



City of Flandreau City Council Meeting

Agenda

6:00 p.m., Monday
March 17th, 2025
City Council Chambers
1005 W. Elm Avenue
Flandreau, SD

Meeting called by: Mayor Sutton
Type of meeting: Regular

Agenda topics

- | | | |
|------------------|---|-----------------------------|
| | Pledge of Allegiance | FO Lori Kneebone |
| 2 | Adopt Agenda | |
| 6:00 p.m. | Convene Local Board of Equalization | Local Board of Equalization |
| | ➤ See Summary of Appeals | |
| 2 | Adjourn Local Board of Equalization | |
| 6:30 p.m. | Convene City Council Meeting | City Council |
| 2 | Approve Minutes – March 3rd, 2025 | |
| 2 | Approve Bills | |

Visitors to be Heard

Visitors to be Heard is the opportunity for persons to address the Council on items not on the Agenda. If the item can be handled administratively without Council action, the Mayor will refer it to the City Administrator. If the item requires Council action, it will be scheduled for an upcoming meeting. Persons wishing to comment on items on the Agenda shall request to speak following presentation of the agenda item and after the Mayor opens the item up for public comment.

Administrative Reports

- | | | |
|---|---------------------------------------|--------------------------------------|
| 5 | Mayor's Report | Mayor Sutton |
| 5 | City Administrator's Report | City Administrator
Cohl Turnquist |
| 2 | Approve Administrative Reports | |

Old Business

5 Second Reading Ordinance 628: Rezone from Industrial to Central Commercial the following property; All of Block 14, except the E 100' of Lots 5-6-7-8-9-10-11, in Pettigrew's First Addition, and all of Block 5 of Railroad Addition, and all of Block 4 of Park Addition, to the City of Flandreau, Moody County, South Dakota.

New Business

10 Presentation IMEG: Shane Waterman, FEMA Flood Plain

10 Employee Step Increases; Amdahl, Harris, Strong, Zollner

5 Park Concession Stand Lease

5 Request for Qualifications: City Attorney Services

5 Placement of Amanda Herrera and Bruce Jensen on Seasonal Wage Scale

Special notes: Other business properly referred to the City Council.

Cohl Turnquist
City Administrator

Distribution:

Mayor Sutton
Alderman Ahlers
Alderman Bjerke
Alderman Ekern
Alderman Fargen
Alderman Tufty
Alderman Yeaton

Cc:
Newspaper: Moody County Enterprise
City Attorney: Corey Bruning

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
Monday, March 3rd, 2025**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, March 3rd, 2025 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Dan Sutton. Aldermen: Curt Ahlers, Mark Ekern, Mike Fargen and Karen Tufty. Absent: Alderman Brad Bjerke and Alderman Tim Yeaton. Also present were City Administrator Cohl Turnquist; Finance Officer Lori Kneebone; and Planning Commission members Brian Bergjord, Margie Powers, Bart Sample and Mike Witte; Kelli Henricks with First District, Loria Bromeling, Judy Bromeling, and Todd Hinricher.

The proposed agenda was reviewed. Motion by Fargen and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Ekern and seconded by Ahlers to approve the minutes of February 18th, 2025. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Ahlers and seconded by Tufty to allow the following claims for the City and to pay them: Payroll: 2/19/25: general, \$26,383.23; water, \$1,442.05; electric, \$6,017.82; sewer, \$3,323.34. (26579) AT&T Mobility, FPD phones, \$212.68; Betty VonEye, medical insurance, \$185.00; Big Al's Contracting, B&G Club concrete work, \$11,665.00; Booster Publishing, minutes/ads, \$400.00; Border States Electrical Supply, uniforms, \$150.90; Cannon Technologies, Inc., meters, \$443.04; Cenex Fleetcard, FPD gas/oil, \$1,417.32; Century Business Products, copier lease, \$431.75; Chase Amdahl, travel/conf. reimbursement, \$39.81; Cintas, First Aid cabinets refills, \$362.03; City of Sioux Falls, water tests, \$29.00; Claflin Excavating, LLC, emergency work, \$3,147.50; Core & Main LP, repairs/supplies, \$5,800.53; Dakota Pump & Control, Inc., repairs, \$780.61; Delta Dental of SD, dental insurance, \$1,037.10; DGR Engineering, professional services, \$1,129.40; Ekern Home Equipment, Inc., repairs/supplies, \$658.54; ELM Customs, repairs, \$9,064.25; Eng Services, hauling solid waste, \$15,504.00; FSST, utility taxes, \$708.12; Granicus, software, \$4,852.23; Graybar Electric Company, Inc., supplies-street light, \$11,217.90; Heiman Inc., battery packs, \$336.00; Helms & Associates, airport land acquisition, \$1,645.00; IIA Lifting Services, truck inspection, \$1,564.92; Jaymar, checks, \$509.80; K&K Insurance Group, Inc. Cardinals & Blue Teal insurance, \$636.30; Krull's Garage, repairs, \$1,995.96; Matt Joachims, Armory rental deposit, \$250.00; Moody County Abstract Co., MRES rebate, \$604.80; Moody County Enterprise, MRES rebate, \$226.80; Patriot Electric, Inc., MRES rebate, \$100.00; Principal Life Insurance Company, vision insurance, \$152.21; Pye Barker Fire & Safety, inspections, \$3,396.00; Ramsdell F&M LTD, propane & heater, \$749.40; SD Retirement System, retirement, \$12,698.10; SD Supplemental Retirement, supplemental retirement, \$50.00; Sparkle Car Wash, FPD car washes, \$3.60; Standard Insurance Company, life insurance, \$422.87; Studevant's Auto Supply, supplies, \$3,825.00; USA Bluebook, supplies, \$819.28 (26619). February EFT's: Avera

Health Plans, health insurance, \$13,170.19; City of Flandreau, city bills, \$8,303.92; EFTPS, taxes, \$21,128.03; Missouri River Energy Services, energy cost, \$173,602.81; Postmaster, postage to utility bills, \$449.36; SD State Treas-Sales Tax; taxes, \$13,303.41; US Dept. of Agriculture, 2019 water & sewer payment, \$21,487.00. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

At this time, Planning Commission Chairman Brian Bergjord called the planning commission meeting back into session at 6:35. Bergjord informed the city council that the planning commission recommends the council approve Ordinance 628, which would rezone the fire station lot from industrial to commercial.

A Public Hearing was held for Ordinance No. 628, along with the first reading. The proposed ordinance will rezone from industrial to central commercial the following property: all of Block 14, except the E 100' of Lots 5-6-7-8-9-10-11, in Pettigrew's First Addition, and all of Block 5 of Railroad Addition, and all of Block 4 in Park Addition, to the City of Flandreau, Moody County, South Dakota. Loria Bromeling, Judy Bromeling and Todd Hinricher were present for the public hearing. The public hearing was closed and the second reading will take place on March 17th, 2025. No council action was taken and Chairman Bergjord adjourned the Planning Commission at 6:39 p.m.

Visitors to Be Heard: None.

Mayor Dan Sutton expressed thanks to Moody County for their response letter to the City, allowing time for the city to develop an ambulance model. Sutton reported that the Boys and Girls Club is moving forward with the building of an Early Childhood Learning Center and a ribbon cutting ceremony is being planned for their expansion project.

City Administrator Cohl Turnquist also thanked the county for granting the city additional time to develop an ambulance model. Turnquist expects to have a plan ready for council review by mid-May. Turnquist reported on the successful legislative cracker barrel that was held at City Hall on March 1st, 2025. The city is currently hiring for a yard waste site laborer. Turnquist attended a meeting with Banner dealing with the proposed bike path, which will be bid next spring. The city is in the process of completing the 2023 audit with Ketel Thorstenson out of Rapid City. Ketel Thorstenson will also be completing the 2024 audit in July. There will be a pre-construction meeting for the upcoming water and sewer project on March 12th, 2025. The Local Board of Equalization will be meeting at 6:00 on Monday, March 17th. Residents must have appeals to the City Office before March 13, 2025.

Motion by Fargen and seconded by Ekern to approve the Administrator's Reports. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Old Business: The second reading of Ordinance 627: Electric Rates was held. Motion by Ekern and seconded by Ahlers to approve Ordinance 627, which implements an approximate 5% increase to electric rates, being applied to the April utility bills. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

New Business: Kelli Henricks, from First District Association, did a pre-disaster mitigation plan review with the council. Council members filled out risk assessment worksheets and updated the city's information for FEMA and natural disaster coverage.

Motion by Ekern and seconded by Tufty to approve a temporary on-sale alcoholic beverage license to Blue Jays for an event at the William J. Janklow Community Center for an event on March 29, 2025. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Tufty and seconded by Ahlers to approve Resolution 2025-03: Final Plat of Lots 3A and 4A in Block 1 of Brown's Addition. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Ekern and seconded by Fargen to authorize the city to switch from modified accrual basis accounting to cash basis accounting for financial reporting. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Fargen and seconded by Tufty to approve the updated letter of engagement for audit services with Ketel Thorstenson. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Motion by Tufty and seconded by Fargen to approve the placement of Myranda Wester on the Aquatic Center wage scale at Step 1, which is \$7,204.96 for the summer season. The following members voted aye: Ahlers, Ekern, Fargen and Tufty. Nays: None. Absent: Bjerke and Yeaton. Motion carried.

Council Comments: None.

The Mayor declared the meeting adjourned at 7:37 p.m.

Daniel D. Sutton
Mayor

ATTEST:

Cohl Turnquist
City Administrator



City of Flandreau, SD

Income Statement

Group Summary

For Fiscal: 2025 Period Ending: 03/31/2025

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 101 - General Fund					
Revenue	2,497,960.00	2,497,960.00	9,551.70	346,034.52	2,151,925.48
Expense	2,492,313.68	2,492,313.68	161,955.46	474,558.25	2,017,755.43
Fund: 101 - General Fund Surplus (Deficit):	5,646.32	5,646.32	-152,403.76	-128,523.73	134,170.05
Fund: 211 - Bed, Board, Booze OR 3rd Cent Sales Tax Fund?					
Revenue	32,000.00	32,000.00	15.78	8,588.72	23,411.28
Expense	32,000.00	32,000.00	7,149.75	9,579.53	22,420.47
Fund: 211 - Bed, Board, Booze OR 3rd Cent Sales Tax Fund? Surplus (Defi	0.00	0.00	-7,133.97	-990.81	990.81
Fund: 307 - Aquatic Center Bond					
Revenue	0.00	0.00	0.00	7.15	-7.15
Fund: 307 - Aquatic Center Bond Total:	0.00	0.00	0.00	7.15	-7.15
Fund: 500 - Capital Project-Fire Station					
Expense	0.00	0.00	1,717.14	24,553.55	-24,553.55
Fund: 500 - Capital Project-Fire Station Total:	0.00	0.00	1,717.14	24,553.55	-24,553.55
Fund: 602 - Water					
Revenue	4,670,428.13	4,670,428.13	0.00	120,362.91	4,550,065.22
Expense	762,511.00	762,511.00	98,585.01	244,192.77	518,318.23
Fund: 602 - Water Surplus (Deficit):	3,907,917.13	3,907,917.13	-98,585.01	-123,829.86	4,031,746.99
Fund: 603 - Electric					
Revenue	3,289,100.00	3,289,100.00	3,740.49	680,486.79	2,608,613.21
Expense	3,265,435.00	3,265,435.00	90,305.55	540,104.27	2,725,330.73
Fund: 603 - Electric Surplus (Deficit):	23,665.00	23,665.00	-86,565.06	140,382.52	-116,717.52
Fund: 604 - Sewer					
Revenue	4,491,019.00	4,491,019.00	-292.70	111,109.59	4,379,909.41
Expense	608,410.00	608,410.00	46,882.37	280,565.73	327,844.27
Fund: 604 - Sewer Surplus (Deficit):	3,882,609.00	3,882,609.00	-47,175.07	-169,456.14	4,052,065.14
Fund: 606 - Airport					
Revenue	1,093,975.00	1,093,975.00	1.40	5,709.21	1,088,265.79
Expense	1,130,252.00	1,130,252.00	16,608.06	28,619.35	1,101,632.65
Fund: 606 - Airport Surplus (Deficit):	-36,277.00	-36,277.00	-16,606.66	-22,910.14	-13,366.86
Fund: 612 - Solid Waste					
Revenue	218,805.00	218,805.00	-11.70	35,672.48	183,132.52
Expense	195,450.00	195,450.00	15,629.00	31,093.85	164,356.15
Fund: 612 - Solid Waste Surplus (Deficit):	23,355.00	23,355.00	-15,640.70	4,578.63	18,776.37
Fund: 708 - TIF 8					
Revenue	33,500.00	33,500.00	0.00	0.00	33,500.00
Expense	56,455.58	56,455.58	0.00	0.00	56,455.58
Fund: 708 - TIF 8 Surplus (Deficit):	-22,955.58	-22,955.58	0.00	0.00	-22,955.58
Fund: 710 - Housing Corporation					
Revenue	0.00	0.00	0.00	15,000.00	-15,000.00
Expense	0.00	0.00	654.78	654.78	-654.78
Fund: 710 - Housing Corporation Surplus (Deficit):	0.00	0.00	-654.78	14,345.22	-14,345.22
Fund: 728 - Park Board					
Revenue	0.00	0.00	0.00	16.06	-16.06
Fund: 728 - Park Board Total:	0.00	0.00	0.00	16.06	-16.06
Total Surplus (Deficit):	7,783,959.87	7,783,959.87	-426,482.15	-310,934.65	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
101 - General Fund	5,646.32	5,646.32	-152,403.76	-128,523.73	134,170.05
211 - Bed, Board, Booze OR	0.00	0.00	-7,133.97	-990.81	990.81
307 - Aquatic Center Bond	0.00	0.00	0.00	7.15	-7.15
500 - Capital Project-Fire Sta	0.00	0.00	-1,717.14	-24,553.55	24,553.55
602 - Water	3,907,917.13	3,907,917.13	-98,585.01	-123,829.86	4,031,746.99
603 - Electric	23,665.00	23,665.00	-86,565.06	140,382.52	-116,717.52
604 - Sewer	3,882,609.00	3,882,609.00	-47,175.07	-169,456.14	4,052,065.14
606 - Airport	-36,277.00	-36,277.00	-16,606.66	-22,910.14	-13,366.86
612 - Solid Waste	23,355.00	23,355.00	-15,640.70	4,578.63	18,776.37
708 - TIF 8	-22,955.58	-22,955.58	0.00	0.00	-22,955.58
710 - Housing Corporation	0.00	0.00	-654.78	14,345.22	-14,345.22
728 - Park Board	0.00	0.00	0.00	16.06	-16.06
Total Surplus (Deficit):	7,783,959.87	7,783,959.87	-426,482.15	-310,934.65	



City of Flandreau, SD

Expense Approval Report

By Vendor Name
Payment Dates 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 1951 - ACCESS SYSTEMS LEASING							
ACCESS SYSTEMS LEASING	38680192	03/17/2025	SAVIN COPIER LEASE (2/24/2	602-32-4293		03/17/2025	90.24
ACCESS SYSTEMS LEASING	38680192	03/17/2025	SAVIN COPIER LEASE (2/24/2	603-32-4293		03/17/2025	90.24
ACCESS SYSTEMS LEASING	38680192	03/17/2025	SAVIN COPIER LEASE (2/24/2	604-32-4293		03/17/2025	90.24
Vendor 1951 - ACCESS SYSTEMS LEASING Total:							270.72
Vendor: 0004 - AFLAC							
AFLAC	395856	03/17/2025	MAR.2025: SUPP. INSURANC	101-00-2165		03/17/2025	233.95
AFLAC	395856	03/17/2025	MAR.2025: SUPP. INSURANC	602-00-2165		03/17/2025	21.75
AFLAC	395856	03/17/2025	MAR.2025: SUPP. INSURANC	604-00-2165		03/17/2025	21.74
Vendor 0004 - AFLAC Total:							277.44
Vendor: 0008 - BANNER ASSOCIATES, INC							
BANNER ASSOCIATES, INC	44662	03/17/2025	PROF. SERVICES THRU 2/22/	101-04-4220		03/17/2025	440.00
Vendor 0008 - BANNER ASSOCIATES, INC Total:							440.00
Vendor: 1161 - BEST WESTERN RAMKOTA HOTEL-ABERDEEN							
BEST WESTERN RAMKOTA H	INV0001415	03/17/2025	HOTEL FOR ANDY WEDE (3/1	602-31-4270		03/17/2025	263.98
Vendor 1161 - BEST WESTERN RAMKOTA HOTEL-ABERDEEN Total:							263.98
Vendor: 0009 - BIG SIOUX COMM WATER SYSTEM							
BIG SIOUX COMM WATER SY	INV0001390	03/17/2025	FEB. 2025 WATER PURCHASE	602-31-4284		03/17/2025	16,645.05
BIG SIOUX COMM WATER SY	INV0001403	03/17/2025	PARK WATER PURCHASE (RE	101-08-4280		03/17/2025	60.00
BIG SIOUX COMM WATER SY	INV0001404	03/17/2025	AIRPORT WATER PURCHASE (606-11-4280		03/17/2025	60.00
Vendor 0009 - BIG SIOUX COMM WATER SYSTEM Total:							16,765.05
Vendor: 0014 - BORDER STATES ELECTRIC SUPPLY							
BORDER STATES ELECTRIC SU	929921400	03/17/2025	LIGHTS FOR FPD OFFICE (QTY	101-02-4250		03/17/2025	272.00
BORDER STATES ELECTRIC SU	929962157	03/17/2025	HIGH VOLTAGE AMMETER, A	603-31-4260		03/17/2025	1,989.63
Vendor 0014 - BORDER STATES ELECTRIC SUPPLY Total:							2,261.63
Vendor: 1700 - CARDMEMBER SERVICES							
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-01-4290		03/17/2025	4.25
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-02-4260		03/17/2025	73.00
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-02-4270		03/17/2025	135.00
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-04-4296		03/17/2025	20.22
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-08-4250		03/17/2025	325.00
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-08-4260		03/17/2025	86.06
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-08-4296		03/17/2025	20.22
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	101-21-4901		03/17/2025	385.48
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	602-31-4260		03/17/2025	55.96
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	602-31-4296		03/17/2025	20.22

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	602-32-4270		03/17/2025	30.00
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	603-31-4260		03/17/2025	212.35
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	603-31-4263		03/17/2025	50.00
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	604-31-4260		03/17/2025	297.34
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	604-31-4270		03/17/2025	39.81
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	604-31-4296		03/17/2025	20.22
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	604-31-4340		03/17/2025	869.96
CARDMEMBER SERVICES	INV0001406	03/17/2025	FEB. 2025: SUPPLIES/REPAIR	606-11-4260		03/17/2025	687.01
Vendor 1700 - CARDMEMBER SERVICES Total:							3,332.10
Vendor: 2228 - CENTURY BUSINESS PRODUCTS							
CENTURY BUSINESS PRODUC	780380	03/17/2025	KYOCERA COPIER LEASE -- 2/	602-32-4293		03/17/2025	129.40
CENTURY BUSINESS PRODUC	780380	03/17/2025	KYOCERA COPIER LEASE -- 2/	603-32-4293		03/17/2025	129.40
CENTURY BUSINESS PRODUC	780380	03/17/2025	KYOCERA COPIER LEASE -- 2/	604-32-4293		03/17/2025	129.40
Vendor 2228 - CENTURY BUSINESS PRODUCTS Total:							388.20
Vendor: 1608 - CHASE AMDAHL							
CHASE AMDAHL	INV0001399	03/17/2025	EXPENSE REIMBURSEMENT:	101-04-4296		03/17/2025	25.00
CHASE AMDAHL	INV0001399	03/17/2025	EXPENSE REIMBURSEMENT:	101-08-4296		03/17/2025	25.00
CHASE AMDAHL	INV0001399	03/17/2025	EXPENSE REIMBURSEMENT:	602-31-4296		03/17/2025	25.00
CHASE AMDAHL	INV0001399	03/17/2025	EXPENSE REIMBURSEMENT:	604-31-4296		03/17/2025	25.00
Vendor 1608 - CHASE AMDAHL Total:							100.00
Vendor: 0917 - CHRISTIANSEN COMPLETE WATER							
CHRISTIANSEN COMPLETE W	INV0001397	03/17/2025	SOFTENER TANK EXCHANGE	602-31-4260		03/17/2025	29.91
Vendor 0917 - CHRISTIANSEN COMPLETE WATER Total:							29.91
Vendor: 1721 - CINTAS							
CINTAS	5257818806	03/17/2025	MAR. 2025: CITY OFFICE FIRS	602-31-4260		03/17/2025	3.85
CINTAS	5257818806	03/17/2025	MAR. 2025: CITY OFFICE FIRS	603-31-4260		03/17/2025	3.85
CINTAS	5257818806	03/17/2025	MAR. 2025: CITY OFFICE FIRS	604-31-4260		03/17/2025	3.84
CINTAS	5257818807	03/17/2025	MAR. 2025: FIRE HALL FIRST	101-03-4260		03/17/2025	21.78
CINTAS	4223750565	03/17/2025	MAR. 2025: LINENS/RUGS/S	101-10-4240		03/17/2025	367.46
CINTAS	4223750565	03/17/2025	MAR. 2025: LINENS/RUGS/S	602-32-4240		03/17/2025	64.21
CINTAS	4223750565	03/17/2025	MAR. 2025: LINENS/RUGS/S	603-32-4240		03/17/2025	64.21
CINTAS	4223750565	03/17/2025	MAR. 2025: LINENS/RUGS/S	604-32-4240		03/17/2025	64.23
Vendor 1721 - CINTAS Total:							593.43
Vendor: 0808 - CITY OF FLANDREAU - PETTY CASH							
CITY OF FLANDREAU - PETTY	INV0001410	03/17/2025	PETTY CASH FOR 2025 YARD	612-05-4260		03/17/2025	50.00
Vendor 0808 - CITY OF FLANDREAU - PETTY CASH Total:							50.00
Vendor: 0584 - CYBERCOACH, INC							
CYBERCOACH, INC	2532	03/17/2025	CITY OFFICE: REMOTELY UPG	602-32-4250		03/17/2025	8.33
CYBERCOACH, INC	2532	03/17/2025	CITY OFFICE: REMOTELY UPG	603-32-4250		03/17/2025	8.33
CYBERCOACH, INC	2532	03/17/2025	CITY OFFICE: REMOTELY UPG	604-32-4250		03/17/2025	8.34
CYBERCOACH, INC	2533	03/17/2025	CITY OFFICE: PUT BACKUP D	602-32-4250		03/17/2025	8.34
CYBERCOACH, INC	2533	03/17/2025	CITY OFFICE: PUT BACKUP D	603-32-4250		03/17/2025	8.33

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
CYBERCOACH, INC	2533	03/17/2025	CITY OFFICE: PUT BACKUP D	604-32-4250		03/17/2025	8.33
CYBERCOACH, INC	2534	03/17/2025	CITY OFFICE: FUELMASTER C	602-32-4250		03/17/2025	25.00
CYBERCOACH, INC	2534	03/17/2025	CITY OFFICE: FUELMASTER C	603-32-4250		03/17/2025	25.00
CYBERCOACH, INC	2534	03/17/2025	CITY OFFICE: FUELMASTER C	604-32-4250		03/17/2025	25.00
CYBERCOACH, INC	2535	03/17/2025	CITY OFFICE: SETUP GRANIC	602-32-4250		03/17/2025	25.00
CYBERCOACH, INC	2535	03/17/2025	CITY OFFICE: SETUP GRANIC	603-32-4250		03/17/2025	25.00
CYBERCOACH, INC	2535	03/17/2025	CITY OFFICE: SETUP GRANIC	604-32-4250		03/17/2025	25.00
Vendor 0584 - CYBERCOACH, INC Total:							200.00
Vendor: 0032 - ENG SERVICES							
ENG SERVICES	31732	03/17/2025	6 YD DUMPSTER AT COMM.	211-10-4321		03/17/2025	175.00
Vendor 0032 - ENG SERVICES Total:							175.00
Vendor: 1920 - EPOXY CO. LLC							
EPOXY CO. LLC	1918	03/17/2025	EPOXY WOMEN'S LOCKER R	211-10-4321		03/17/2025	6,576.00
Vendor 1920 - EPOXY CO. LLC Total:							6,576.00
Vendor: 2094 - FIRST SAVINGS BANK							
FIRST SAVINGS BANK	INV0001389	03/17/2025	FIRE STATION LOAN PAYMEN	500-00-4700		03/17/2025	1,717.14
Vendor 2094 - FIRST SAVINGS BANK Total:							1,717.14
Vendor: 0046 - GALLS LLC							
GALLS LLC	030593608	03/17/2025	FPD: KEY HOLDER CLIP	101-02-4362		03/17/2025	15.98
Vendor 0046 - GALLS LLC Total:							15.98
Vendor: 1742 - GREATAMERICA FINANCIAL SVCS.							
GREATAMERICA FINANCIAL S	38718207	03/17/2025	FPD TOSHIBA COPIER (1/5/2	101-02-4293		03/17/2025	171.21
Vendor 1742 - GREATAMERICA FINANCIAL SVCS. Total:							171.21
Vendor: 2234 - KETEL THORSTENSON, LLP							
KETEL THORSTENSON, LLP	2009256063	03/17/2025	2023 AUDIT & CONVERSION	101-01-4220		03/17/2025	5,675.58
KETEL THORSTENSON, LLP	2009256063	03/17/2025	2023 AUDIT & CONVERSION	602-32-4220		03/17/2025	5,675.58
KETEL THORSTENSON, LLP	2009256063	03/17/2025	2023 AUDIT & CONVERSION	603-32-4220		03/17/2025	5,675.58
KETEL THORSTENSON, LLP	2009256063	03/17/2025	2023 AUDIT & CONVERSION	604-32-4220		03/17/2025	5,675.59
Vendor 2234 - KETEL THORSTENSON, LLP Total:							22,702.33
Vendor: 0063 - LYLE SIGNS, INC.							
LYLE SIGNS, INC.	INV0001388	03/17/2025	SP LIMIT 25 (6), HANDICAP P	101-04-4260		03/17/2025	1,652.14
Vendor 0063 - LYLE SIGNS, INC. Total:							1,652.14
Vendor: 2233 - MARC NIKKEL							
MARC NIKKEL	INV0001409	03/17/2025	3/8/25 CC/ARMORY DEPOSIT	101-09-4902		03/17/2025	125.00
MARC NIKKEL	INV0001409	03/17/2025	3/8/25 CC/ARMORY DEPOSIT	101-10-4902		03/17/2025	125.00
Vendor 2233 - MARC NIKKEL Total:							250.00
Vendor: 0066 - MAYNARDS OF FLANDREAU							
MAYNARDS OF FLANDREAU	INV0001405	03/17/2025	FEB. 2025: SUPPLIES	602-32-4260		03/17/2025	81.67
MAYNARDS OF FLANDREAU	INV0001405	03/17/2025	FEB. 2025: SUPPLIES	603-32-4260		03/17/2025	81.67

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
MAYNARDS OF FLANDREAU	INV0001405	03/17/2025	FEB. 2025: SUPPLIES	604-32-4260		03/17/2025	81.66
Vendor 0066 - MAYNARDS OF FLANDREAU Total:							245.00
Vendor: 0284 - MC & R POOLS							
MC & R POOLS	1250367-IN	03/17/2025	ANDY WEDE -- CPO COURSE I	101-07-4296		03/17/2025	375.00
MC & R POOLS	1250368-IN	03/17/2025	DONNY BILES -- CPO COURSE	101-07-4296		03/17/2025	375.00
Vendor 0284 - MC & R POOLS Total:							750.00
Vendor: 1378 - METRON-FARNIER, LLC							
METRON-FARNIER, LLC	100004103	03/17/2025	WATER METERS CELLURAL 1	602-31-4362		03/17/2025	220.00
METRON-FARNIER, LLC	100005086	03/17/2025	WATER METERS CELLURAL 1	602-31-4362		03/17/2025	220.00
Vendor 1378 - METRON-FARNIER, LLC Total:							440.00
Vendor: 0067 - MID AMERICAN ENERGY							
MID AMERICAN ENERGY	563707833	03/17/2025	GAS: LIFT STATION (1/24/25 -	604-31-4280		03/17/2025	21.25
MID AMERICAN ENERGY	563724526	03/17/2025	GAS: NEW FIRE HALL (1/24/2	101-03-4280		03/17/2025	613.38
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	101-03-4280		03/17/2025	262.53
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	101-04-4280		03/17/2025	543.08
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	101-07-4280		03/17/2025	186.49
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	101-09-4280		03/17/2025	1,251.22
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	101-10-4280		03/17/2025	616.92
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	602-31-4280		03/17/2025	208.02
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	602-31-4280		03/17/2025	185.01
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	602-32-4280		03/17/2025	104.01
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	603-31-4280		03/17/2025	429.04
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	603-32-4280		03/17/2025	208.02
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	604-31-4280		03/17/2025	234.02
MID AMERICAN ENERGY	INV0001413	03/17/2025	GAS BILLS (1/24/25 - 2/24/2	604-32-4280		03/17/2025	117.01
Vendor 0067 - MID AMERICAN ENERGY Total:							4,980.00
Vendor: 0511 - MISSOURI RIVER ENERGY SERVICES							
MISSOURI RIVER ENERGY SE	SM00000009779	03/17/2025	FEB. 2025: AMI METER COU	603-31-4293		03/17/2025	389.20
Vendor 0511 - MISSOURI RIVER ENERGY SERVICES Total:							389.20
Vendor: 0033 - MOODY COUNTY ENTERPRISE							
MOODY COUNTY ENTERPRIS	INV0001400	03/17/2025	FEB. 2025: MINUTES/NOTICE	101-01-4230		03/17/2025	524.28
Vendor 0033 - MOODY COUNTY ENTERPRISE Total:							524.28
Vendor: 0022 - OFFICE PEEPS, INC.							
OFFICE PEEPS, INC.	1090956-0	03/17/2025	UB WINDOW PRINTER INK, P	602-32-4260		03/17/2025	90.79
OFFICE PEEPS, INC.	1090956-0	03/17/2025	UB WINDOW PRINTER INK, P	603-32-4260		03/17/2025	90.78
OFFICE PEEPS, INC.	1090956-0	03/17/2025	UB WINDOW PRINTER INK, P	604-32-4260		03/17/2025	90.78
Vendor 0022 - OFFICE PEEPS, INC. Total:							272.35
Vendor: 0120 - OTTERTAIL POWER COMPANY							
OTTERTAIL POWER COMPAN	INV0001412	03/17/2025	AIRPORT ELECTRICITY (1/30/	606-11-4280		03/17/2025	382.59
Vendor 0120 - OTTERTAIL POWER COMPANY Total:							382.59

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: 2198 - PAUL CLINE							
PAUL CLINE	INV0001416	03/17/2025	CITY PARK STONE MASON RE	101-08-4321		03/17/2025	700.00
Vendor 2198 - PAUL CLINE Total:							700.00
Vendor: 0576 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC							
PITNEY BOWES GLOBAL FINA	3320416986	03/17/2025	POSTAGE MACHINE CONTRA	602-32-4293		03/17/2025	166.53
PITNEY BOWES GLOBAL FINA	3320416986	03/17/2025	POSTAGE MACHINE CONTRA	603-32-4293		03/17/2025	166.53
PITNEY BOWES GLOBAL FINA	3320416986	03/17/2025	POSTAGE MACHINE CONTRA	604-32-4293		03/17/2025	166.53
Vendor 0576 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:							499.59
Vendor: 2098 - PLUNKETT'S PEST CONTROL							
PLUNKETT'S PEST CONTROL	9020981	03/17/2025	RODENT CONTROL PROGRA	602-32-4220		03/17/2025	47.46
PLUNKETT'S PEST CONTROL	9020981	03/17/2025	RODENT CONTROL PROGRA	603-32-4220		03/17/2025	47.47
PLUNKETT'S PEST CONTROL	9020981	03/17/2025	RODENT CONTROL PROGRA	604-32-4220		03/17/2025	47.47
Vendor 2098 - PLUNKETT'S PEST CONTROL Total:							142.40
Vendor: 0275 - RAMSDELL F&M LTD							
RAMSDELL F&M LTD	391719	03/17/2025	PROPANE FOR PARK SHOP H	101-08-4263		03/17/2025	673.79
Vendor 0275 - RAMSDELL F&M LTD Total:							673.79
Vendor: 0128 - RIVER'S EDGE COOPERATIVE							
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	101-03-4263		03/17/2025	269.40
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	101-04-4263		03/17/2025	511.23
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	101-08-4263		03/17/2025	117.98
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	602-31-4263		03/17/2025	77.12
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	603-31-4263		03/17/2025	240.37
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	604-31-4263		03/17/2025	199.29
RIVER'S EDGE COOPERATIVE	INV0001414	03/17/2025	FEB. 2025: CITY DEPTS & FFD	606-11-4263		03/17/2025	134.96
Vendor 0128 - RIVER'S EDGE COOPERATIVE Total:							1,550.35
Vendor: 0459 - SD PUBLIC ASSURANCE ALLIANCE							
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-01-4213		03/17/2025	4,066.84
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-02-4213		03/17/2025	11,103.37
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-03-4213		03/17/2025	22,166.31
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-04-4213		03/17/2025	9,541.42
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-07-4213		03/17/2025	6,657.81
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-08-4213		03/17/2025	8,081.18
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-09-4213		03/17/2025	4,567.92
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-10-4213		03/17/2025	4,748.01
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-12-4213		03/17/2025	288.48
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	101-13-4213		03/17/2025	1,022.74
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	602-31-4213		03/17/2025	48.30
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	602-31-4213		03/17/2025	12,622.62
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	603-31-4213		03/17/2025	36,769.39
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	603-31-4213		03/17/2025	48.30
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	604-31-4213		03/17/2025	48.30
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	604-31-4213		03/17/2025	11,400.23

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
SD PUBLIC ASSURANCE ALLI	31266-4221	03/17/2025	SDPAA-PROPERTY INSURANC	606-11-4213		03/17/2025	12,574.88
Vendor 0459 - SD PUBLIC ASSURANCE ALLIANCE Total:							145,756.10
Vendor: 0141 - SD SUPPLEMENTAL RETIREMENT PLAN							
SD SUPPLEMENTAL RETIREM	INV0001401	03/17/2025	SUPP. RETIREMENT CONTRIB	602-00-2166		03/17/2025	25.00
SD SUPPLEMENTAL RETIREM	INV0001401	03/17/2025	SUPP. RETIREMENT CONTRIB	602-32-4135		03/17/2025	25.00
SD SUPPLEMENTAL RETIREM	INV0001402	03/17/2025	SUPP. RETIREMENT CONTRIB	602-00-2166		03/17/2025	25.00
SD SUPPLEMENTAL RETIREM	INV0001402	03/17/2025	SUPP. RETIREMENT CONTRIB	602-32-4135		03/17/2025	25.00
Vendor 0141 - SD SUPPLEMENTAL RETIREMENT PLAN Total:							100.00
Vendor: 0236 - SIOUX VALLEY ENERGY							
SIOUX VALLEY ENERGY	INV0001391	03/17/2025	PUMP STATION ELECTRICITY	602-31-4280		03/17/2025	120.00
SIOUX VALLEY ENERGY	INV0001392	03/17/2025	YARD WASTE SITE ELECTRICI	612-05-4280		03/17/2025	75.00
Vendor 0236 - SIOUX VALLEY ENERGY Total:							195.00
Vendor: 1570 - SPARKLE CAR WASH, INC.							
SPARKLE CAR WASH, INC.	305157	03/17/2025	FPD CAR WASHES FOR 2/4/2	101-02-4260		03/17/2025	1.60
Vendor 1570 - SPARKLE CAR WASH, INC. Total:							1.60
Vendor: 0216 - STAN HOUSTON							
STAN HOUSTON	2606113	03/17/2025	TABLE SAW, STAND, MITER S	101-08-4320		03/17/2025	1,547.00
STAN HOUSTON	2606151	03/17/2025	48" ROUND BULLFLOAT KIT	101-04-4260		03/17/2025	374.09
Vendor 0216 - STAN HOUSTON Total:							1,921.09
Vendor: 1684 - TITAN MACHINERY-SIOUX FALLS							
TITAN MACHINERY-SIOUX FA	INV0001407	03/17/2025	SEWER REPAIR: FUEL CAP	604-31-4250		03/17/2025	74.50
TITAN MACHINERY-SIOUX FA	INV0001408	03/17/2025	SEWER REPAIRS: 1000 HOUR	604-31-4250		03/17/2025	5,085.49
Vendor 1684 - TITAN MACHINERY-SIOUX FALLS Total:							5,159.99
Vendor: 1996 - TRANSUNION RISK AND ALTERNATIVE							
TRANSUNION RISK AND ALTE	51501-202502-1	03/17/2025	FPD: FEB. 2025 CONTRACT F	101-02-4290		03/17/2025	120.00
Vendor 1996 - TRANSUNION RISK AND ALTERNATIVE Total:							120.00
Vendor: 1764 - TYLER LUMBER COMPANY							
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	101-03-4260		03/17/2025	25.16
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	101-10-4260		03/17/2025	401.45
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	602-31-4260		03/17/2025	52.47
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	602-32-4260		03/17/2025	9.86
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	603-31-4260		03/17/2025	143.19
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	603-32-4260		03/17/2025	9.86
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	604-31-4260		03/17/2025	38.14
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	604-32-4260		03/17/2025	9.84
TYLER LUMBER COMPANY	INV0001398	03/17/2025	SUPPLIES	606-11-4260		03/17/2025	184.33
Vendor 1764 - TYLER LUMBER COMPANY Total:							874.30
Vendor: 1997 - TYLER TECHNOLOGIES, INC							
TYLER TECHNOLOGIES, INC	025-498502	03/17/2025	TYLER UNIVERSITY + ANNUA	602-32-4293		03/17/2025	10,114.45
TYLER TECHNOLOGIES, INC	025-498502	03/17/2025	TYLER UNIVERSITY + ANNUA	603-32-4293		03/17/2025	10,114.45

Expense Approval Report

Payment Dates: 3/17/2025 - 3/20/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
TYLER TECHNOLOGIES, INC	025-498502	03/17/2025	TYLER UNIVERSITY + ANNUA	604-32-4293		03/17/2025	10,114.45
Vendor 1997 - TYLER TECHNOLOGIES, INC Total:							30,343.35
Vendor: 0182 - USA BLUEBOOK							
USA BLUEBOOK	INV00638531	03/17/2025	HACH FIELD KIT CASE; METE	604-31-4260		03/17/2025	297.77
Vendor 0182 - USA BLUEBOOK Total:							297.77
Vendor: 2151 - VALLEY FIBERCOM							
VALLEY FIBERCOM	INV0001393	03/17/2025	CITY OFFICE PHONES/INTER	602-32-4280		03/17/2025	147.61
VALLEY FIBERCOM	INV0001393	03/17/2025	CITY OFFICE PHONES/INTER	603-32-4280		03/17/2025	147.61
VALLEY FIBERCOM	INV0001393	03/17/2025	CITY OFFICE PHONES/INTER	604-32-4280		03/17/2025	147.61
VALLEY FIBERCOM	INV0001394	03/17/2025	FFD PHONES/INTERNET (3/1	101-03-4280		03/17/2025	128.10
VALLEY FIBERCOM	INV0001395	03/17/2025	POOL: PHONE/INTERNET (3/	101-07-4280		03/17/2025	17.13
VALLEY FIBERCOM	INV0001396	03/17/2025	FPD: PHONES/INTERNET (3/	101-02-4280		03/17/2025	180.21
Vendor 2151 - VALLEY FIBERCOM Total:							768.27
Vendor: 0112 - VERIZON WIRELESS							
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	602-31-4280		03/17/2025	21.37
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	602-32-4280		03/17/2025	13.34
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	603-31-4280		03/17/2025	20.02
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	603-31-4280		03/17/2025	42.74
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	603-32-4280		03/17/2025	13.34
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	604-31-4280		03/17/2025	21.37
VERIZON WIRELESS	6106953784	03/17/2025	PHONES/IPAD/JET PACK (2/2	604-32-4280		03/17/2025	13.33
Vendor 0112 - VERIZON WIRELESS Total:							145.51
Vendor: 0907 - WAXDAHL NAPA PLUS LLC							
WAXDAHL NAPA PLUS LLC	200613	03/17/2025	ADH SCREW MT BASE	101-04-4260		03/17/2025	6.99
WAXDAHL NAPA PLUS LLC	200788	03/17/2025	STREET SUPPLIES: ACCESSOR	101-04-4260		03/17/2025	13.72
WAXDAHL NAPA PLUS LLC	201703	03/17/2025	12' FLUSH FACE COUPLER &	603-31-4250		03/17/2025	72.61
WAXDAHL NAPA PLUS LLC	201739	03/17/2025	FFD: KAWASAKI MULE AIR FI	101-03-4250		03/17/2025	42.30
Vendor 0907 - WAXDAHL NAPA PLUS LLC Total:							135.62
Vendor: 0117 - WELLMARK BLUE CROSS and BLUE SHIELD OF SD							
WELLMARK BLUE CROSS and	INV0001411	03/17/2025	VON EYE HEALTH INSURANC	604-00-2169		03/17/2025	894.30
Vendor 0117 - WELLMARK BLUE CROSS and BLUE SHIELD OF SD Total:							894.30
Vendor: 0207 - WESCO RECEIVABLES CORP							
WESCO RECEIVABLES CORP	525601	03/17/2025	BASE STREET LIGHT	603-31-4261		03/17/2025	715.00
Vendor 0207 - WESCO RECEIVABLES CORP Total:							715.00
Grand Total:							257,209.71

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
101 - General Fund	92,381.46	0.00
211 - Bed, Board, Booze OR 3rd Cent Sales Tax Fund?	6,751.00	0.00
500 - Capital Project-Fire Station	1,717.14	0.00
602 - Water	47,772.45	0.00
603 - Electric	58,031.51	0.00
604 - Sewer	36,407.38	0.00
606 - Airport	14,023.77	0.00
612 - Solid Waste	125.00	0.00
Grand Total:	257,209.71	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-00-2165	AFLAC Ins Payable	233.95	0.00
101-01-4213	Insurance-Property	4,066.84	0.00
101-01-4220	Professional Fees	5,675.58	0.00
101-01-4230	Publishing/Advertising	524.28	0.00
101-01-4290	Dues/Subscriptions	4.25	0.00
101-02-4213	Insurance-Property	11,103.37	0.00
101-02-4250	Repairs	272.00	0.00
101-02-4260	Supplies	74.60	0.00
101-02-4270	Travel/Conference	135.00	0.00
101-02-4280	Utilities	180.21	0.00
101-02-4290	Dues/Subscriptions	120.00	0.00
101-02-4293	Contract/Agreement	171.21	0.00
101-02-4362	Equipment	15.98	0.00
101-03-4213	Insurance-Property	22,166.31	0.00
101-03-4250	Repairs	42.30	0.00
101-03-4260	Supplies	46.94	0.00
101-03-4263	Gas/Oil	269.40	0.00
101-03-4280	Utilities	1,004.01	0.00
101-04-4213	Insurance-Property	9,541.42	0.00
101-04-4220	Professional Fees	440.00	0.00
101-04-4260	Supplies	2,046.94	0.00
101-04-4263	Gas/Oil	511.23	0.00
101-04-4280	Utilities	543.08	0.00
101-04-4296	Training	45.22	0.00
101-07-4213	Insurance-Property	6,657.81	0.00
101-07-4280	Utilities	203.62	0.00
101-07-4296	Training	750.00	0.00
101-08-4213	Insurance-Property	8,081.18	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
101-08-4250	Repairs	325.00	0.00
101-08-4260	Supplies	86.06	0.00
101-08-4263	Gas/Oil	791.77	0.00
101-08-4280	Utilities	60.00	0.00
101-08-4296	PARK-TRAINING	45.22	0.00
101-08-4320	Minor Capital Equipmen	1,547.00	0.00
101-08-4321	Minor Const/Improv/La	700.00	0.00
101-09-4213	Insurance-Property	4,567.92	0.00
101-09-4280	Utilities	1,251.22	0.00
101-09-4902	ARMORY-DEPOSIT REIM	125.00	0.00
101-10-4213	Insurance-Property	4,748.01	0.00
101-10-4240	Rentals	367.46	0.00
101-10-4260	Supplies	401.45	0.00
101-10-4280	Utilities	616.92	0.00
101-10-4902	COMM CTR-DEPOSIT REI	125.00	0.00
101-12-4213	Insurance-Property	288.48	0.00
101-13-4213	Insurance-Property	1,022.74	0.00
101-21-4901	Miscellaneous	385.48	0.00
211-10-4321	Minor Const/Improv/La	6,751.00	0.00
500-00-4700	Debt Service	1,717.14	0.00
602-00-2165	AFLAC Ins. Payable	21.75	0.00
602-00-2166	Retire. Supplemental Pa	50.00	0.00
602-31-4213	Insurance-Property	12,670.92	0.00
602-31-4260	Supplies	142.19	0.00
602-31-4263	Gas/Oil	77.12	0.00
602-31-4270	Travel/Conference	263.98	0.00
602-31-4280	Utilities	534.40	0.00
602-31-4284	Water Purchases	16,645.05	0.00
602-31-4296	Training	45.22	0.00
602-31-4362	Equipment/Meters	440.00	0.00
602-32-4135	Retirement-Special	50.00	0.00
602-32-4220	Professional Fees	5,723.04	0.00
602-32-4240	Rentals	64.21	0.00
602-32-4250	Repairs	66.67	0.00
602-32-4260	Supplies	182.32	0.00
602-32-4270	Travel/Conference	30.00	0.00
602-32-4280	Utilities	264.96	0.00
602-32-4293	Contract/Agreement	10,500.62	0.00
603-31-4213	Insurance-Property	36,817.69	0.00
603-31-4250	Repairs	72.61	0.00
603-31-4260	Supplies	2,349.02	0.00
603-31-4261	Supplies-Street Light	715.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
603-31-4263	Gas/Oil	290.37	0.00
603-31-4280	Utilities	491.80	0.00
603-31-4293	Contract/Agreement	389.20	0.00
603-32-4220	Professional Fees	5,723.05	0.00
603-32-4240	Rentals	64.21	0.00
603-32-4250	Repairs	66.66	0.00
603-32-4260	Supplies	182.31	0.00
603-32-4280	Utilities	368.97	0.00
603-32-4293	Contract/Agreement	10,500.62	0.00
604-00-2165	AFLAC Ins Payable	21.74	0.00
604-00-2169	Health Insurance Payabl	894.30	0.00
604-31-4213	Insurance-Property	11,448.53	0.00
604-31-4250	Repairs	5,159.99	0.00
604-31-4260	Supplies	637.09	0.00
604-31-4263	Gas/Oil	199.29	0.00
604-31-4270	Travel/Conference	39.81	0.00
604-31-4280	Utilities	276.64	0.00
604-31-4296	Training	45.22	0.00
604-31-4340	Capital Outlay	869.96	0.00
604-32-4220	Professional Fees	5,723.06	0.00
604-32-4240	Rentals	64.23	0.00
604-32-4250	Repairs	66.67	0.00
604-32-4260	Supplies	182.28	0.00
604-32-4280	Utilities	277.95	0.00
604-32-4293	Contract/Agreement	10,500.62	0.00
606-11-4213	Insurance-Property	12,574.88	0.00
606-11-4260	Supplies	871.34	0.00
606-11-4263	Gas/Oil	134.96	0.00
606-11-4280	Utilities	442.59	0.00
612-05-4260	Supplies	50.00	0.00
612-05-4280	Utilities	75.00	0.00
Grand Total:		257,209.71	0.00

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	257,209.71	0.00
Grand Total:	257,209.71	0.00

ORDINANCE NO. 628

**AN ORDINANCE THAT AMENDS TITLE XV CHAPTER 155 SECTION
155.006 ZONING MAP.**

**BE IT ORDAINED BY THE MUNICIPALITY OF FLANDREAU, MOODY
COUNTY, SOUTH DAKOTA,** That Title XV Chapter 155 Section 155.006 Be
Amended To Rezone The Below Listed Property From "I" Industrial To "C1"
Central Commercial:

All of Block 14, Except the E 100' of Lots 5-6-7-8-9-10-11,
in Pettigrew's First Addition, and
All of Block 5 of Railroad Addition, and
All of Block 4 of Park Addition, to the City Of Flandreau, Moody
County, South Dakota

Dated this 17th day of March, 2025

ATTEST:

Daniel D. Sutton
Mayor

Cohl Turnquist
City Administrator

First Reading: March 3, 2025
Second Reading: March 17, 2025
Published: March 26, April 2, 2025
Effective: April 17th, 2025

Agenda Action Form Flandreau City Council

Meeting Date: 3/17/2025

Title: City Employee Step Increases

Motion Resolution Ordinance Other

Background Information: Several City of Flandreau employees are eligible for Step increases on their respective scales. Depending on classification, City employees are generally eligible for step increase every six (6) or twelve (12) months. The attached document shows each employees classification, name, current step, eligible step, and Department. The City Council can approve each step increase through a single motion that includes each employee's name and wage classification.

Justification: Each listed employee has met all necessary requirements for step increase eligibility. Employees each underwent performance reviews, completed the goals associated in their previous performance review and received a favorable recommendation from their respective department head. The step scales seek to compensate City employees at a level that is commensurate with their expertise and growth.

Financial Consideration: Wages for each employee are allocated within their specific department and included in the 2025 Fiscal Budget.

City Administrator's Recommendation: Approval

Attachments: Wage Scales and Summary Document

Employee	Classification	Current Step	Current Wage	Eligible Step	Eligible Wage	Budget Allocation
Chase Amdahl	Assistant Public Works Director	2	\$ 27.72	3	\$ 28.83	Streets
Ashley Strong	Administrative Office Assistant	6	\$ 22.59	7	\$ 23.72	Crime Control/General Admin
Jaymes Zollner	Journey Lineman	1	\$ 33.96	2	\$ 35.32	Electric T/D
Tanner Harris	Public Works Director	4	\$ 35.30	5	\$ 36.38	Water/Sewer

Assistant Public Works Director Wage Scale						
Year	Step 1	Step 2	Step 3	Step 4	Step 5	COLA
2025	\$ 26.65	\$ 27.72	\$ 28.83	\$ 29.98	\$ 31.18	3.0%

Administrative Office Assistant								
Year	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	COLA
2025	\$ 17.70	\$ 18.58	\$ 19.51	\$ 20.49	\$ 21.51	\$ 22.59	\$ 23.72	3.0%

Journey Lineman							
Year	Step 6	Step 5	Step 4	Step 3	Step 2	Step 1	COLA
2025	\$ 42.93	\$ 40.88	\$ 38.93	\$ 37.08	\$ 35.32	\$ 33.96	3%

Public Works Director Scale

Year	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	COLA
2025	\$ 65,902.36	\$ 68,343.19	\$ 70,784.01	\$ 73,224.84	\$ 75,665.67	\$ 78,106.50	\$ 81,360.94	3.0%

Agenda Action Form Flandreau City Council

Meeting Date: 3/17/2025

Title: Award Bid for Park Concession Stand

Motion Resolution Ordinance Other

Background Information: Sealed bids for leasing the City-owned concession stand at the Flandreau City Park for the 2025 season were accepted until 10:00 a.m. on Thursday, March 13, 2025. One bid was received, by the deadline, from Tom and Kinsley Hansen. Their bid for the 2025 season is \$365.00. Upon approval, the Hansen's are responsible for completing the lease and service for utilities agreements with full payment amounts due for lease and deposit.

Justification: Utilize a vacant building at the City Park as well as generate rental income.

Financial Consideration: Lease proceeds will be credited to the General Fund, Park Department

City Administrator's Recommendation: Approve

Attachment: Notice to Bidders (advertised March 5th, 2025 & March 12th, 2025 at approximate cost)

NOTICE TO BIDDERS

The City of Flandreau, South Dakota, will accept sealed bids on leasing the City-owned Concession Stand in the City Park for the 2025 Summer Season. The City Administrator must receive sealed bids at the City Office located at 1005 W. Elm Avenue, no later than 10:00 a.m. on Thursday, March 13th, 2025. Sealed bids received will be publicly opened and read aloud at 10:00 a.m. on Thursday, March 13th, 2025 at the City Council Chambers, 1005 W. Elm Avenue, Flandreau. Bid will be awarded at the City Council Meeting on Monday, March 17th, 2025. All bid envelopes must be sealed and marked **“CONCESSION STAND BIDS”** on the front.

The City of Flandreau reserves the right to reject any and all bids.

Cohl Turnquist
City Administrator

Publish: March 5th, 2025 & March 12th, 2025 “at approximate cost”

Concession Stand Bid

Our bid for Park Concession Stand
is \$365⁰⁰

Thank you,

Tom Hansen
Kinsley Hansen

Agenda Action Form Flandreau City Council

Meeting Date: 3/17/2025

Title: Request for Qualifications: City Attorney Services

Motion Resolution Ordinance Other

Background Information: Each May, the City Council appoints a City Attorney who advises the City Council on legal matters and represents the City as needed. Over the last several years, the City has been reviewing its contracts and has been implementing procedures to competitive solicit services. In pursuit of this goal, the City Administrator has prepared a Request for Qualifications (RFQ) advertisement and corresponding document that outlines the information needed for parties interested in serving as the Flandreau City Attorney. If approved by the City Council, the agreement will allow legal firms to submit their qualifications for consideration. All responses must be submitted to the City Administrator prior to April 25, 2025 at 4 p.m. Following the submittal of responses, the City Council will evaluate each firm's qualifications and determine which firm or individual will be selected as City Attorney.

Justification: By soliciting RFQ proposals, the City Council will ensure that it is utilizing competitive and equitable selection process.

Financial Consideration: RFQ proposals will contain rates and fees from each responding firm and may be in the form of a retainer, hourly billing, or in a manner that the firm reasonably suggests. Funds are included in the 2025 Budget for legal services.

City Administrator's Recommendation: Approval

Attachments: Request for Qualifications Document and Advertisement

REQUEST FOR PROPOSAL - City Attorney Services

Request for Proposals: City Attorney Services. The City of Flandreau seeks Request for Proposals (RFP) proposals from qualified law firms or individual attorneys to provide legal services, including acting as City Attorney, on a contracted basis. Proposals must address the qualifications, experience, and approach to fulfilling the City's legal needs. To be considered, proposals must address each of the points requested in the RFQ document available at www.cityofflandreau.com or available at the Flandreau City Office, including rates and fees. Rates and fees will be considered based on qualifications after initial consideration. The person serving as City Attorney must be a licensed, practicing attorney in good standing of the State Bar of South Dakota and a member of the South Dakota Municipal Attorneys Association. The City Attorney may be associated with a firm. However, one individual will be identified for this position or to oversee this position and will be accountable for the scope of services, notwithstanding the delegation of responsibilities within a firm. Questions regarding this RFP should be directed to Cohl Turnquist, City Administrator at (605)-997-2492. Submit proposals electronically or by hard copy by 4:00 p.m. on April 25, 2025, to: City Administrator Cohl Turnquist City of Flandreau 1005 W Elm Avenue, Flandreau, SD 57028 Email: cohltturnquist@cityofflandreau.com- END -

REQUESTS FOR QUALIFICATIONS

City Attorney Services

Article I. Purpose

The City of Flandreau is seeking Request for Qualifications (RFQ) from Individual Attorneys for the purpose of providing legal services to the City of Flandreau on an at will basis. In order to be considered, proposals must address each of the points requested in this document, including rates and fees. Rates and fees will be considered after initial consideration based on qualifications.

The individual will be tasked with providing general municipal counsel, basic legal services, advice on special projects, and advice to the City Council. If a multiple attorney firm, the City requests that one attorney be designated as the point of contact or lead attorney. Accessibility to and a timely response from the attorney is essential to the position.

Article II. Service Required

The individual selected is to have a Juris Doctorate from an accredited law school, a license to practice law in the State of South Dakota and be a member in good standing of the State Bar of South Dakota. Experience with South Dakota municipalities and knowledge of South Dakota Municipal Law, open meetings, personnel law, utility law, and land use and zoning regulations is preferred.

Basic legal services required include:

- a. Reviewing draft ordinances, resolutions, contracts, agreements, deeds, and easements;
- b. Providing advice regarding government operations, open meetings, public information, City Ordinances, State law, personnel matters, property matters, and real estate matters, including annexation, zoning, and condemnation;
- c. Reviewing agendas and materials for Council meetings, anticipating and preparing legal advice on items to be addressed at the Council meeting, and attending Council meetings (Regular meetings are generally at 6:30 p.m. on the 1st and 3rd Monday of each month plus special meetings upon request of City Council);
- d. Providing legal opinions upon request; and
- e. Prosecuting City ordinance violations upon request.

The individual or firm will be required to provide a detailed, itemized billing on a monthly basis. In order to avoid misunderstanding, legal services may be engaged by the Mayor or City Administrator. That said, a standing request exists for legal review of contracts, ordinances, and resolutions presented to Council for consideration at its Regular Meetings in addition to

anticipating and preparing legal advice on issues up for consideration, as well as attendance at the Regular City Council Meetings. The City Attorney may be asked to attend Planning and Zoning commission meetings, City Council committee meetings, and other meetings. All other requests must have City Council or City Administrator approval prior to commencement of the service, including citizens' inquiries. Counsel will be required to generally familiarize themselves with general municipal law and keep abreast of legislation affecting cities outside the scope of billable services. Pre-authorized reference materials and on-going training and travel expenses may be reimbursable in accordance with City policy.

Article III. Proposal Requirements

Please provide the following:

1. Firm's name and name of assigned attorney, or name of individual attorney, if not a firm, and contact information, including e-mail and website addresses and year organized.
2. If applicable, attach a list of Principals in the firm. Include a biographical sketch of each including education, years of experience, years of municipal law experience, and any areas of specialty within the field of municipal.
3. Provide the name of the assigned Attorney and complete resume who will have primary responsibility for the City of Flandreau legal matters.
4. Include a description of assigned attorney's education, years of legal experience, years of municipal legal experience, and any areas of specialty within the field of municipal law.
5. Provide a complete list of all past and present municipal clients including email and phone contact information.
6. Provide a brief summary of the firm's or individual's experience in each of the following areas and your strategy for managing those areas which your firm does not have experience and would need to outsource such as:
 - a. Business contracts and agreements.
 - b. Ordinances and resolutions.
 - c. Real estate matters including deeds, easements, annexations, and condemnations.
 - d. Open meetings and open records.
 - e. State law as it pertains to municipalities.

- f. Personnel matters.
 - g. Zoning and development processes.
 - h. Public Safety.
7. Please list any client that you currently represent that could cause a potential conflict and/or be a potential litigant against the City of Flandreau. Describe how you would resolve these current or future potential conflicts of interest.
 8. If you or your firm has represented any client in the past five (5) years against the City of Flandreau or one of its employees, please describe the case(s).
 9. If you or your firm have participated in any litigation in the last five (5) years in which the City of Flandreau or one of its employees was named as a defendant, please describe the case(s).
 10. The respondent may select one of the following three options it intends to use if selected as the City of Flandreau's City Attorney:

Option 1: Retainer/Fixed Fee Cap Plus. The Firm, or individual will bill a monthly retainer for General Government Services plus hourly fees for litigation, special projects, or both, if not covered by a retainer. Please quote the monthly fixed retainer fee to be charged for general governmental services and identify the items that are to be covered by the retainer. Also, clearly note any items the Firm, or individual would not provide as part of the retainer services and that the Firm, or individual will bill on an hourly basis. State separately the applicable rate(s) and for any other cost items proposed to be itemized and billed (e.g., use of paralegals, photocopying, Westlaw, or Lexis fees, etc.).

Option 2: Hourly Fees for All Work. The Firm, or individual will use hourly rates to bill for the legal services the Firm, or individual provides to the City. Identify the minimum increment of time billed for each service (e.g., telephone calls, correspondence, and conferences). The City seeks billing increments of one-tenth of an hour or greater. If there are any services routinely performed at no cost, list those services.

Option 3: Respondent's Choice. Any billing methodology Respondent wishes to propose. Clearly and thoroughly explain any billing methodology Respondent wishes to propose.

No matter which of the preceding options the Firm, or individual selects, it should provide monthly bills to the City and maintain auditable records to account for all expenses billed. These records must be kept in accordance with generally accepted accounting principles, and the City reserves the right to determine record-keeping methods in the event of non-conformity.

11. List of references and contact information.
12. Any other items, which the firm/individual deems necessary.

Each submittal should also provide a summary detailing the experience and understanding of the role of providing consulting legal services. The summary should also include the Firm/Individuals Mission Statement and a Statement of Values.

Article IV. Evaluation Process

The Request for Qualifications due date is Friday, April 25, 2025 at 4:00 p.m. Based on the Council's review of submittals, the selected finalists may be required to interview with the City Council in executive session at its regular or special meeting prior to appointment in open session.

All qualification/proposal packets must clearly mark RFQ CITY ATTORNEY SERVICES and addressed to:

City Administrator
City of Flandreau
1005 W Elm Avenue
Flandreau, SD 57028

Article V. Inquiries

Any informational question for this request may be directed to Cohl Turnquist, City Administrator, via cohltturnquist@cityofflandreau.com or at 605-997-2492.

Agenda Action Form Flandreau City Council

Meeting Date: 3/17/2025

Title: Placement of Seasonal Laborers on Wage Scale

Motion Resolution Ordinance Other

Background Information: Each year, the City of Flandreau hires seasonal laborers to assist with the mowing and maintenance of the Cemetery and Yard Waste Site. Bruce Jensen has indicated that he wishes to return to the City service and staff has selected Amanda Herrera to serve as the Yard Waste Site laborer. Bruce is eligible to be placed at Step 3, \$17.56 hourly. As a first-year hire, Amanda is eligible to be placed at Step 1 of the Yard Waste Site Laborer Wage Scale, 14.41 hourly.

Justification: Seasonal laborers provide valuable services and support to the City, as they ensure that the increased summer workload has adequate staffing. In order for the two individuals to enter City service, they must be placed on a corresponding wage scale.

Financial Consideration: Wages for Jensen are allocated in the Cemetery Department and wages for Herrera are allocated in the Solid Waste Department.

City Administrator's Recommendation: Approval

Attachments: Corresponding Wage Scales

Pay Scale- Non-Recreational Seasonal Employees							
Year	Positon	Step 1	Step 2	Step 3	Step 4	Step 5	COLA
2025	Summer Labor	\$ 16.55	\$ 17.05	\$ 17.56	\$ 18.09	\$ 18.63	3.0%
Year	Positon	Step 1	Step 2	Step 3	Step 4	Step 5	COLA
2025	Yard Waste Site	\$ 14.41	\$ 14.84	\$ 15.29	\$ 15.74	\$ 16.22	3.0%