



City of Flandreau City Council Meeting

Agenda

6:30 PM, Monday
November 21st, 2016
City Council Chambers
1005 W. Elm Avenue
Flandreau, SD

Meeting called by: Mayor Bonrud

Type of meeting: Regular

Agenda topics

	<u>Pledge of Allegiance</u>	Alderman Sample
2	Adopt Agenda	City Council
10	Recognition of Hardin Park Volunteers <ul style="list-style-type: none">• Debby Bullis – Fundraising• Teddy Taylor – Installation Coordination	Mayor Bonrud
2	Approve Minutes	City Council
2	Approve Bills for City	City Council
	<u>Administrative Reports</u>	
5	Mayor's Report	Mayor Bonrud
5	City Administrator's Report	Donald Whitman
2	Approve Administrative Reports	City Council
	<u>Old Business</u>	
	None	
	<u>New Business</u>	
10	Resolution 2016-14 New or Increased Fees	City Council
2	Resolution 2016-15 Establishing Salaries for 2017	City Council

2	2012 Files to be Destroyed	City Council
2	Pay Step Increase for Matt Joachims	City Council

Special notes: Other business properly referred to the City Council.

Donald W. Whitman
City Administrator

Distribution:

Mayor Bonrud
Alderman Bjerke
Alderman Pesall
Alderman Sample
Alderman Smith
Alderman Sutton
Alderman Tufty

Cc:
Newspaper: Moody County Enterprise
Radio: Carol Kiecksee
City Attorney: Paul Lewis

TO: MAYOR BONRUD & MEMBERS OF CITY COUNCIL

FROM: DONALD W. WHITMAN, CITY ADMINISTRATOR

RE: ADMINISTRATOR'S REPORT

DATE: NOVEMBER 18, 2016

1. RECOGNITION OF HARDIN PARK VOLUNTEERS –

At the last Council meeting I was asked to have Debby Bullis and Teddy Taylor come to this meeting so that they could be recognized by the Mayor and Council for their contributions to Hardin Park. Debby was responsible for singlehandedly raising the funds to purchase the new playground equipment that went into Hardin Park. Teddy Taylor, as a part of his Eagle Scout project, was responsible for coordinating the installation of the new playground equipment at Hardin Park.

2. RESOLUTION 2016-14 A RESOLUTION FOR NEW OR INCREASED FEES –

During the 2017 budget process Council asked us to examine the various fees that we charge and to look at all possible areas to either create new fees for service or increase those that have not been adjusted in a long time. Council was particularly interested in the camping fee and we looked at all other areas as well. The bulk of the fee changes are related to the Aquatic Center and were recommended by last year's manager Michelle Ten Eyck.

3. RESOLUTION 2016-15 ESTABLISHING SALARIES FOR 2017 –

This resolution reflects what was discussed during the budget process. The 2017 Budget, as adopted, included a 2.5% wage increase for employees. That is what is reflected on this resolution.

4. 2012 FILES TO BE DESTROYED –

We have compiled a list of 2012 files that need to be destroyed. A copy of the list is included in your Council packet for review. Council must authorize that these files be destroyed before we are permitted to proceed.

5. PAY STEP INCREASE FOR MATT JOACHIMS –

We have a pay step increase on the agenda for Police Officer Matt Joachims. Matt will go from \$17.51 per hour to \$18.00 per hour with the granting of this step.

**CITY OF FLANDREAU
1005 W. Elm Avenue
Flandreau, SD 57028-1404**

**COUNCIL PROCEEDINGS
November 7th, 2016**

The City Council of the City of Flandreau, South Dakota, met in regular session on Monday, November 7th, 2016 at 6:30 p.m. at the City Council Chambers, 1005 W. Elm Avenue, Flandreau, SD.

Present: Mayor Mark Bonrud. Aldermen: Brad Bjerke, Bob Pesall, Bart Sample, Ron Smith, Dan Sutton, and Karen Tufty. Absent: None. Also present were Donald Whitman and Tammy Pitsenberger, City of Flandreau; Paul Lewis, City Attorney; Pat Kanz, Heather Corcoran, Jason Unger, Karla Bjerke, Tom Hansen, Glenda Hansen, and Kim Hansen, Liquor License Renewals; Jodi Johanson, Kristi Thompson, Lowell Johnson, Berdyene Bowen, Marci Bauer, Renae Scofield, Tammie Kneebone, Carole Hurley, Roger Hurley, Tracey Heinemann, Joanne Duncan, Duane Duncan, Diane Peters, Doug Peters, Sharon Dailey, Rebecca Landgren, Larry Landgren, Vicki Solem, Ryan Grengs, Steph Grengs, John Schiefelbein, Laura Peters, Cemetery Procedures Discussions; Jim Doyle, concerned taxpayer; Ali Ramsdell, observer; and Hannah Koeller, Moody County Enterprise.

The proposed agenda was reviewed. Motion by Sutton and seconded by Tufty to adopt the proposed agenda. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

After a lengthy discussion on the cemetery procedures, a motion was made by Sutton and seconded by Pesall to appoint a seven member committee and a council liaison to look into the cemetery procedures and until that committee has been formed and a recommendation made to Council, all further activity on the procedures approved on October 17th be halted. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Tufty to allow families to return the items removed from the cemetery back to the gravesites until the cemetery committee makes their recommendation for a cemetery procedure policy to Council. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Tufty to approve the minutes of October 17th, 2016. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Sample and seconded by Smith to allow the following claims for the City and to pay them: (16655-16659) Payroll 10/26/2016: general, 20,071.28; water, 2,856.44; electric, 5,412.07; sewer, 2,238.99; airport, 115.63; solid waste, 391.99; (16662) A-1 Portable, rentals, 150.00; Accounts Management, payroll deduction, 254.00; AFLAC, supplemental insurance, 287.44; Ahlers Automotive, repairs, 764.00; AIRNAV, listing/airport, 44.00; American Safety Utility Corp, repairs, 65.68;

Architectural Roofing & Sheetmetal, repairs, 171.36; Big Sioux Comm Water System, water purchase, 15,902.36; Bob's Electric, rental, 142.86; Booster Publishing, publishing/advertising, 499.50; Bruce Park, rebate check, 100.00; Carstensen Contracting, water/sewer improvements, 398,243.35; Cenex Fleetcard, gas/oil, 1,286.01; Christiansen Complete Water, supplies, 23.14; Chuck Sutton Auction, deposit refund, 250.00; City of Flandreau-Petty Cash, postage, 7.25; Clark Engineering Corp., professional fees, 58,424.23; Colonial Research Chemical Corp., supplies, 1,349.18; Cybercoach, supplies, 150.00; Dakota Directional, LLC, downtown streetlight project, 41,032.93; Dakota Pump & Control Co., repairs, 1,810.51; Delta Dental of South Dakota, dental insurance, 1,224.70; DGR Engineering, electric projects, 14,028.35; Elite Business Systems, supplies/contract, 257.23; EMC Nat'l Life Co., supplemental insurance, 271.36; Eng Services, gravel/contract, 13,249.30; Express Collections, payroll deduction, 331.40; Flandreau Public School, rebate check, 2,370.00; FSST, taxes collected, 471.45; Fuller Paving, patching, 3,213.00; G & K Services, rentals, 269.27; HD Supply Waterworks, repairs, 1,482.30; Ideal Energy, rebate check, 1,080.00; J & K, supplies, 3,397.08; Jack's Uniforms & Equipment, 1,147.80; JAG Construction, repairs, 2,430.00; Kristina Krull, deposit refund, 250.00; Krull's Garage, repairs, 518.81; M & T Fire Safety, supplies, 467.00; Mad Mary's Steakhouse, rebate check, 750.00; Madison Lawn Care, mowing cemetery, 750.00; Margaret Letcher, deposit refund, 250.00; Maynards of Flandreau, supplies, 57.80; Mediacom, online service, 57.45; MidAmerican Energy, gas bill, 588.49; Moody County Hwy Dept., labor, 6,154.88; Nathan Bowden, training, 30.09; Ottertail Power Co., utilities, 107.00; Phillip Tebo, refund, 64.05; Prussman Contracting, repairs, 3,392.09; Roslyn Feia, refund, 37.47; SD Dept. of Health Public Lab Services, test samples, 664.00; SD Retirement System, retirement, 9,358.88; SD Supplemental Retirement Plan, retirement, 400.00; Sioux Valley Energy, utilities, 143.00; Skroch Funeral Home, deposit refund, 250.00; Sturdevant's, supplies, 309.28; Tammy Stock, refund, 29.98; The Rescue Church, deposit refund, 250.00; The Tessman Co., supplies, 379.00; US Dept. of Energy, Western Area Power Admin., annual maint contract, 2,500.00; Vast Broadband, cable/phone/internet, 739.43; Verizon Wireless, jet packs/phone, 209.51; Vision Service Plan, vision insurance, 232.29; Wells Fargo, reimb/conference, 1,115.73; Wesco, meter, 481.00; (16727). October EFT'S: First National Bank, elect bond interest, 89,571.67; CoBank, int/loan, 83.61; Dakotacare, health insurance, 16,058.41; EFTPS, taxes, 17,691.68; Missouri River Energy Services, energy cost, 103,080.87; SD State Treas-Sales Tax, taxes, 8,982.76; TASC, flex plan, 819.20; US Department of Agriculture, water bond payment, 3,381.00. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor had no report.

Motion by Sutton and seconded by Smith to suspend the rules to discuss a fire-hydrant that was damaged on the corner of Prospect Avenue and Crescent Street. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried. A discussion followed.

The City Administrator informed Council of a John Deere Program we are participating in. The program will allow us the use of a tractor loader and a skid steer for 8 months and the only cost involved is to add the equipment to our insurance. A meeting was held with Clark Engineering to go over the bid specs for 2017 water wastewater construction period. We are still waiting to hear from SD Game Fish and Parks regarding the grant requests for playground equipment at the trailer park. Gail Gullickson is working with the 4-H group to raise funds to replace the swing set behind the Community Center. She will update Council at a future Council Meeting.

Motion by Smith and seconded by Bjerke to approve the Administrative Reports. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Sutton to evaluate Wind Street Station records for on-sale liquor license violations. After further discussion, a motion was made by Sutton and seconded by Sample to amend the previous motion to have the Mayor appoint a three member committee to inspect Wind Street Station's building and books to ensure they are in compliance to hold an on-sale liquor license and report findings back to Council by the December 5th meeting. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Smith and seconded by Tufty to approve the 2017 Liquor License Applications for Bar-X-Bar, Inc., Knuckleheads, Inc., David A. Estes, Greg D. Corcoran, Fig Tales, Inc., Mel-Ler, Inc., Dolgen Midwest LLC, Flandreau Flower Shoppe, and Flandreau Santee Sioux Tribe. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

A motion was made by Sample and seconded by Smith to approve Change Order No. Three (3) for the Water, Wastewater, and Water Main Project, Phase 1A that increases the contract by \$91,679.97, which includes adding services along Ross Avenue for \$37,019.64. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Smith to approve Pay Request Three (3) from Carstensen Contracting in the amount of \$398,243.35 for the Phase 1A Water, Wastewater, and Water Main Project. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Tufty and seconded by Smith to authorize the Mayor to sign CDBG Payment Request Drawdown Request No. Three (3) for \$12,994.98. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Smith to approve Pay Request One (1) from Dakota Directional LLC in the amount of \$41,032.93 for the Downtown Streetlight Project. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Bjerke and seconded by Smith to approve SDDOT Agreement for Airport Master Plan Study including AGIS Survey. The following members

voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Smith to approve Agreement for Professional Services for Airport Project Number AIP 3-46-0077-00-02016 with Helms & Associates Corporation. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sutton and seconded by Tufty to approve amending the utility billing cycle and bill all utilities monthly. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

Motion by Sample and seconded by Pesall to approve renewing the employee health insurance, Dakotacare, Ultra \$1,000 deductible plan, beginning December 1st, 2016. The following members voted aye: Bjerke, Pesall, Sample, Smith, and Tufty. Nays: None. Abstain: Sutton. Absent: None. Motion carried.

Motion by Smith and seconded by Tufty to approve renewing the employee dental insurance with Delta Dental beginning January 1st, 2017. The following members voted aye: Bjerke, Pesall, Sample, Smith, and Tufty. Nays: None. Abstain: Sutton. Absent: None. Motion carried.

Motion by Sutton and seconded by Sample to hold a special meeting to review findings of Cemetery Procedures before December 5th Council Meeting. The following members voted aye: Bjerke, Pesall, Sample, Smith, Sutton, and Tufty. Nays: None. Absent: None. Motion carried.

The Mayor declared the meeting adjourned at 8:22 p.m.

Mark R. Bonrud
Mayor

ATTEST:

Donald W. Whitman
City Administrator

Council Approval Report for First National Bank--500330

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1399		ACCOUNTS MANAGEMENT, INC., P. O. BOX 1843, SIOUX FALLS, SD, 57101-1843							
11-9-2016	11/09/16	PAYROLL DEDUCTION	11/22/16	\$150.00	\$150.00	101-00-2164	Child Support/Garnish Pa	\$0.00	(\$150.00)
11-9-2016	11/09/16	PAYROLL DEDUCTION	11/22/16	\$26.00	\$26.00	602-00-2164	Child Support/Garnish Pa	\$0.00	(\$26.00)
11-9-2016	11/09/16	PAYROLL DEDUCTION	11/22/16	\$26.00	\$26.00	604-00-2164	Child Support/Garnish Pa	\$0.00	(\$26.00)
				\$202.00					
1306		AMG OCCUPATIONAL MEDICINE, PO BOX 86370, SIOUX FALLS, SD, 57118-6370							
25205-00	10/17/16	DRUG SCREEN LAB/MRO-G HANSEN	11/22/16	\$31.50	\$31.50	603-31-4901	Miscellaneous	\$13,500.00	(\$87.93)
				\$31.50					
408		AVENET WEB SOLUTIONS, , 2112 BROADWAY ST. NE, SUITE 250, MINNEAPOLIS, MN, 55413-3082							
39710	11/01/16	ANNUAL SERVICES PACKAGE (12-1-2016 to 11/30/2017)	11/22/16	\$600.00	\$600.00	101-00-1550	Prepaid Expense	\$0.00	(\$12,860.40)
				\$600.00					
43		AVERA FLANDREAU MEDICAL CENTER, 214 N. PRAIRIE AVE., FLANDREAU, SD, 57028-1243							
10-2016 G HANSE	10/17/16	DOT COLLECTION CHARGE-G HANSEN	11/22/16	\$102.00	\$102.00	603-31-4901	Miscellaneous	\$13,500.00	(\$87.93)
				\$102.00					
1571		BEST WESTERN-VERMILLION INN, 701 W CHERRY STREET, VERMILLION, SD, 57069-1139							
1953	11/04/16	ROOM FOR MATT-TASER TRAINING	11/22/16	\$57.00	\$57.00	101-02-4270	Travel/Conference	\$500.00	\$69.11
				\$57.00					
9		BIG SIOUX COMM WATER SYSTEM, , 23343 479TH AVE, EGAN, SD, 57024-6438							
10-2016 PARK	10/31/16	WATER USAGE	11/22/16	\$51.20	\$51.20	101-08-4280	Utilities	\$6,000.00	\$279.92
10-2016 AIRPORT	10/31/16	WATER USAGE	11/22/16	\$56.00	\$56.00	606-11-4280	Utilities	\$6,300.00	\$2,693.91
				\$107.20					
1573		BONNIE WILLARD, 48362 263RD ST, VALLEY SPRINGS, SD, 57068-7200							
11-2016	11/16/16	FERN PEONY BUSHES/FENCING DAMAGED	11/22/16	\$130.00	\$130.00	101-12-4901	Miscellaneous	\$0.00	\$0.00
				\$130.00					
14		BORDER STATES ELECTRIC SUPPLY, NW 7235, P.O. BOX 1450, MINNEAPOLIS, MN, 55485-7235							
911989889	10/11/16	RED MARKING PAINT	11/22/16	\$91.68	\$91.68	603-31-4260	Supplies	\$17,500.00	\$9,324.88
912041986	10/20/16	TRANSFORMER-SPADE CONNECTOR	11/22/16	\$253.11	\$253.11	603-31-4320	Minor Capital Equipment	\$25,000.00	\$1,219.72
				\$344.79					
836		C & R SUPPLY, INC., 3610 N CLIFF AVE, SIOUX FALLS, SD, 57104-0895							
1195286	11/11/16	PVC SUCTION HOSE 3"	11/22/16	\$84.00	\$84.00	602-31-4250	Repairs	\$4,000.00	(\$4,897.75)
				\$84.00					
23		DAKOTA SUPPLY GROUP (DSG), SDS 12-2439, P.O. BOX 86, MINNEAPOLIS, MN, 55486-2439							
C522673	10/31/16	METERS	11/22/16	\$1,878.22	\$1,878.22	602-31-4260	Supplies	\$8,000.00	\$5,613.27
C591387	11/03/16	RUBBER METER GSKT	11/22/16	\$95.69	\$95.69	602-31-4260	Supplies	\$8,000.00	\$5,613.27
				\$1,973.91					

CITY OF FLANDREAU
Council Approval Report for First National Bank--500330
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Vendor									
25	DGR ENGINEERING, 1302 S. UNION ST., P.O. BOX 511, ROCK RAPIDS, IA, 51246-0511								
221869	11/1/16	PROJ #416610.00-PHASE 3, ELECTRIC DIST IMPROVEMENTS-SERVICES THRU OCT 31, 2016	11/22/16	\$22,293.00	\$22,293.00	603-31-5301	Electric Distribution Imp (\$150,000.00	\$118,643.51
221868	11/1/16	PROJ #416609.00-STREET LIGHT PROJ DOWNTOWN-SERVICES THRU OCT 31, 2016	11/22/16	\$737.56	\$737.56	603-31-5302	Electric - Street Light Pro	\$0.00	(\$83,537.21)
29	EKERN HOME EQUIPMENT, INC., 815 2ND ST SOUTH, BROOKINGS, SD, 57006-3045			\$23,030.56					
126893	10/26/16	PLASTIC FERRULE/STIFFENER	11/22/16	\$2.28	\$2.28	101-07-4260	Supplies	\$16,000.00	\$926.25
126419	10/12/16	HAND HELD CORE DRILL RENTAL/BIT RENTAL	11/22/16	\$25.00	\$25.00	101-08-4260	Supplies	\$17,500.00	(\$5,504.88)
126698	10/20/16	LABOR-HOT WATER TO SHOWERS	11/22/16	\$626.00	\$626.00	101-09-4250	Repairs	\$4,000.00	\$1,520.76
126795	10/25/16	LABOR-WATER CIRC PUMP LEAKING	11/22/16	\$103.50	\$103.50	101-09-4250	Repairs	\$4,000.00	\$1,520.76
126944	10/27/16	LABOR-BEARING ASSEMBLY-IMPELLER-MOTOR MOUNT-PUMP FOR DOMESTIC HOT WATER	11/22/16	\$302.97	\$302.97	101-09-4250	Repairs	\$4,000.00	\$1,520.76
126831	10/25/16	LABOR-CHECKED BOILER-COMM CENTER	11/22/16	\$185.00	\$185.00	101-10-4250	Repairs	\$2,800.00	(\$230.64)
126864	10/25/16	LABOR-REPLACED PURGE BLOWER ON BOILER	11/22/16	\$711.50	\$711.50	101-10-4250	Repairs	\$2,800.00	(\$230.64)
126699	10/20/16	LABOR/WATER ISSUE-209 W ROSS AVE	11/22/16	\$120.75	\$120.75	602-31-4250	Repairs	\$4,000.00	(\$4,897.75)
126978	10/27/16	LABOR-NO PRESSURE TO THE COLD WATER/313 N CRESCENT ST	11/22/16	\$34.50	\$34.50	602-31-4250	Repairs	\$4,000.00	(\$4,897.75)
126115	10/05/16	BRONZE METER FLANGE/GASKET/NIPPLE	11/22/16	\$86.27	\$86.27	602-31-4260	Supplies	\$8,000.00	\$5,613.27
574	FED EX, P.O. BOX 94515, PALATINE, IL, 60094-4515			\$2,197.77					
5-605-83220	11/09/16	TRANS CHARGE/SPECIAL HANDLING CHARGE	11/22/16	\$11.77	\$11.77	101-02-4260	Supplies	\$9,000.00	\$4,470.34
1208	FLANDREAU VETERINARY CLINIC, 200 S VETERANS ST, FLANDREAU, SD, 57028-1425			\$11.77					
11850	10/1/16	SCIENCE DIET CANINE ADULT ORIGINAL 38.5 LBS	11/22/16	\$50.95	\$50.95	101-02-4264	K-9 Expenses	\$700.00	(\$695.36)
11969	10/14/16	EXAMINATION	11/22/16	\$63.80	\$63.80	101-02-4264	K-9 Expenses	\$700.00	(\$695.36)
60	G & K SERVICES, PO BOX 842385, BOSTON, MA, 02284-2385			\$114.75					
1216617206	11/07/16	MAT RENTAL/TOWELS	11/22/16	\$117.79	\$117.79	101-10-4260	Supplies	\$3,500.00	(\$732.94)
1216617206	11/07/16	MAT RENTAL/TOWELS	11/22/16	\$50.49	\$50.49	602-32-4260	Supplies	\$7,000.00	\$1,428.63
1216617206	11/07/16	MAT RENTAL/TOWELS	11/22/16	\$50.49	\$50.49	603-32-4260	Supplies	\$7,000.00	\$1,375.60
1216617206	11/07/16	MAT RENTAL/TOWELS	11/22/16	\$50.50	\$50.50	604-32-4260	Supplies	\$6,000.00	\$436.95
1278	LOWELL JOHNSON, 410 E PIPESTONE AVE, FLANDREAU, SD, 57028-1839			\$269.27					
11-2016 L JOHNS	11/04/16	3 MISSING SOLAR LIGHTS	11/22/16	\$68.70	\$68.70	101-12-4901	Miscellaneous	\$0.00	\$0.00

Council Approval Report for First National Bank--500330
 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	1530	MATT JOACHIMS, 941 NE 6TH ST, MADISON, SD, 5042-2421			\$68.70					
	11-2016 MATT	11/04/16	TASER TRAINING IN VERMILLION-MATT JOACHIMS	11/22/16	\$152.32	\$152.32	101-02-4270	Travel/Conference	\$500.00	\$69.11
	904	MILLS & MILLER, INC., PO BOX 575, BRANDON, SD, 57005-0575			\$152.32					
	19137	11/06/16	25.50 DEICING SALT	11/22/16	\$1,683.00	\$1,683.00	101-04-4247	Salt	\$2,000.00	\$2,000.00
	33	MOODY COUNTY ENTERPRISE, PO BOX 71, FLANDREAU, SD, 57028-0071			\$1,683.00					
	10-31-2016	10/31/16	PUBLISHING/ADVERTISING	11/22/16	\$141.59	\$141.59	101-01-4230	Publishing/Advertising	\$4,700.00	(\$2,582.07)
	10-31-2016	10/31/16	PUBLISHING/ADVERTISING	11/22/16	\$29.64	\$29.64	101-04-4230	Publishing/Advertising	\$1,200.00	\$889.31
	10-31-2016	10/31/16	PUBLISHING/ADVERTISING	11/22/16	\$30.48	\$30.48	101-08-4230	Publishing/Advertising	\$200.00	(\$79.04)
	1422	NATHAN BOWDEN, 410 S CRESCENT ST, FLANDREAU, SD, 57028-1721			\$201.71					
	10-2016 N BOWD	10/26/16	K-9 TRAINING	11/22/16	\$31.55	\$31.55	101-02-4296	Training	\$2,000.00	\$1,292.06
	11-2016 N BOWD	11/04/16	K-9 TRAINING	11/22/16	\$35.08	\$35.08	101-02-4296	Training	\$2,000.00	\$1,292.06
	22	OFFICE PEEPS, INC., P.O. BOX 907, WATERTOWN, SD, 57201-0907			\$66.63					
	725805-0A	11/01/16	FOLDER/JACKET/STAPLES/PADS/CART,TO NER	11/22/16	\$81.80	\$81.80	602-32-4260	Supplies	\$7,000.00	\$1,428.63
	725805-0A	11/01/16	FOLDER/JACKET/STAPLES/PADS/CART,TO NER	11/22/16	\$81.79	\$81.79	603-32-4260	Supplies	\$7,000.00	\$1,375.60
	725805-0A	11/01/16	FOLDER/JACKET/STAPLES/PADS/CART,TO NER	11/22/16	\$81.79	\$81.79	604-32-4260	Supplies	\$6,000.00	\$436.95
	806	OVERHEAD DOOR CO OF SF, INC., 6408 W. 12TH ST., SIOUX FALLS, SD, 57107-0466			\$245.38					
	0300598-IN	11/08/16	RESET OPERATOR/SERVICED/ADJUSTED DOOR/AIRPORT	11/22/16	\$173.47	\$173.47	606-11-4250	Repairs	\$2,000.00	(\$333.56)
	74	PITNEY BOWES - PURCHASE POWERS, P.O. BOX 371874, PITTSBURGH, PA, 15250-7874			\$173.47					
	11-2016	11/16/16	POSTAGE	11/22/16	\$166.67	\$166.67	602-32-4260	Supplies	\$7,000.00	\$1,428.63
	11-2016	11/16/16	POSTAGE	11/22/16	\$166.66	\$166.66	603-32-4260	Supplies	\$7,000.00	\$1,375.60
	11-2016	11/16/16	POSTAGE	11/22/16	\$166.67	\$166.67	604-32-4260	Supplies	\$6,000.00	\$436.95
	75	POSTMASTER, , , ,			\$500.00					
	11-2016	11/16/16	POSTAGE FOR BILLING CARDS	11/22/16	\$93.33	\$93.33	602-32-4260	Supplies	\$7,000.00	\$1,428.63
	11-2016	11/16/16	POSTAGE FOR BILLING CARDS	11/22/16	\$93.34	\$93.34	603-32-4260	Supplies	\$7,000.00	\$1,375.60
	11-2016	11/16/16	POSTAGE FOR BILLING CARDS	11/22/16	\$93.33	\$93.33	604-32-4260	Supplies	\$6,000.00	\$436.95

Council Approval Report for First National Bank--500330
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	1574	10/30/16	RAINBOW INTERNATIONAL OF SIOUX FALLS, 4607 N 4TH AVENUE, SIOUX FALLS, SD, 57104-0401	11/22/16	\$1,635.78	\$280.00	602-31-4250	Repairs	\$4,000.00	(\$4,897.75)
	16-0596-WTR	10/30/16	WATER EXTRACT & REMEDIATION AT 315 N CRESENT ST-R JENSEN	11/22/16	\$1,635.78	\$1,635.78				
	1572	11/09/16	RENAE SCOFIELD, 209 S WEST ST #11, FLANDREAU, SD, 57028-1644	11/22/16	\$50.00	\$50.00	101-12-4901	Miscellaneous	\$0.00	\$0.00
	11-2016	11/09/16	SOLAR LIGHTS MISPLACED OR BROKEN/CEMETERY ITEMS	11/22/16	\$50.00	\$1,635.78				
	1556	08/30/16	RICHARD WIESE, 47729 222ND ST, FLANDREAU, SD, 57028-7007	11/22/16	\$250.00	\$250.00	101-00-2200	Customer Deposits	\$0.00	(\$350.00)
	11-2016 R WIESE	08/30/16	COM CENTER DEPOSIT REFUND-RICHARD WIESE	11/22/16	\$250.00	\$250.00				
	128	10/31/16	RIVER'S EDGE COOPERATIVE, WEST HWY 32, 1100 W. PIPESTONE AVE., FLANDREAU, SD, 57028-1440	11/22/16	\$83.92	\$250.00				
	11-2016	10/31/16	GAS/OIL	11/22/16	\$83.92	\$83.92	101-03-4263	Gas/Oil	\$5,000.00	\$3,431.58
	11-2016	10/31/16	GAS/OIL	11/22/16	\$396.33	\$396.33	101-04-4263	Gas/Oil	\$15,500.00	\$10,536.74
	11-2016	10/31/16	GAS/OIL	11/22/16	\$134.77	\$134.77	101-08-4263	Gas/Oil	\$5,200.00	\$838.60
	11-2016	10/31/16	BATTERIES	11/22/16	\$410.85	\$410.85	101-10-4250	Repairs	\$2,800.00	(\$230.64)
	11-2016	10/31/16	GAS/OIL	11/22/16	\$151.22	\$151.22	602-31-4263	Gas/Oil	\$2,500.00	\$1,304.20
	11-2016	10/31/16	GAS/OIL	11/22/16	\$344.08	\$344.08	603-31-4263	Gas/Oil	\$6,000.00	\$3,403.80
	11-2016	10/31/16	GAS/OIL	11/22/16	\$151.23	\$151.23	604-31-4263	Gas/Oil	\$4,000.00	\$2,761.88
	141	11/23/16	SD SUPPLEMENTAL RETIREMENT PLAN, P.O. BOX 1098, PIERRE, SD, 57501-1098	11/22/16	\$200.00	\$1,672.40	101-00-2166	Retire. Midland Payable	\$0.00	\$0.00
	11-23-2016	11/23/16	SUPPLEMENTAL RETIREMENT-DONALD W. WHITMAN	11/22/16	\$200.00	\$200.00				
	1570	10/17/16	SPARKLE CAR WASH, INC., 301 E 2ND AVE, FLANDREAU, SD, 57028-1226	11/22/16	\$81.00	\$200.00	101-02-4260	Supplies	\$9,000.00	\$4,470.34
	160002	10/17/16	10 AUTO TOKENS/POLICE	11/22/16	\$81.00	\$81.00				
	1249	11/04/16	TOSHIBA FINANCIAL SERVICES, PO BOX 790448, ST LOUIS, MO, 63149-0448	11/22/16	\$115.44	\$81.00	101-02-4293	Contract/Agreement	\$27,000.00	\$351.64
	317062388	11/04/16	CONTRACT 500-0365180-00	11/29/2016	\$115.44	\$115.44				
	108	10/31/16	UNITED SYSTEMS TECH, INC., P.O. BOX 204814, DALLAS, TX, 75320-4814	11/22/16	\$4.00	\$115.44	602-32-4293	Contract/Agreement	\$3,000.00	\$660.06
	90399	10/31/16	UTILITY BILLING EBILLS #410 & #411/BASE CHARGE	11/22/16	\$4.00	\$4.00				
	90399	10/31/16	UTILITY BILLING EBILLS #410 & #411/BASE CHARGE	11/22/16	\$4.00	\$4.00	603-32-4293	Contract/Agreement	\$2,400.00	\$60.02
	90399	10/31/16	UTILITY BILLING EBILLS #410 & #411/BASE CHARGE	11/22/16	\$4.00	\$4.00	604-32-4293	Contract/Agreement	\$2,700.00	\$360.02

Council Approval Report for First National Bank--500330
 (Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
907	WAXDAHL NAPA PLUS LLC, 101 S CRESCENT ST, FLANDREAU, SD, 57028-1716	126358	10/27/16	HYD HOSE FITTINGS/HOSE/HIGH FREQ CHARGER	11/22/16	\$71.28	\$71.28	101-04-4260	Supplies	\$15,000.00	\$4,266.94
207	WESCO, LOCKBOX #771751, 1751 SOUTIONS CENTER DR, CHICAGO, IL, 60677-1007	775767	10/28/16	SUPPLIES	11/22/16	\$1,050.00	\$1,050.00	603-31-4260	Supplies	\$17,500.00	\$9,324.88
776271	10/31/16 WIRING HARNESS/13TH RL LVR OU MN/CMV-S/CASINO ADDITION		11/22/16		11/22/16	\$599.66	\$599.66	603-31-4320	Minor Capital Equipment	\$25,000.00	\$1,219.72
780918	11/08/16 LIFE PHOTO/STREET LIGHT PROJECT		11/22/16		11/22/16	\$471.15	\$471.15	603-31-5301	Electric Distribution Imp (\$150,000.00	\$118,643.51
						\$2,120.81					
						\$38,836.44					

Total Bills To Pay:

RESOLUTION NO. 2016-14

**A RESOLUTION TO AMEND OR ESTABLISH FEES FOR SERVICES RENDERED BY
THE CITY OF FLANDREAU, SOUTH DAKOTA, FOR THE YEAR 2017**

WHEREAS, the City of Flandreau provides services to the general public for which the collection of a fee or charge is permissible; and

WHEREAS, said fees and charges collected by the City of Flandreau may be set by the enactment of a resolution; and

WHEREAS, the services indicated below necessitate the collection of a fee or charge and that said fees and charges may be amended or established by the enactment of a resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of the City of Flandreau, South Dakota, that the following fees shall be amended or established:

Impound fee per day	\$ 20.00
Cleaning fee for Community Center	\$ 100.00
Cleaning fee for Armory	\$ 100.00
Cleaning fee for Japanese Gardens	\$ 100.00
Camping fee per day	\$ 12.00
Building Moving Permit	\$ 15.00
Sign Permit	\$ 15.00
Aquatic Center Locker Rental per day	\$ 1.00
Aquatic Center Locker Rental per month	\$ 25.00
Aquatic Center Locker Rental per season	\$ 40.00
Aquatic Center Season Pass for Single Admission (resident or non-resident)	\$ 70.00
Aquatic Center Season Pass for Family Admission (resident or non-resident)	\$ 115.00
Aquatic Center Private Swim Lessons for special needs children (2 weeks M-F)	\$ 30.00
Aquatic Center Adult Swim Lessons (2 weeks M-F)	\$ 30.00
Aquatic Center Water Walking Class per day	\$ 1.00
Aquatic Center Water Walking Class per season	\$ 41.25
Aquatic Center Lap Swim Class per season	\$ 41.25
Aquatic Center Aquanastics Class per season	\$ 82.50
Aquatic Center Family Swim pass for Sunday nights	\$ 7.00
Aquatic Center Observer Admission fee per day	\$ 1.00

Dated this 21st day of November, 2016.

Mark Bonrud, Mayor

ATTEST:

Donald W. Whitman, City Administrator

ADOPTED: November 21st, 2016
PUBLISHED: November 30th, 2016
EFFECTIVE: December 20th, 2016

RESOLUTION NO. 2016-15

A RESOLUTION ESTABLISHING SALARIES FOR 2017

BE IT RESOLVED BY THE CITY COUNCIL of the City of Flandreau, South Dakota, that the following salary schedule shall be in effect the first payroll period beginning on or after December 31st, 2016:

<u>Name</u>	<u>Department</u>	<u>Rate</u>	
Bonrud, Mark R.	Mayor	\$ 4,600.00	annually
Bjerke, B.	Council	3,000.00	annually
Pesall, N.	Council	3,000.00	annually
Sample, B.	Council	3,000.00	annually
Smith, R.	Council	3,000.00	annually
Sutton, D.	Council	3,000.00	annually
Tuffy, K.	Council	3,000.00	annually

*Note: Council and Mayor are paid an annual rate plus \$50.00 per meeting attended over 18.

Anderson-Pelton, L.	Police	\$ 19.95	hourly
Barboza, A.	Water/WW	19.86	hourly
Bowden, Nathan D.	Police	21.26	hourly
Bunkers, Colby	Electric	19.55	hourly
Dailey, Lucas E.	Water/WW	16.88	hourly
Fargen, M.	Street	20.78	hourly
Goehring, B.	Police	18.95	hourly
Gundvaldson, K.	Elect/Airport/SW	17.27	hourly
Hansen, G.	Electric	24.43	hourly
Joachims, M.	Police	18.45	hourly
Pitsenberger, L.	Street	18.27	hourly
Pitsenberger, T.	Water	1,897.66	biweekly
Roberts, C.	Gen/WW/Elec	13.04	hourly
Rupe, E.	Police	17.95	hourly
Schliinz, D.	Electric	29.43	hourly
Schramm, R.	Police	14.60	hourly
Ullom, A.	BBB/WW/Elec	11.69	hourly
Von Eye, B.	Sewer	13.04	hourly
Weber, Z.	Police	26.65	hourly
Whitman, D.	Gen/WW/Elec	3,105.55	biweekly
Wilts, R.	Park/Street	18.68	hourly

This Resolution declared adopted this 21st day of November 2016.

Mark R. Bonrud
Mayor

ATTEST:

Donald W. Whitman
City Administrator

Adopted: November 21st, 2016
Published: November 30th, 2016
Effective: December 20th, 2016

FILES TO BE DESTROYED – 2016

2012 Correspondence files
 Cash receipt books
 General ledger transactions
 Accounts payable transactions and claims
 Accounts receivable transactions and invoices
 CDs of checking account statements
 Bank reconciliations/statements/deposit slips
 Utility billing daily receipt tickets and posting registers
 Utility billing registers
 Utility billing misc. reports and meter readings
 Payroll time cards and reports
 Work orders and time sheets