

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
May 2nd, 2016**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, May 2nd, 2016 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Bart Sample (6:32 p.m.), Ron Smith, Dan Sutton, and Karen Tufty. Absent: None. Also present was Donald Whitman and Tammy Pitsenberger, City of Flandreau; Chief Zach Weber, Flandreau Police Dept.; Paul Lewis, City Attorney; Donna Stenberg, Flandreau Flower Shoppe; Amy Whitman, Karla Bjerke, Kelly Ramsdell, Kari Burggraff, Jason Unger, interested parties; and Dana Hess, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Sutton and seconded by Smith to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A public hearing regarding the issuance of On-Off Sale Malt Beverage and On-Off Sale Wine licenses to the Flandreau Flower Shoppe/Secret Garden was held. After briefly discussing, a motion was made by Sutton and seconded by Pesall to approve the issuance of On-Off Sales Malt Beverage and On-Off Sale Wine licenses to the Flandreau Flower Shoppe/Secret Garden. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Smith to approve the minutes of April 19th, 2016. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Bjerke and seconded by Smith to allow the following claims for the City and to pay them: Payroll 4/27/2016: general, 21,476.21; 3rd penny, 235.84; water, 2,801.83; electric, 5,440.99; sewer, 2,157.31; airport, 116.09; solid waste, 318.34; (15930) Accounts Management, payroll deduction, 150.00; AFLAC, supplemental insurance, 191.16; Ahlers Automotive, repairs, 62.24; Big Sioux Comm Water System, water purchase, 14,083.72; Brittany Little, refund, 57.56; City of Flandreau, postage, 10.92; Clifton Rodenburg, payroll deduction, 258.98; Colonial Research Chemical, supplies, 796.51; Credit Collections Bureau, payroll deduction, 205.78; Cybercoach, repairs, 196.24; Delta Dental of South Dakota, dental insurance, 1,224.70; DGR Engineering, street light project, 2,265.00; Donald Johnston, MRES board meetings, 216.00; EMC Nat'l Life Co., insurance, 261.91; Eng Services, solid waste, 13,123.80; G & K Services, mat rental/towels, 244.56; Hillyard/Sioux Falls, supplies, 378.89; ICMA, dues, 630.19; J & K Building Center, supplies, 1,431.19; Lee Jones, refund, 6.23; Lehtola Builders, airport building, 3,363.20; Lyle Signs, signs, 1,155.06; Midwest Utility Service, phase 2-electric distribution, 97,200.32; MN Municipal Utilities Assoc., training, 2,962.50; Ottertail Power Co., electric, 481.18; Rafael Reyes, refund,

57.56; Ramsdell F&M, propane, 94.04; SD Dept. of Health Public Lab Services, water samples, 234.00; SD Municipal League, conference, 50.00; SD Police Chiefs' Assoc., conference, 85.00; SD Retirement System, retirement, 9,439.06; SD Supplemental Retirement Plan, retirement, 300.00; SF Two Way Service, repairs, 112.50; USA Bluebook, supplies, 115.30; Vision Service Plan, vision insurance, 232.29; Wesco, supplies, 640.00; Zachary Weber, conference, 69.00; (15974). April Electronic Loan/Bond Payment, First National Trust and Investment MGMT Services, 191,841.25. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor had no report.

The City Administrator informed Council that there will be a bid opening for Phase 1 of the Water and Wastewater Projects on Thursday, May 5th. Recommended changes to the preliminary plans we received on the Downtown Street Project are currently being made. Mosquito control supplies have been ordered. Red sold stickers will be placed on the Southview Heights sign along Wind Street to indicate which lots are no longer available for sale. City employees Richard Jewett and Russell Kneebone have both set their retirement dates; Dick will retire on May 27, 2016 and Russell Kneebone will retire on June 17, 2016.

Motion by Sutton and seconded by Pesall to approve the Administrative Reports. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Old Business: None.

The Mayor declared the meeting adjourned at 6:40 p.m.

New Business: Mayor Bonrud called the meeting to order at 6:40 p.m.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Bart Sample, Ron Smith, and Dan Sutton. Absent: None. Also present was Donald Whitman and Tammy Pitsenberger, City of Flandreau; Chief Zach Weber, Flandreau Police Dept.; Paul Lewis, City Attorney; Donna Stenberg, Flandreau Flower Shoppe; Karen Tufty, Amy Whitman, Karla Bjerke, Kelly Ramsdell, Kari Burggraff, Jason Unger, interested parties; and Dana Hess, Moody County Enterprise.

City Administrator Donald Whitman administered the Oath of Office to Mayor Mark Bonrud, Alderman Daniel Sutton, and Alderman Brad Bjerke.

Mayor Bonrud made a recommendation to appoint Karen Tufty to fill the Ward One Alderman vacancy until the next City election in 2018. Motion by Sutton and seconded by Smith to appoint Karen Tufty to fill the Ward One Alderman vacancy until the next City election in 2018. The following members voted aye: Bjerke, Pesall, Sample, Smith, and Sutton. Nays: None. Absent: None. Motion carried.

City Administrator administered the Oath of Office to Alderman Karen Tufty.

Motion by Smith and seconded by Sample to appoint Alderman Brad Bjerke as the Council Vice President. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Smith and seconded by Pesall to appoint Alderman Dan Sutton as the Council President. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Sample and seconded by Bjerke to appoint Tammy Pitsenberger as the City Finance Officer. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried. City Administrator Donald Whitman administered the Oath of Office to Finance Officer Tammy Pitsenberger.

A motion was made by Sample and seconded by Smith to appoint Bruning & Lewis Law Firm Attorney Paul Lewis as the City Attorney. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Smith and seconded by Bjerke to designate the Moody County Enterprise as the official newspaper. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Smith to designate the First National Bank of Flandreau as the official depository. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor presented a plaque of appreciation to Karen Tufty recognizing her late husband, Alderman Chuck Tufty, for his twelve years of dedicated service as Ward One Alderman for the City of Flandreau.

First reading of Ordinance No. 574, An Ordinance That Amends Existing Title 13 Traffic Code, was held.

One bid was received from Midwest Utility Services, Inc. for \$950 for surplus equipment, Model #950 locator. Motion by Sutton and seconded by Pesall to award the bid to Midwest Utility Services, Inc. for \$950 for surplus equipment, Model #950 locator. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Smith to approve a pay step increase for Brent Goehring to \$18.00 per hour effective May 21st, 2016. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Tufty to approve the wages for the following 2016 Aquatic Center seasonal hires:

Employees	Position	Wage
Ten Eyck, Michelle	Manager	\$ 5,683.00 per season
Apland, Shelby	Lifeguard	\$ 7.50 per hour
Carr, Kinsey	Lifeguard	\$ 7.50
Dorale, Tiffanie	Lifeguard	\$ 7.50
Hahn, Alyssa	Lifeguard	\$ 7.50
Hobbie, Benjamin	Lifeguard	\$ 7.63
LaCoursiele, Sydney	Lifeguard	\$ 7.50
Shellum, Alyssa	Lifeguard	\$ 7.50
Taylor, Alexis	Lifeguard	\$ 7.84

Taylor, Jarrett	Lifegurad	\$	7.63
Taylor, Theodore	WSI	\$	7.88
TenEyck, Brendan	Lifegurad	\$	7.63
TenEyck, Morgan	WSI	\$	8.09
Williams, Hannah	WSI	\$	8.52
Emter, Rita	LG Instructor	\$	11.53

The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Smith to approve a 4-year pay scale that ranges from \$10.00 per hour to \$11.11 per hour for the Aquatic Center Assistant Manager. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Smith and seconded by Sample to approve a final pay request from Midwest Utility Services, Inc. in the amount of \$97,200.32 for Phase 2 of the Electric Distribution Improvements. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Sample and seconded by Bjerke to approve a final pay request from Lehtola Builders, Inc. in the amount of \$3,363.20 for the Snow Removal Equipment Building and authorize the Mayor to sign the grant reimbursement request. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Bjerke and seconded by Sutton to authorize the Mayor to sign the Emergency Solutions Grants Program for the Wholeness Center. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor declared the meeting adjourned at 7:26 p.m.

Mark R. Bonrud
Mayor

ATTEST:

Donald W. Whitman
City Administrator