZE OF PARCEL: ACRES .31 LOT DIMENSIONS: WIDTH _____ LENGTH _____

SURROUNDING ZONING CLASSIFICATION:

NORTH: A SOUTH: A EAST: A WEST: A

PLEASE DESCRIBE WHAT YOU PROPOSE TO DO AND WHY YOU ARE SEEKING A CHANGE IN ZONING CLASSIFICATION INCLUDING DISCUSSION ON WHAT CHANGE OR CHANGING CONDITIONS MAKE THE PASSAGE OF THIS AMENDMENT NECESSARY (attach a separate sheet of paper if necessary)

Develop pr district and construction of one additional single family dwelling. See additional comments.

SIGNATURE OF APPLICANT _____

FOR OFFICIAL USE ONLY

DATE FILED WITH ADMINISTRATIVE OFFICIAL: _____

\$200.00 FEE PAID (NON-REFUNDABLE): _____ YES _____ NO

DATE OF HEARING: _____

RECOMMENDATION OF BOARD OF ADJUSTMENT: _____

DATE OF COMMISSIONER FIRST READING: _____

DATE OF COMMISSIONER SECOND READING: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

**Agenda Action Form
Flandreau City Council**

Meeting Date: 4/15/2019

Title: Award Bid for Park Concession Stand

Motion Resolution Ordinance Other

Background Information: Sealed bids for leasing the City-owned concession stand at the Flandreau City Park for the 2019 season were accepted until 1:30 p.m. on Wednesday, April 10th. One sealed bid was received in the amount of \$423.00 from Vonda Crow and Tom Hansen, who have leased the concession stand for several years. The full lease payment is due at the beginning of the season when the building keys are given to the lessee.

Justification: Utilize a vacant building at the City Park as well as generate rental income.

Financial Consideration: Lease proceeds will be credited to the General Fund, Park Department

City Administrator's Recommendation: Approve

Attachment: Notice to Bidders (advertised March 27th and April 3rd, 2019)

NOTICE TO BIDDERS

The City of Flandreau, South Dakota, will accept sealed bids on leasing the City-owned Concession Stand in the City Park for the 2019 Summer Season. The City Administrator must receive sealed bids at the City Office located at 1005 W. Elm Avenue, no later than 1:30 p.m. on Wednesday, April 10th, 2019. Sealed bids received will be publicly opened and read aloud at 1:30 p.m. on Wednesday, April 10th, 2019 at the City Council Chambers, 1005 W. Elm Avenue, Flandreau. Bid will be awarded at the City Council Meeting on Monday, April 15th, 2019. All bid envelopes must be sealed and marked **“CONCESSION STAND BIDS”** on the front.

The City of Flandreau reserves the right to reject any and all bids.

Jeff Pederson
City Administrator

Publish: March 27th and April 3rd, 2019 “at approximate cost”