



City Park Baseball & Softball Field Schedule Procedures

The City of Flandreau is committed to providing well-maintained and accessible baseball and softball facilities for players of all ages and skill levels. To support this goal, the following scheduling procedures have been established to promote fairness, organization, and effective use of field space. By following these guidelines, teams and organizations can help ensure a positive experience for all users while protecting the long-term condition of our fields.

Field schedules are available for public viewing online via the City's website by going to www.cityofflandreau.com under 'ANNOUNCEMENTS' or by clicking:

Parks and Recreation → Flandreau Baseball & Softball → Field Schedules

Schedules are updated in real time.

Practice Scheduling:

- A. Practices may only be scheduled Monday – Friday by calling the City Office during office hours at (605) 997-2492.
 - City Office Hours are Monday – Friday, 8:00 AM – 5:00 PM.
- B. Field scheduling will not be conducted outside of office hours and **contacting the City's park representative after hours for scheduling is not permitted.**
- C. Practice scheduling is limited to a two-week advance window.
- D. Coaches are limited to two weekday practice sessions.
 - Weekend practices do not count toward this limit.
 - If fields are still available at the start of the week, additional practices may be scheduled on a first-come, first-serve basis through the City Office.
- E. Coaches may reserve up to two practices per weekend (Saturday and Sunday), unless fields are reserved for a tournament or league event.

- F. Please notify the City Office immediately if a practice is canceled so the field can be made available to other teams.
- G. The City does not guarantee accommodations for same day scheduling of fields – please plan ahead.
- H. Practice time slots are designated as follows:
- **Teener Field, West Field, Big Field:**
 - **Monday - Friday: 5:30 PM – 7:00 PM**
 - **Monday - Friday: 7:00 PM – 8:30 PM**
 - **Saturday – Sunday: 9:00 AM, 11:00 AM, 1:00 PM, 3:00 PM, 5:00 PM, and 7:00 PM**
 - **North Softball Field:**
 - **6:00 PM until high school softball concludes; thereafter,**
 - **Monday – Friday: 5:30 PM – 7:00 PM**
 - **Monday – Friday: 7:00 PM – 8:30 PM**
 - **Saturday – Sunday: 9:00 AM, 11:00 AM, 1:00 PM, 3:00 PM, 5:00 PM, and 7:00 PM**
 - All practice times are subject to change due to weather conditions, field maintenance, or other scheduling needs.
 - If possible, please allow 10U teams and younger to use the early time slots for practice.
- I. Once baseball and softball games commence, scheduled and rescheduled games take precedence over practices and/or pick-up games.
- J. Field scheduling is conducted on a first-come, first-served basis. In the event of a conflict, the City Office will connect the involved parties to coordinate and reach a resolution.

Game Scheduling:

- A. Once summer baseball and softball league and tournament schedules are released, the baseball and softball associations will compile game schedules, resolve any conflicts, and provide the City with a finalized schedule for games.
- Games can be identified on the field schedules in **BOLD** text.

- B. Any games needing to be rescheduled shall be arranged at the discretion of the respective coach, in coordination with City Staff.

General Guidelines and Procedures:

- A. Organizations may not hold team gatherings or begin field use at the start of the season without prior approval from a City official.
 - This requirement ensures that fields are safe, properly prepared, and suitable for use during early-season conditions.
- B. Coaches must check with the City's park representative after any weather event to verify field conditions before use.
- C. Coaches are responsible for turning off ballfield lights after use. Failure to do so on a repeated basis may result in revocation of field privileges.
- D. High School Baseball and Softball supersede any and all youth sports on fields during their respective seasons.

These procedures are intended to promote fair access, effective scheduling, and the long-term quality of the City's baseball and softball fields. Cooperation from all coaches, organizations, and community members is essential to ensuring a positive experience for all users. The City reserves the right to make adjustments to scheduling and field use as needed.